

## Oklahoma City Area (8) Regional Trauma Advisory Board

### Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGEzZGM1NmQtNjhkNC00MTg5LWE2OWEtZjIwZGFhNjIxMTNk%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGEzZGM1NmQtNjhkNC00MTg5LWE2OWEtZjIwZGFhNjIxMTNk%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

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**July 14<sup>th</sup>, 2020 – 1:00 pm**

### MINUTES

Meeting notice was posted with the Oklahoma Secretary of State on October 9<sup>th</sup>, 2019 at 9:24 am and amended to reflect a virtual meeting on July 10<sup>th</sup>, 2020 at 12:57 pm.

The following Board Members are participating remotely using the Microsoft Teams teleconferencing platform:

AllianceHealth Midwest	Community Hospital
Emergency Physicians of Midwest City, LLC	EMSA – West Division
INTEGRIS Baptist Medical Center, Inc.	INTEGRIS Health Edmond, Inc.
INTEGRIS Southwest Medical Center	Medical Control Board
Mercy Hospital Oklahoma City, Inc.	Midwest Regional EMS
Oklahoma Heart Hospital, LLC	Oklahoma Spine Hospital
OU Medicine	Samaritan EMS – Tinker AFB
Samaritan EMS (Bethany/Warr Acres)	SSM Health St. Anthony Hospital – Oklahoma City
SSM Health St. Anthony Hospital – Oklahoma City EMS	The Children’s Center

The following General Members are participating remotely using the Microsoft Teams teleconferencing platform:

Cedar Ridge	CuraHealth Oklahoma City
Edmond – AMG Specialty Hospital	EMS for Children
Inspire Specialty Hospital	INTEGRIS Baptist Physicians Group
INTEGRIS Community Hospital – Council Crossing	Lakeside Women’s Hospital
McBride Orthopedic Hospital	Mercy ER Physicians
Mercy Rehabilitation Hospital Oklahoma City	Northwest Surgical Hospital
Oakwood Springs, LLC	Oklahoma Center for Orthopedic and Multi-specialty Surgery
OKC – AMG Specialty Hospital	Oklahoma ER & Hospital
Oklahoma Heart Hospital South, LLC	OneCore Health
Select Specialty Hospital – Oklahoma City, Inc.	Summit Medical Center
Surgical Hospital of Oklahoma	Team Health Physicians Southwest
Valir Rehabilitation Hospital of OKC, LLC	

#### I. Call to Order

The meeting was called to order by Chair David Howerton at 1:01 pm.

#### II. Welcome and Introductions

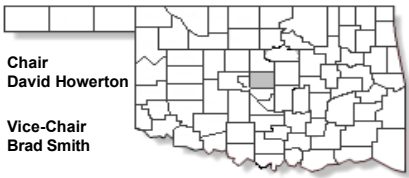
There were no introductions. Daniel Whipple asked that participants mute their microphones unless speaking and to also state their name when beginning to speak.

#### III. Roll Call

Roll call was taken with the following Board Members present: AllianceHealth Midwest; Emergency Physicians of Midwest City, LLC; INTEGRIS Baptist Medical Center, Inc.; INTEGRIS Health Edmond, Inc.; INTEGRIS Southwest Medical Center; Medical Control Board; Mercy Hospital Oklahoma City, Inc.; Midwest Regional EMS; Oklahoma Heart Hospital, LLC; OU Medicine; Samaritan EMS – Tinker AFB; Samaritan EMS (Bethany/Warr Acres); SSM Health St. Anthony Hospital – Oklahoma City; SSM Health St. Anthony Hospital – Oklahoma City EMS; The Children’s Center. Community Hospital arrived at approximately 1:45 pm. The following Board Members were absent: EMSA – West Division and Oklahoma Spine Hospital. See the attached attendance sheet for complete attendance details.

#### IV. Approval of Minutes – January 14<sup>th</sup>, 2020

A motion to approve the minutes was made by Janice Statzer and seconded by Michelle Faulkner. There was no discussion, and the motion passed 15-0.



