

Creating a State of Health

Oklahoma City Area (8) Regional Planning Committee
Regular Meeting
Tuesday, January 13, 2026 – 8:30 a.m.

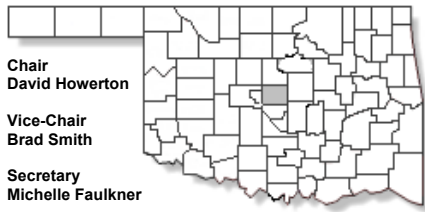
Location of Meeting: Oklahoma State Department of Health
•123 Robert S Kerr Avenue • Oklahoma City 73102

Draft Minutes

1. Brad Smith, Chair called the meeting to order at 8:30
2. Roll Call was taken and quorum was met
3. Brad Smith asked if we had any introductions or announcements.
 - David Graham informed the REPC that he is now the Trauma Coordinator for OSDH.
4. Approval of Minutes from November 21, 2025 – Zachary Sinsheimer made the motion to approve the minutes with corrections, Denni Wilson second the motion. Motion passed.
5. Discussion, consideration, possible action, and vote to..... Brad Smith

Discussion on reviewing by-laws for new EMS agencies, as the current has all EMS agencies as permanent members.

- Brad Smith, Chair started the discussion with a summary of last meeting with 20 board member spots for RTAB, the board came down to 17 to open spots for new agencies and growth. Brad referred to his notes as interested parties. OMB, Pediatric Pandemic Network, Integris, Mercy, SSM. For EMS agencies, AMR, EMSA, Miller, Pafford, Oklahoma City Fire, SSM EMS. Rotating level 4 facilities, McBride, Community, VA Hospital and two rehab facilities Bethany Children’s and OKC Rehab. Rhiannon asked if that means Integris facilities now only get one vote. Which was affirmed by Brad Smith. Rhiannon then voiced her concerns as she was unable to. She spoke about the level 3 and 4 facilities now losing their voice and ability to vote and how this would affect decisions made in the REPC meetings. Lindsey spoke about OU and the Children’s Hospital. She doesn’t feel as if Children’s lost a vote but rather rolled into one and their concerns would be considered on matters when OU was to vote on various topics in the future. The discussion then turned to EMS agencies. Zachary spoke St. Anthony EMS is now one vote as well. As they have SSM OKC EMS and SSM Midwest. Dr. Smith said as this is the working committee, this is where decisions are made and sent to RTAB for final vote. There needs to be facilities that participate and Integris Community Hospitals do not come to REPC so there needs to be communication between these facilities to ensure they are aligned with their vote and any concerns those facilities have needs to be brought up for discussion in the meeting. One vote makes facilities communicate with each other. This was the same with OU; we had to learn to communicate in all our facilities. Rhiannon voiced a concern of the scope of Integris. There are the community Hospitals, McBride, Baptist, Canadian Valley. Rhiannon is worried that the smaller facilities are marginalized by this. Dr. Love then asked if there is representation for the smaller centers. Brad Smith informed Dr. Love there is general membership at RTAB. Dr. Love



Creating a State of Health

Oklahoma City Area (8) Regional Planning Committee
Regular Meeting
Tuesday, January 13, 2026 – 8:30 a.m.

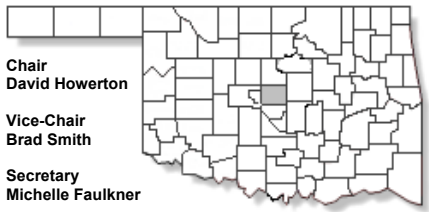
Location of Meeting: Oklahoma State Department of Health
•123 Robert S Kerr Avenue • Oklahoma City 73102

then stated, the concern is the smaller facilities and they are not overshadowed by OU and Integris Baptist. Their concerns are not the same as OU and Baptist so

how would they get their voices heard? Brad stated his answer for that would be these meetings are part of the Open Meetings and anyone can come to these meetings. Dr. Smith spoke on accreditation and collaboration. There is a requirement for these systems to work together and other systems for pre-hospital and coordinate care. While this committee doesn't meet weekly or monthly, it is extremely difficult to get through the task at hand when we do meet. Sometimes quorum isn't met which adds complications. The proposed system would force you to pre-meet with your other systems to discuss anything of concern. There would be only one person representing that system to narrow down talking points and not the same systems having conflicting views and talking points. Brad Smith, Chair then gave the final list of members to present to RTAB, OMD, Pediatric Pandemic Network, OU, Integris, SSM, Mercy, Community, OKC Rehab, Bethany Children's, VA, EMS - Pafford, SSM, OKC Fire, EMSA, AMR, Miller.

Motion was made by Denni Wilson and seconded by Zachary Sinsheimer to approve by-laws and adopt the board rotation. Motion passed.

- Review RTAB attendance for 2024 and 2025 for proposed board members to be voted on January 13, 2026
- Brad Smith asked the State for statutory requirement for attendance. David Graham spoke to this and advised Brad Smith he would check the statute and get back with Brad on this. Brad Smith then recited section 8 of the by-laws which reads "Attendance expectations – a board member is automatically removed from the board if an authorized representative misses any scheduled meeting in a year without arranging for proxy. If a meeting is missed by a board member or proxy, the authorized representative member may request consideration receiving absence at the meeting." Brad states, so if you miss one meeting you are out. The board discussed there was a failure to write a notification process in the event of a proxy. The voices of this committee are also the voices of RTAB's as well. Not everyone can make every meeting. The group discussed sending emails to the chair and to the proxy to ensure their vote is made, quorum is met and work in the group can continue. Lindey states everyone in the board must have a proxy. The board discussed reviewing attendance annually then if there was not a member attending regularly there would be a special session to consider removing that member with the board voting to remove. The board agreed doing an annual review of attendance. The board also agreed that an excuse for absence will be sent to the chair. For communications, the board agreed sending an email to chair and proxy and simply put "contacted" would be sufficient. There needs to be an approved proxy via authorized rep form as well. There can be up to 3 alternates per board member. The board also discussed reviewing these changes annually if there are changes to facilities and EMS agencies. For dismissal of members the language would



Creating a State of Health

Oklahoma City Area (8) Regional Planning Committee
Regular Meeting
Tuesday, January 13, 2026 – 8:30 a.m.

Location of Meeting: Oklahoma State Department of Health
•123 Robert S Kerr Avenue • Oklahoma City 73102

be “Board Discretion”. If board member is unable to attend then they shall notify the board, chair and alternate as soon as possible. Any absence reasons will be reviewed by the chair or designee for the appropriateness for excusing.

- Motion was by Zachary Sinsheimer and seconded by Denni Wilson to approve changes and language in the by-laws for attendance. Motion passed.
6. Next meeting
 - Tuesday, April 14, 2026 – 8:30 a.m.
 7. Motion to adjourn made by Zachary Sinsheimer and seconded by Zakia Yazdanipour at 9.55 a.m. The motion passed.

DRAFT