



**Alzheimer's-Dementia Disclosure Act Advisory Council
Regular Meeting
July 20, 2022**

Location: Oklahoma Department of Transportation Training Facility
5307 NE 122nd Street, Training Room
Oklahoma City, OK 73131

Meeting Minutes

The Alzheimer's-Dementia Disclosure Act Advisory Council meeting notice for the July 20, 2022 regular meeting was filed with the Oklahoma Secretary of State (SOS) at the following link, www.sos.state.ok.us/meetings.htm.

The agenda for this regular meeting was distributed and was posted in the OSDH building lobby entrance Tuesday, July 19, 2022.

1. Call to Order

Espaniola Bowen, Director of Health Resources Development Service, called the meeting to order at 1:39 pm.

2. Roll Call

- Naomi Scott called roll. The following members were present when roll was called: Mary Brinkley, Mike Charboneau, Denise Hawkins, Melissa Holland, Sheree Martin, and Lisa Molinsky.
- The following members were absent: Annette Mays and Dr. Germaine Odenheimer.

3. Alzheimer's Disease or Related Disorders Special Care Disclosure Form

- a. Denise Hawkins asked the Department for clarification on their timeline for when and how to present their suggestions. Dr. Latrina Frazier said it would be ideal to have the suggestions with enough time to put them together to present, and that an ideal method would be to get everyone's comments for each section as they are working on it.
- b. Dr. Germaine Odenheimer arrived at 1:50 pm.
- c. Dr. Germaine Odenheimer said the sentence in number one under "Facility Instructions" is too long. Denise Hawkins suggested they bullet point all the different facility types. Mary Brinkley stated she thought they were going over everything first, then wordsmithing details like that later.
- d. Mary Brinkley suggested they combine numbers four and five under "Facility Instructions".

- e. The council discussed facilities mixing general population with the memory care population. Mary Brinkley suggested replacing “Memory Care Facility” with “Dedicated Memory Care Facility” under “Facility Information” on page two.
- f. Mary Brinkley suggested that on page two under “Facility Information” they add a spot that says “Total Number of Beds/Units”, then change the next line from “Number of Alzheimer’s/Dementia Care Beds” to “Total Number of Alzheimer’s/Dementia Care Beds/Units”, then a line that says “Total Licensed Client Capacity”, and then a line that says “Maximum Participants for Alzheimer’s”.
- g. Melissa Holland suggested they ask to attach accreditation in affiliation with page two under “Facility Information”. Lisa Molinsky noted that she was against this portion. Mary Brinkley said they should add accreditation name and date. Sheree Martin agreed they should list the name and date.
- h. The council discussed whether Section A, beginning at the bottom of page two, should be included in the form. Denise Hawkins said that although she believes the information is relevant, she agrees that it does not apply to this form.
 - i. Mary Brinkley stated the only thing that should stay on this portion is behavior management.
 - ii. Melissa Holland suggested they also add a spot asking if they allow residents to age in place. Mary Brinkley said that aging in place is number four. Lisa Molinsky asked why they can’t add age in place in this section and stated she believes they should also keep wheelchairs in it as well.
 - iii. Dr. Germaine Odenheimer said part of the problem is that it just says services and that is misleading. She suggested the wording be changed to something that says “the services that make our facility Alzheimer or dementia care appropriate”. Sheree Martin agreed stating it should change from “Services” to “Memory Care Related Services”.
 - iv. Dr. Germaine Odenheimer said they might add a footnote advising consumers to ask for a service plan.
 - v. Mary Brinkley said to put a question mark by this part as “yet to be resolved” and said she is moving on to part I. Admission Process.
- i. Mary Brinkley stated she doesn’t think A, B, and C under “Admission Process” need to be on the form because it has nothing to do with Alzheimer and dementia care. Sheree Martin pointed out that the council added part A on the working draft.
- j. Denise Hawkins stated if they are to be changing the form as it relates directly to Alzheimer’s and dementia care, then you could remove a lot. Mike Charboneau pointed out that that is the intent of the council. Lisa Molinsky stated the law is designed to provide as much information about memory care facilities as possible to the consumer. Dr. Germaine Odenheimer disagreed and said the law is about what makes the facility a specialized unit.
- k. Denise Hawkins said some of the stuff being removed could be added to a checklist. Melissa Holland stated that checklists like that are available on the Ombudsman website. Denise Hawkins asked if they were in agreement that they



were removing everything under “A. Services” but behavior management. Lisa Molinsky said she was not in agreement and that they would have to vote later.

- l. Denise Hawkins clarified under “Admission Process” they are leaving A, but taking out B and C.
- m. Under “II. Discharge/Transfer” Melissa Holland suggested that D becomes A. Denise Hawkins said then E becomes B and A becomes C.
- n. Denise Hawkins later stated they needed to change C with A under “II. Discharge/Transfer” because they need to know why they are discharging first before knowing who is going to do it.
- o. Mary Brinkley said she was moving on to III. Planning and Implementation of Care. She said she thinks they should write out something asking what the policy is for how the assessment of change is determined included with how often they are assessed. Melissa Holland asked if they could also ask how it relates to the care plan.
- p. Mary Brinkley said “C. What types of programs are scheduled?” needs to be replaced with, “What types of therapeutic activity program is offered specific for specialized dementia individuals to address cognitive function and engage residents with varying states of dementia?” Melissa Holland noted it should include types and frequencies.
- q. Mary Brinkley said the term “isolated” in F is very outdated and needs to be replaced with just asking what techniques they use for redirection.
- r. Mary Brinkley, Melissa Holland, and Mike Charboneau agreed they need to remove H and I entirely.
 - i. Denise Hawkins said she would want to keep I in there because she didn’t know that information and she would like to know.
- s. Lisa Molinsky suggested they add a question that asks, “Does your facility use medication in its behavioral management?”

4. Denise Hawkins made the motion to add a special meeting on Tuesday, August 16, 2022 from 1:00 pm to 5:00 pm. Lisa Molinsky seconded the motion.

- a. Dr. Germaine Odenheimer abstained from voting.

Ayes	Nays
Mary Brinkley	
Mike Charboneau	
Denise Hawkins	
Melissa Holland	
Sheree Martin	
Lisa Molinsky	

5. Public Comment



No public comments were made.

6. Adjourn

Denise Hawkins made the motion to adjourn. Mary Brinkley seconded the motion.

Ayes	Nays
Mary Brinkley	
Mike Charboneau	
Denise Hawkins	
Melissa Holland	
Sheree Martin	
Dr. Germaine Odenheimer	

Meeting adjourned at 3:30 pm.