Chair  
David Howerton

Vice-Chair  
Brad Smith

Secretary  
Jason Likens

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#### V. Reports/Updates

##### A. Emergency Systems quarterly activity report

Dan Whipple provided the Emergency Systems quarterly report. He began with staffing changes that included the addition of our newest EMS Administrator, Becky Novak, and our EMResource Administrator, Anya Grether. The Governor has signed the proposed EMS rules, and they will go into effect on September 11<sup>th</sup>, 2020. Mr. Martin Lansdale has transitioned roles and is no longer managing the Oklahoma EMS Information System (OKEMSIS); a new OKEMSIS administrator is in the hiring process now. There currently are no trainings being offered for either OKEMSIS or the trauma registry, but please contact Dr. Yang Wan for trauma registry questions. The newest Trauma Fund handout is in the meeting packet; please review the submission dates to ensure that a deadline is not missed. We are hoping to offer the EMS Director training in September as scheduled, but it will most likely be a distance session. Likewise, our scheduled Oklahoma Trauma Education Program (OTEP) offerings may be transitioned into virtual classes. The stroke registry data dictionary is in its final draft form, and the next Oklahoma State Stroke System Advisory Council (OSSSAC) meeting is scheduled for tomorrow. Since our last meeting, the Trauma Referral Center (TReC) has had its new contractor assume operations on March 1<sup>st</sup>, 2020.

##### B. Oklahoma Trauma and Emergency Response Advisory Council report from previous meeting

Mr. Eddie Sims stated that the Council's last meeting was cancelled due to the COVID-19 pandemic.

##### C. Quality Improvement Committee quarterly activity report

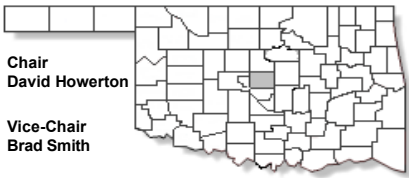
Mr. Sims stated that there has been a backlog of cases due to the missed meeting last quarter and four cases from today's meeting have been tabled until next quarter due to running out of time to review them. The next meeting in October will begin at 10:00 am to provide more time for case review.

##### D. Trauma Rotation Committee report from previous meeting

Dr. David Smith reviewed the request from SSM Health St. Anthony Hospital – Oklahoma City to reduce the number of days that facility takes call for facial injuries. The Committee created a work group consisting of face trauma specialists to review the request, and they agreed to reduce the number of face trauma days seen by SSM Health St. Anthony Hospital – Oklahoma City by sharing one weekday and one weekend call day per month by having Mercy Hospital Oklahoma City and INTEGRIS Baptist Medical Center each take one day. To date, there have been one or two days that have already been shared. Dr. Smith stated that this will be reviewed again at the next meeting anticipated in September. He stated that the Committee reviewed the proposed Committee bylaws as requested and put forth two changes by adding a hospital administrator as a suggested member and amended the term length to three years for the Committee chair. The August 2020 through January 2021 call schedules were approved. The Committee also discussed satellite campuses and how their information is displayed on EMResource; Dr. Smith will attend the next EMResource work group meeting to share the Committee's feedback.

##### E. Regional Planning Committee report from previous meeting

Mr. Howerton stated OU Medicine is now receiving patients with up to 20% body surface area burned, and that the RPC will have to meet before the next RTAB to discuss Region 8 burn capabilities and



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**July 14<sup>th</sup>, 2020 – 1:00 pm**

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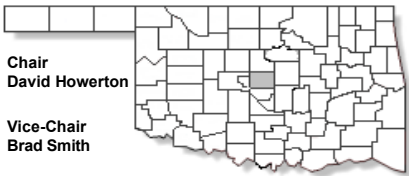
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patient destination.

- F. Regional Medical Response System quarterly activity report  
There was no Regional Medical Response System report. Dr. Smith inquired if there is a pre-hospital plan for use of the COVID surge facilities. Mr. Howerton stated that the Medical Control Board does not have a destination protocol for that yet.
- G. EMS for Children quarterly activity report  
There was no EMS for Children report.
- H. OU Medical Center Community Outreach quarterly activity report  
Ms. Lindsey Lindsay stated that there has not been much outreach provided lately due to the pandemic and no report is available.

## VI. Business

- A. Vote to approve draft Region 8 RTAB Bylaws for the Trauma Rotation Committee  
Current language: None  
Proposed language:  
Section 2. Trauma Rotation Committee
  - a. The function of this committee is to cultivate and utilize resources for the care of trauma patients as well as establish, maintain, and amend as necessary the collegial agreement between Oklahoma City metropolitan area hospitals designed to provide adequate coverage of trauma and emergency-related specialties. Committee recommendations not pertaining explicitly to these duties or committee membership shall be presented to the Regional Trauma Advisory Board for consideration of approval.
  - b. It is suggested that membership be kept to ten (10) members or fewer. Suggested member disciplines include, but not limited to:
    - A. Emergency Department physician
    - B. Trauma/General Surgeon
    - C. Neurosurgeon
    - D. Hand surgeon
    - E. Oral-maxillofacial surgeon
    - F. Hospital administrator
  - c. The members of the committee shall elect a Committee Chair.
  - d. The Chair shall serve three-year terms.
  - e. Upon approval by the committee Chair or a majority of the committee members, a committee member may be removed from the committee if he/she misses two (2) consecutive scheduled meetings.
  - f. Vacancies and recommendations for committee membership
    - A. Notice of either a vacancy or request for committee membership shall be distributed at least ten (10) days prior to a scheduled meeting by written or verbal communication.
    - B. Volunteers or recommendations to fill the vacancy in membership and new requests for membership on this committee shall be accepted and voted upon at the next scheduled meeting of the committee.
  - g. A simple majority shall constitute quorum to conduct business.



