

## Creating a State of Health

Oklahoma City Area (8) Regional Planning Committee  
Regular Meeting  
Tuesday, July 8, 2025 – 8:30 a.m.

Location of Meeting: Oklahoma State Department of Health  
•123 Robert S Kerr Avenue • Oklahoma City 73102

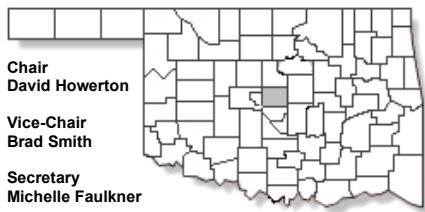
The Oklahoma City Area (8) Regional Planning Committee regular meeting notice was posted on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards-/region-8-rtab.html> as well as the Secretary of State's website located at <https://www.sos.ok.gov/meetings/notices/002134/0598652312051439.htm> on 12/05/2023.

### Draft Minutes

1. Zakia Yazdanipour called the meeting to order at Brad Smith, Chair called the meeting to order at 8:35 a.m.
2. Roll Call was taken and recorded as follows:

| Present at Roll Call   | Absent at Roll Call |
|------------------------|---------------------|
| Dr. Amanda Celii       | Brad Smith          |
| David Howerton         | Jason Likens        |
| Denni Wilson           | Larry Terry         |
| Lindsey Lindsay        | Dr. Alisa Cross     |
| Dr. David Smith        |                     |
| Zachery Sinsheimer     |                     |
| Zakia Yazdanipour      |                     |
| Rhiannon Cunningham    |                     |
| Lindsey Rasmussen Late |                     |

3. Zakia Yazdanipour asked if we had any introductions or announcements. David Graham introduced. Mr. Lewis Robinson, the new EMS Trauma Coordinator, Ms. Norma Perez, volunteered from another department to take over CQI. She has been working diligently to update the process, and Senait Tekle who works with OKEMSIS and our data.
4. Approval of Minutes from April 8, 2025  
Ms. Zakia Yazdanipour said she would add she knows the minutes are being done virtually by AI and there is a lot of incorrect information. David Graham stated the minutes are not being done by AI. She states the wording is not accurate. David Graham asked her to send what she would like to be added, and we bring them back for the next meeting. Zakia Yazdanipour asked for a motion. Zachery Sinsheimer made a motion to table the minutes until the corrections have been made to the minutes and seconded by Denni Wison. The motion carried as follows:



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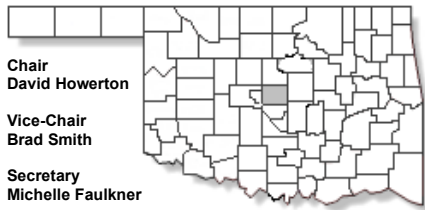
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| Ayes                | Nays | Abstain |
|---------------------|------|---------|
| Dr. Amanda Celii    |      |         |
| David Howerton      |      |         |
| Denni Wilson        |      |         |
| Lindsey Lindsay     |      |         |
| Dr. David Smith     |      |         |
| Zachery Sinsheimer  |      |         |
| Zakia Yazdanipour   |      |         |
| Rhiannon Cunningham |      |         |
| Dr. Alisa Cross     |      |         |
| Lindsey Rasmussen   |      |         |

5. Discussion, consideration, possible action, and vote to..... Zakia Yazdanipour

- Discussion over ACS Evaluating our Trauma System via the Trauma Systems Consultation Program. Ms. Yazdanipour advised she does not know a lot about this. There are two virtual meetings and an in-person meeting. So, if you have not received an invitation please let David know so we can add you to the list. Virtual meetings will be on July 21<sup>st</sup> and 31<sup>st</sup> are virtual. July 28<sup>th</sup> is in person and will be all day. Questions were asked if it is a come and go meeting or is it and all day event. David Graham said he knows they are bringing in lunch for everyone attending the meeting on July 28<sup>th</sup>. A Question was asked if this invitation was going to all the regions. They also asked if the RTAB chairs knew about this and David Howerton advised them the chairs have been having meetings with OSDH Leadership. David Howerton suggested if you did not get an invitation to write your name and email address down and give it to David Graham so he can pass the information to the appropriate person.
- Discussion over CQI Update plan David Graham asked Norma Perez if she has any updates. She stated that they had sent out some new confidentiality documents for the CQI members to sign. We have met with the CQI chairs, and we are trying to find out how leadership would like us to proceed with CQI. So please send her your updated contact information so she has the most up to date information.
- Discussion on reviewing bylaws being the region has added EMS agencies to the RTAB, and current bylaws have all EMS agencies as permanent members. Ms. Yazdanipour the way she



