

Tulsa Region (7) Regional Planning Committee (RPC)  
REGULAR MEETING  
Tuesday, January 21, 2025 – 12:00 p.m.

Location of the meeting: Saint Francis Hospital  
6161 S. Yale • Tulsa, Oklahoma 74136

The Tulsa Region (7) Regional Planning Committee regular meeting notice was posted on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards-/region-7-rtab.html> as well as the Secretary of State’s website located at [REGION \(7\) TULSA COUNTY, REGIONAL PLANNING COMMITTEE \(RPC\) - REGIONAL TRAUMA ADVISORY BOARD \(RTAB\) \(ok.gov\)](#) on 11/26/24.

Minutes

1. Call to Order.....Jeremy McLemore, Chair  
Jeremy McLemore called the meeting to order at 12:00 pm.

2. Roll Call.....Jeremy McLemore, Chair

Present at Roll Call	Absent at Roll Call
Jeremy McLemore	Justin Graves
Nathan Phillips	Kris Hill
Vanessa Bearden	
Kerry Harlin	
Maryavis Howell	
Shawn Burch	

3. Introductions and Announcements.....Jeremy McLemore, Chair

4. Review and approval of the October 15, 2024 minutes.....Jeremy McLemore, Chair  
Maryavis Howell made a motion to approve the October 15, 2024 minutes and seconded by Shawn Burch. A roll call vote was taken and the motion passed as follows:

Ayes	Nays	Abstain
Jeremy McLemore		
Nathan Phillips		
Vanessa Bearden		
Kerry Harlin		
Maryavis Howell		
Shawn Burch		

5. Discussion, consideration, possible action and vote to approve the action plan and timeline for Brain Injury Guidelines (BIG)..... Jeremy McLemore, Chair  
The committee discussed recommending the BIG 3 to the RTAB’s. Nathan Phillips made a motion to recommend the BIG 3 to the RTAB and seconded by Shawn Burch. The motion was passed as follows:

<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>
Jeremy McLemore		
Nathan Phillips		
Vanessa Bearden		
Kerry Harlin		
Maryavis Howell		
Shawn Burch		

6. Discussion, consideration, possible action and vote to approve a 2025 quarterly injury prevention outreach presentation schedule to recommend to the RTAB.....Jeremy McLemore, Chair  
The committee discussed recommending Injury prevention topic presentations to the RTABs. Nathan Phillips volunteered to do the first presentation at the April RTAB. Maryavis Howell made a motion to present an Injury Prevention topic for RTAB and seconded by Vanessa Bearden. The motion was passed as follows:

<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>
Jeremy McLemore		
Nathan Phillips		
Vanessa Bearden		
Kerry Harlin		
Maryavis Howell		
Shawn Burch		

7. Update on the Surgical Extraction Team (ET).....Jeremy McLemore, Chair
8. New Business (For matters not reasonably anticipated 48 hours prior to the meeting)
9. Public Comment
10. Next Meeting
- April 15, 2025, at Saint Francis Hospital
11. Adjourn

Kerry Harlin made a motion to adjourn and seconded by Shawn Burch at 12:44 p.m. The motion. motion carried as follows:

<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>
Jeremy McLemore		
Nathan Phillips		
Vanessa Bearden		
Kerry Harlin		
Maryavis Howell		
Shawn Burch		