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- h. Notice and conduct of committee meetings shall be in accordance with the Oklahoma Open Meetings Act.
- i. The Chair of the Board, the Chair of the committee, or a majority of the committee members may call meetings of the committee.  
A motion to accept the amendments as described by Dr. Smith was made by Lindsey Henson and seconded by Janice Statzer. There was no discussion, and the motion passed 15-0.
- B. Appointment of a Chair and members to the work group created January 14<sup>th</sup>, 2020 to draft and implement the approved goals of reducing the number of Priority 1 patients delivered by ambulance by 3% and the initial hospital length of stay for patients with Injury Severity Score of 16 or greater by 3%. Mr. Howerton appointed Mr. George Benard as the Chair of the work and will allow him to select members of the work group.
- C. 2021 Board Meeting dates, times and venues – Discussion and solicitations for host venues
  - a. January 12<sup>th</sup>, 2021 at 1:00 pm –
  - b. April 13<sup>th</sup>, 2021 at 1:00 pm –
  - c. July 13<sup>th</sup>, 2021 at 1:00 pm –
  - d. October 12<sup>th</sup>, 2021 at 1:00 pm –  
INTEGRIS Southwest Medical Center volunteered to host the January meeting, Mercy Hospital Oklahoma City will host the April meeting, INTEGRIS Baptist Medical Center will host the July meeting, and OU Medicine will host the October meeting.
- D. 2021 Committee membership – Discussion
  - a. Regional Planning Committee
  - b. Quality Improvement Committee  
There was no discussion over the committee members.

### VII. New Business

(for matters not reasonably anticipated 48 hours prior to the meeting)

Mr. Brad Smith stated that the Quality Improvement Committee is hoping the RTAB will review the issue of when a patient is said to be either a pediatric or adult patient. The varying age limits may be confounding patient care across Oklahoma.

The Trauma Rotation Committee will review at its next meeting the requirements for adult and pediatric coverage for neuro, face, and hand as the current wording on the call schedule has created confusion. Dr. Smith stated that the only service line that is to care for both adult and pediatric patients is hand; on-call facilities are only required to maintain adult coverage for both neurosurgical and facial injuries.

### VIII. Next Meetings

- A. Combined Region 6 & 8 Quality Improvement Committee  
October 13<sup>th</sup>, 2020 – 10:30 am
- B. Region 8 Regional Trauma Advisory Board  
October 13<sup>th</sup>, 2020 – 1:00 pm
- C. Regional Planning Committee– As Called OTERAC Systems Improvement and Development Workgroup  
As Called



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- D. Oklahoma Trauma and Emergency Response Advisory Council  
As called
- E. OTERAC Education and Training Subcommittee  
As called
- F. OTERAC Regulations Workgroup  
As called

#### IX. Adjournment

A motion to adjourn was made by Lindsey Henson and seconded by George Benard. The meeting adjourned at 1:55 pm.

Approved

David Howerton, Chair  
Oklahoma City Area (8) Regional Trauma Advisory Board  
October 13<sup>th</sup>, 2020



