



**Tulsa Region (7) Regional Planning Committee**

[https://teams.microsoft.com/join/19%3ameeting\\_YmVjODQ4OGYtMThiMS00YTcwLTg0OWMtMWNhNzBkYmU5NzY5%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d](https://teams.microsoft.com/join/19%3ameeting_YmVjODQ4OGYtMThiMS00YTcwLTg0OWMtMWNhNzBkYmU5NzY5%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d)

**Optional Ways to Attend**  
1-405-898-0717  
(Toll) Conference ID: 794 402 713#

**October 20<sup>th</sup>, 2020 – 2:30 pm**  
**Minutes**

**Meeting notice was posted with the Oklahoma Secretary of State on Tuesday, December 3<sup>rd</sup>, 2019 10:43 am and amended to reflect a virtual meeting on Friday September 18<sup>th</sup>, 2020 2:57 pm.**

**The following Regional Planning Committee Members are participating remotely using the Microsoft Teams teleconferencing platform:**

- |                               |                        |
|-------------------------------|------------------------|
| <b>Trudy Robinson – Chair</b> | <b>Becky Abshier</b>   |
| <b>Dala Stamps</b>            | <b>Deborah Eason</b>   |
| <b>Justin Graves</b>          | <b>Mary Howell</b>     |
| <b>Zack Lethermon</b>         | <b>Russell Martin</b>  |
| <b>Brandi McManus</b>         | <b>Kenneth Nickels</b> |
| <b>Wendy VanMatre</b>         |                        |

- I. Call to Order** – The Meeting was called to order by Acting Chair Russell Martin at 2:30 pm
- II. Introductions and Announcements – Acting Chair Russell Martin-**  
There were no introductions or announcements
- III. Roll Call- Roll call was done by Acting Chair Russell Martin-**  
The following members were present: Dala Stamps, Justin Graves, K.C. Nickels, Russell Martin, Wendy VanMatre, and Mary Howell  
Members not present: Becky Abshier, Trudy Robinson, Brandi McManus, Deborah Eason and Zach Lethermon.
- IV. Approval of Minutes – Acting Chair Russell Martin - October 15<sup>th</sup>, 2019**  
A motion to approve the minutes was made by Dala Stamps and was seconded by Wendy VanMatre. There was no further discussion. The motion passed 6-0.
- V. Business**
  - A. Discussion, consideration, possible action, and vote to approve the Board By-Laws Board verbiage. Acting Chair Russell Martin**  
The motion was tabled to the 1<sup>st</sup> Quarter RPC meeting 2021.



**B. Discussion, consideration, and possible action to nominate a RPC Chair for 2021 and vote for approval –Acting Chair Russell Martin**

A motion was made to accept the nomination for K.C. Nickels to be the 2021 RPC chair by Wendy VanMatre and seconded by Mary Howell. There was no further discussion and the motion passed 6-0.

**C. Discussion, consideration, possible action, and vote to approve a plan for the 2021 RTAB Trauma System Goals: Acting Chair Russell Martin**

1. Decrease the number of Priority 1 patients transported by ambulance services to a Level III or Level IV Trauma Center by 3% by the end of the calendar year.
2. Decrease the statewide average length of stay at Level III and Level IV Trauma Centers for patients having an ISS of  $\geq 16$  by 3% by the end of calendar year 2021

There was discussion about the RPC needing better data for Region 7. Dan Whipple spoke to the group about obtaining exactly what data they were looking for. Russell Martin suggested that items 1 and 2 be sent to the RTAB to send to Oklahoma Trauma and Emergency Response Advisory Council to create a sub-committee on data quality. Mr. Whipple suggested sending the data dictionaries to the RPC to be reviewed in the January 19<sup>th</sup>, 2021 meeting.

A motion was made to send items 1 and 2 to the RTAB by K.C. Nickels and seconded by Wendy VanMatre. There was no further discussion and the motion passed 6-0.

**D. Discussion, consideration, possible action, and vote to approve the 2021 RPC Meeting dates and venues: Acting Chair Russell Martin**

A motion to accept the 2021 meeting dates and venues was made by K.C. Nickels and seconded by Wendy VanMatre. There was no further discussion and the motion passed 6-0.

**1. January 19th, 2021 – 2:30 pm**

St John Medical Health Plaza  
1819 East 19th Street  
Tulsa, Ok 74104

**2. April 20th, 2021 – 2:30 pm**

EMSA East  
1417 North Lansing Avenue  
Tulsa, Ok 74106

**3. July 20th, 2021 – 2:30 pm**

St John Broken Arrow  
1000 Boise Circle  
Broken Arrow, Ok 74012

**4. October 19th, 2021 – 2:30 pm**

Saint Francis Hospital  
6161 South Yale Avenue  
Tulsa, Ok 74136



**E. Discussion, consideration, possible action, and vote to approve updating the Trauma Plan: Acting Chair Russell Martin**

Mary Howell stated that the trauma plan has not been updated since 2009. KC Nichols requested the Region 7 trauma plan be sent to the RPC members. The suggestion was made to table this until the January 19<sup>th</sup>, 2021 RPC meeting.

A motion was made to table item E by K.C.Nickels and seconded by Mary Howell. There was no further discussion and the motion passed 6-0.

**VI. New Business- Acting Chair Russell Martin**

There was no new business

**VII. Next Meetings- Acting Chair Russell Martin**

**A. Combined Regions 2-4-7 Quality Improvement Committee**

January 19<sup>th</sup>, 2021 – 10:00 am  
St John Medical Health Plaza  
1819 East 19th Street  
Tulsa, Ok 74104

**B. Regional Trauma Advisory Board**

January 19<sup>th</sup>, 2021 – 1:00 pm  
St John Medical Health Plaza  
1819 East 19th Street  
Tulsa, Ok 74104

**C. Regional Planning Committee**

January 19<sup>th</sup>, 2021 – 2:30 pm  
St John Medical Health Plaza  
1819 East 19th Street  
Tulsa, Ok 74104

**VIII. Adjournment – Acting Chair Russell Martin**

The motion to adjourn was made by Justin Graves and seconded by K.C. Nickels. The meeting adjourned at 3:50 pm

**Approved**

KCNICKELS esigned  
K.C. Nikels – Chair

10-20-20 esig  
Date