Chair  
David Howerton

Vice-Chair  
Brad Smith

Secretary  
Michelle Faulkner

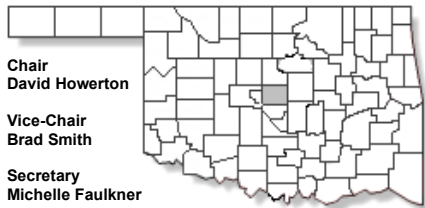
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reads the bylaws with Miller EMS -Tinker and AMR Edmond have not been added as permanent members. David Graham said that it is correct and the other reason he asked to be placed on the agenda is the bylaws state that the board has between nine and 20 members. The current rotation is and current permanent members by updating the new agencies to the board you know have 21 members. We are asking for input from the committee on how to address this issue. David Graham advised it is your region, and we are asking for your input on how to proceed. Ms. Yazdanipour stated most of the specialties do not attend RTAB. Dr. Smith asked if we could talk more about the numbers. Does it come from OTERAC make that recommendation. David Howerton states it is in the Regions bylaws. Ms. Yazdanipour says she has a question. She notes Saints has two hospitals and two EMS agencies as permanent members. She asked has Saints Midwest City ever voted contrary than the main hospital? The answer was no because Michelle votes for all of them. So, with one person representing two votes do we really need do a health system where you have an SSM vote and Integris vote. She stated she is just asking because we are coming up at 21 members and our bylaws limit us to 20. We do not want to take away anyone's ability to vote, but the question at the health system level whether I have three or four hospitals is if they ever have a facility that votes contrary to each other. If not, and we have one person that votes, they are all going to vote the same way may we look at how we word that not every facility one, two or three gets a vote but maybe as a health systems get a combined vote for your health system. Dr. Alisa Cross agreed that the system is bloated and the reality is more important to have those that are playing so if AMR is playing in Edmond than to have a health systems have more votes. Dr. David Smith stated it would also be for each entity to meet ahead of the meeting and review the agenda if they wish and decide how they want to approach the issues so when the RTAB meets we can more effectively have discussions and get business done. He thinks it would require pre-work and does not think it would minimize anyone facility because they could discuss the issues beforehand. Attendance would not change if anyone could attend. David Howerton asked if we could put on the agenda for the next one the list so we can start cutting those that don't need to be on the list. Each facility should be represented, and each EMS agency needs to be represented. The physician groups never attend they all need to go. Integris brought up they have been concerned that Baptist does not being making decisions for Edmond or Southwest because they are both large facilities without them being here. They then asked if the decision would be made here or in the RTAB. David Howerton stated it would be in RPC. The Integris hospitals all have different people voting for their facility. They think the committee needs to look at what voice you are taking out of the question. You are decreasing the voice of the people who have different challenges. So we have



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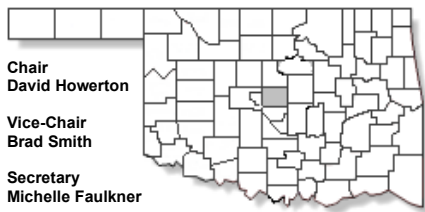
to consider removing inclusion of important voices we do not know how to represent. David Graham asked to give a little bit of background. He advised this is the only region that has all level 1's, 2's and 3's as permanent members, they all rotate through the RTAB. An example Hillcrest south rotates when Hillcrest rotates off. David Howerton said we can change this. We changed it four years ago. He has a concern about agencies that have more than one vote because they have multiple licenses. He thinks the hospital should remain and have a voice. He asked again for this item to be added to the next RPC agenda. Dr. Celii stated we need to look at attendance also while reviewing the board rotation. David Howerton made the motion on discussion and action of the bylaws, seconded by Zachery Sinsheimer. The motion carried as follows:

| Ayes                | Nays | Abstain |
|---------------------|------|---------|
| Dr. Amanda Celii    |      |         |
| David Howerton      |      |         |
| Denni Wilson        |      |         |
| Lindsey Lindsay     |      |         |
| Dr. David Smith     |      |         |
| Zachery Sinsheimer  |      |         |
| Zakia Yazdanipour   |      |         |
| Rhiannon Cunningham |      |         |
| Dr. Alisa Cross     |      |         |
| Lindsey Rasmussen   |      |         |

### 6. New Business

The question was asked is the RTAB representation, do we need to seek equal representation in the RTAB similar to this group because they think the committee should be looking at both. David Howerton states he disagrees. You can still talk with your other facilities to bring stuff here. The RPC needs to be a smaller group. It is an open meeting, and they can attend and give their feedback they just cannot vote. David Graham stated the way the process is set up OTERAC gives direction to the RTABs and the disburses ideas from the RTAB to the RPC which is a working group of the RTAB to work on with input from all entities. Then it goes back to the RTAB and then to OTERAC.

Dr. David Smith said he has heard many people say that region 8 RTAB's membership and voting structure is very different from the other regions. It would be interesting to have documents of the other region's structure. He asked if that could be included in the RPC packet. Could we have a



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process on how other regions process their board rotation. David Graham stated regions 7 and 8 are the only regions that do not take the EMS permanent membership off of the agencies' call volume. The facilities are different also because they do not have any facilities above a level 3 facility. They are more concerned on how to get the patient to the appropriate facility without depleting their services. Zach states you can see that from region 6 and the far outside of the Oklahoma City area. Dr. Smith asked if there are statutes for the facilities in sub group B & C is they why included in the rotation. Dr. Smith asked by statute are they required to be a voting member. Mr. Yazdanipour did state there has been a stark decline in region 6 and 8 RTAB's. She thinks they do not know. Dr. Smith asked are they required to be a voting member.

7. Public Comment None
8. Next meeting
  - Tuesday, October 14, 2025 – 8:30 a.m.
9. Motion to adjourn made by David Howerton and seconded by Dr. Alsia Cross at 10:08 a.m. The motion carried as follows:

| Ayes                | Nays | Abstain |
|---------------------|------|---------|
| Dr. Amanda Celii    |      |         |
| David Howerton      |      |         |
| Denni Wilson        |      |         |
| Lindsey Lindsay     |      |         |
| Dr. David Smith     |      |         |
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