# REGIONAL TRAUMA ADVISORY BOARD

## BOARD MEMBER ATTENDANCE

BOARD MEMBER	REPRESENTATIVE	1Q	2Q	3Q	4Q	YTD
ALLIANCEHEALTH MIDWEST	MeghanAyotte	X		X		100
COMMUNITY HOSPITAL	BradSmith TerraCollie	X		X		100
EMERGENCY PHYSICIANS OF MIDWEST CITY, LLC	Michael Kalcich Michael Padgham	X		X		100
EMSA-WEST DIVISION	DavidGooshaw Zack Sinsheimer	X		A		50
INTEGRIS BAPTIST MEDICAL CENTER, INC.	Janice Statzer Marla Lincecum	A		X		50
INTEGRIS HEALTH EDMOND, INC.	Angie Heigle Angie Kamermayer	X		X		100
INTEGRIS SOUTHWEST MEDICAL CENTER	Jacob Lovell Sonia Reeves	X		X		100
MEDICAL CONTROL BOARD	David Howerton Jeff Reames	X		X		100
MERCY HOSPITAL OKLAHOMA CITY, INC.	Holli Howard RN Jennifer Bramlett	X		X		100
MIDWEST REGIONAL EMS	Maxine Council	X		X		100
OKLAHOMA HEART HOSPITAL, LLC	Sarah Hering Devin Hamilton	X		X		100
OKLAHOMA SPINE HOSPITAL	Sharon Copeland Peter Lewis	X		A		50
OU MEDICINE	Lindsey Henson Lindsey Lindsay	X		X		100
SAMARITAN EMS-TINKER AFB	Jason Likens Chris Prutzman	X		X		100
SAMARITAN EMS (BETHANY/WARR ACRES)	Jason Likens Chris Prutzman	X		X		100
SSM HEALTH ST. ANTHONY HOSPITAL-OKLAHOMA CITY	George Benard Michelle Faulkner	X		X		100
SSM HEALTH ST. ANTHONY HOSPITAL-OKLAHOMA CITY EMS		X		X		100
THE CHILDREN'S CENTER, INC.	Amy Clevenger	X		X		100
<b>QUORUM MET</b>		<input type="checkbox"/> <input type="checkbox"/> <b>Y N</b>	<input type="checkbox"/> <input type="checkbox"/> <b>Y N</b>	<input type="checkbox"/> <input type="checkbox"/> <b>Y N</b>	<input type="checkbox"/> <input type="checkbox"/> <b>Y N</b>	



# REGIONAL TRAUMA ADVISORY BOARD

## GENERAL MEMBER ATTENDANCE

GENERAL MEMBER	REPRESENTATIVE	1Q	2Q	3Q	4Q	YTD
<b>CEDAR RIDGE</b>	Heather Jospeh	A		A		0
<b>CURAHEALTH OKLAHOMA CITY</b>	Stephanie Tsonetokoy	A		A		0
<b>EDMOND-AMGSPECIALTY HOSPITAL</b>	Erick Heflin ShanaBranum	A		A		0
<b>EMS FOR CHILDREN</b>	Delores Welch CaitlinHolland	X		A		50
<b>INSPIRESPECIALTY HOSPITAL</b>	KeithKalinich Amy Clark	A		A		0
<b>INTEGRIS BAPTIST PHYSICIANSGROUP</b>	David W. Smith, MD Jeffrey Sparkman, MD	X		X		100
<b>INTEGRIS COMMUNITY HOSPITAL-COUNCIL CROSSING</b>	Smantha K. Mitchell Chris McAuliffe	X		A		50
<b>LAKESIDE WOMEN'S HOSPITAL</b>	Donna Plewes Alexandra Hensley	X		X		100
<b>MCBRIDE ORTHOPEDIC HOSPITAL</b>	Jeremy Podany Courtney Breckenridge	X		A		50
<b>MERCY ERPHYSICIANS</b>	Juan Nalagan Lance Watson	X		X		100
<b>MERCY REHABILITATION HOSPITAL OKLAHOMA CITY</b>	Sharon Smeltzer	A		A		0
<b>NORTHWEST SURGICAL HOSPITAL</b>	Dusty Ervin Christina Mueller	X		A		50
<b>OAKWOOD SPRINGS, LLC</b>		A		A		0
<b>OKCTR FOR ORTHO &amp; MULTI-SPEC. SURG.</b>	Jo Wyer Stacy Sargent	A		A		0
<b>OKC-AMG SPECIALTY HOSPITAL</b>		A		A		0
<b>OKLAHOMA ER &amp; HOSPITAL</b>		A		A		0
<b>OKLAHOMA HEART HOSPITAL SOUTH, LLC</b>	DevinHamilton	X		X		100
<b>ONECORE HEALTH</b>	ValerieHenry Stacy Sargent	X		X		100
<b>SELECT SPECIALTY HOSPITAL-OKLAHOMA CITY, INC.</b>	JohnYakel Michelle Belote	A		A		0
<b>SUMMIT MEDICAL CENTER</b>	CurtisSummers	A		A		0
<b>SURGICAL HOSPITAL OF OKLAHOMA</b>	Mindy Burkhart Kacy Pinnick	X		A		50



# REGIONAL TRAUMA ADVISORY BOARD

## GENERAL MEMBER ATTENDANCE

<b>TEAM HEALTH PHYSICIANS SOUTHWEST</b>	John Seagraves	A		A	0
<b>VALIR REHABILITATION HOSPITAL OF OKC, LLC</b>	GingerCastleberry	A		A	0
	Susan Huffstutler				





# REGIONAL TRAUMA ADVISORY BOARD

GENERAL MEMBER ATTENDANCE