

Tulsa Region (7) Regional Planning Committee (RPC)  
 REGULAR MEETING  
 Tuesday, October 15, 2024 – 12:00 p.m.

Location of the meeting Saint Francis Hospital  
 6161 S Yale Ave • Tulsa, OK 74136

The Tulsa Region (7) Regional Planning Committee regular meeting notice was posted on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards-/region-7-rtab.html> as well as the Secretary of State’s website located at [REGION \(7\) TULSA COUNTY, REGIONAL PLANNING COMMITTEE \(RPC\) - REGIONAL TRAUMA ADVISORY BOARD \(RTAB\) \(ok.gov\)](#) on 04/18/24.

Agenda

1. Call to Order.....Jeremy McLemore, Chair  
 Jeremy McLemore called the meeting to order at 12:01pm
2. Roll Call.....Jeremy McLemore, Chair  
 Jeremy McLemore called roll and quorum was established.

| Present at Roll Call | Absent at Roll Call |
|----------------------|---------------------|
| Jeremy McLemore      |                     |
| Justin Graves        |                     |
| Nathan Phillips      |                     |
| Vanessa Bearden      |                     |
| Kerry Harlin         |                     |

3. Introductions and Announcements.....Jeremy McLemore, Chair  
 Samantha Brown from OSDH introduced herself to the committee and was at the meeting in Lori Strider’s place.
4. Review and approval of the July 16, 2024 minutes.....Jeremy McLemore, Chair  
 The committee reviewed the previous meeting minutes, and Nathan Phillips made a motion to approve. Kerry Harlin seconded the motion. A roll call vote was taken and the motion passed as follows:

| Ayes                               | Nays | Abstain |
|------------------------------------|------|---------|
| Jeremy McLemore                    |      |         |
| Justin Graves                      |      |         |
| Nathan Phillips (1 <sup>st</sup> ) |      |         |
| Vanessa Bearden                    |      |         |
| Kerry Harlin (2 <sup>nd</sup> )    |      |         |

5. Discussion, consideration, possible action and vote to recommend.....Jeremy McLemore, Chair
- The action plan and timeline for stand-alone ER to the Regional Plan
- The committee discussed and ultimately decided to recommend the RTAB to request that OTERAC define a stand-alone (free standing) ER as it pertains to the Regional Trauma Plan. Nathan Phillips made a motion to approve, and Kerry Harlin seconded. A roll call vote was taken and the motion passed as follows:

| Ayes                               | Nays | Abstain |
|------------------------------------|------|---------|
| Jeremy McLemore                    |      |         |
| Justin Graves                      |      |         |
| Nathan Phillips (1 <sup>st</sup> ) |      |         |
| Vanessa Bearden                    |      |         |
| Kerry Harlin (2 <sup>nd</sup> )    |      |         |

- The action plan and timeline for Brain Injury Guidelines (BIG)
- Maryavis Howell spoke about Brain Injury Guidelines (BIG), and the committee discussed how best to present a future outline and proposal to the RTAB and how to look at system wide changes as Saint Francis implements this into their facilities. This will remain an agenda item to carry over to the next RPC meeting. Jeremy will request that RTAB keep this item on the agenda for the following meeting state as well.
- The development of a quarterly injury prevention outreach presentation
- The committee talked about seasonal injury prevention outreach, and will reach out to Injury Prevention at OSDH. This is also an agenda item for approval at the RTAB meeting, and Jeremy McLemore will present the RPC recommendation at the RTAB meeting.
- Update on the Surgical Extraction Team (ET)
- The committee has compiled a list of all fire and EMS agencies in the region, and Jeremy will be reaching out to them and collecting feedback on the idea in preparation for a future recommendation to the RTAB.
- The addition and adoption of the Sort, Assess, Lifesaving, Transport (SALT) method to the Regional Trauma Plan
- The committee discussed and voted to make a recommendation to RTAB to add the Sort, Assess, Lifesaving, Transport (SALT) method to the Regional Trauma Plan. Vanessa Bearden made a motion and Justin Graves seconded. A roll call vote was taken and the motion passed as follows:

| Ayes                               | Nays | Abstain |
|------------------------------------|------|---------|
| Jeremy McLemore                    |      |         |
| Justin Graves (2 <sup>nd</sup> )   |      |         |
| Nathan Phillips                    |      |         |
| Vanessa Bearden (1 <sup>st</sup> ) |      |         |
| Kerry Harlin                       |      |         |

6. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)
- No new business.

7. Public Comment

Maryavis Howell from Saint Francis Hospital wanted to ask the RPC committee to develop a recommendation that the RTAB has a quarterly speaker or educational component that can present about things relevant to the committee, such as new trauma research, and activities in other regions that may be implemented in this region. Grace Pelley showed the committee the list of quarterly presentations that have been making the rounds at RTABS this year. Jeremy McLemore would like to add formalizing the recommendation to the RTAB to the following meeting agenda.

8. Next Meeting

- January 21, 2025

9. Adjourn

A motion to adjourn was made by Nathan Phillips and seconded by Kerry Harlin. A roll call vote was taken and the meeting adjourned at 12:31pm

| <b>Ayes</b>                        | <b>Nays</b> | <b>Abstain</b> |
|------------------------------------|-------------|----------------|
| Jeremy McLemore                    |             |                |
| Justin Graves                      |             |                |
| Nathan Phillips (1 <sup>st</sup> ) |             |                |
| Vanessa Bearden                    |             |                |
| Kerry Harlin (2 <sup>nd</sup> )    |             |                |