

**Central (6) Regional Trauma Advisory Board
Regional Planning Committee
Microsoft Teams**

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGM2Y2EzYWItdNDU3Yi00NmLTkxZDMtZGQ1OWNmYWEzYWJh%40thread.v2/0?context=%7b%22Tid%22%3a%229a307864-3e98-4f08-b90a-728b62cf32c5%22%2c%22Oid%22%3a%22463c8334-e408-4d1d-b4eb-52f4b934efe4%22%7d

Optional phone number: 405-898-0717, conference 459 204 160#

November 6th, 2020 – 12:30 pm

AGENDA

There is no physical meeting location, and the following members will be participating remotely using the Microsoft Teams videoconferencing platform: Julia Day; Daniel King; Elizabeth Lambert; Jason Likens, and Eddie Sims.

- I. Call To Order** – Chair Eddie Sims
- II. Welcome and Introductions** – Chair Eddie Sims
- III. Roll Call** – Chair Eddie Sims
- IV. Approval of Minutes** – August 18th, 2020 – Chair Eddie Sims
- V. Business**
 - A. Discussion, consideration, possible action, and vote to approve the meeting dates for 2021 – Chair Eddie Sims
 1. February 16th, 2021 – 11:00 am
 2. May 18th, 2021 – 11:00 am
 3. August 17th, 2021 – 11:00 am
 4. November 16th, 2021 – 11:00 am
 - B. Discussion, consideration, and votes to approve possible action with previous business items
 1. Annual survey and amendments to the Regional Trauma Plan
 2. Regional Stroke Plan updates
 3. Strategic Goal planning
- VI. New Business** – Chair Eddie Sims
(for matters not reasonably foreseen at least 48 hours in advance of the meeting)
- VII. Next Meetings** – Chair Eddie Sims
 - A. Central (6) Regional Trauma Advisory Board
November 6th, 2020 – 1:00 pm
 - B. Combined Region 6/8 Quality Improvement Committee
January 12th, 2021 – 10:00 am
 - C. Central (6) Regional Planning Committee
February 16th, 2021 – 11:00 am
- VIII. Adjournment** – Chair Eddie Sims

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August 18th, 2020 – 11:00 am

MINUTES

Meeting notice was posted with the Oklahoma Secretary of State on December 4th, 2019 at 2:51 pm and amended to reflect a virtual meeting on August 5th, 2020 at 10:27 am.

The following members will participate remotely using Microsoft Teams: Julia Day, Daniel King, Elizabeth Lambert, Jason Likens, and Eddie Sims. There is no physical meeting location.

I. Call To Order

The meeting was called to order by Chair Eddie Sims at 11:00 am.

II. Welcome and Introductions

Daniel Whipple introduced Ms. Rebecca Novak as the newest EMS Administrator with the Oklahoma State Department of Health.

III. Roll Call

Roll call was taken with the following members present: Daniel King, Elizabeth Lambert, Jason Likens, and Eddie Sims. Julia Day was not present.

IV. Approval of Minutes – February 18th, 2020

A motion to accept the minutes was made by Elizabeth Lambert and seconded by Jason Likens. There was no discussion, and the motion passed 4-0.

V. Business

A. Regional Trauma and Stroke Capability Survey discussion – Eddie Sims

All but two licensed entities in Region 6 have completed their annual survey as sent by the RPC. Those entities are Cornerstone Hospital of Shawnee and United EMS Lincoln County. The Committee agreed to move forward with the survey without the results from those entities. Mr. Daniel King will provide Mr. Whipple the survey results in a spreadsheet format to distribute to the Committee for review.

B. Discussion, consideration, possible action, and vote to approve updates of the Region 6 Trauma Plan – Eddie Sims

Mr. Sims recommended no action be taken on the Trauma Plan at this time due to not having the data available from the annual survey.

- C. Discussion, consideration, possible action, and vote to approve Bylaw language regarding multiple Board or General Members being represented by one individual – Eddie Sims

Mr. Whipple reviewed draft bylaw language which more clearly defines the member and representative role for General and Board Members. Members are defined as licensed ambulance services and hospitals, and members have the responsibility to appoint representatives authorized to speak on behalf of the member. Each license is entitled to one vote when serving as a Board Member.

Mr. Sims discussed his concern of holding meetings during a statewide disaster. Language was added that would excuse members from attendance requirements in the event of a declared disaster affecting Region 6. A motion to approve the draft language was made by Elizabeth Lambert and seconded by Daniel King. There was no further discussion, and the motion passed 4-0.

- D. Discussion, consideration, possible action, and vote to create strategic plan to reduce the number of Priority 1 patients delivered by ambulance to Level III and Level IV trauma centers by three percent and reduce the length of stay at the initial facility of transferred patients with Injury Severity Score of 16 or greater by three percent. – Eddie Sims

Mr. Sims stated

Mr. Likens feels that due to the COVID crisis this item should be tabled until the crisis ends due to the shifting of priorities at hospitals and ambulance services. Mr. Whipple stated he felt this should be continued now but allow members to reply over the course of the next three months to allow members to gather the material requested and reply as time permits.

A motion to send a letter signed by the RPC Chair to member organizations with a three-month deadline that will include a reminder e-mail to members who have not responded after two months was made by Jason Likens and seconded by Elizabeth Lambert. There was no further discussion, and the motion carried 4-0.

VI. New Business

(for matters not reasonably foreseen at least 48 hours in advance of the meeting)

Mr. Likens asked whether the RPC should review the Riley Boatwright(?) Act requirements as set forth in the new EMS regulations. Mr. Sims reviewed the intent of the act in that it requires school systems to plan for medical response to sporting events. He stated that we should place this item on the agenda for the next meeting for further discussion and follow-up.

VII. Next Meetings

- A. Central (6) Regional Trauma Advisory Board
August 18th, 2020 – 1:00 pm
- B. Combined Region 6/8 Quality Improvement Committee
October 13th, 2020 – 10:30 am
- C. Central (6) Regional Planning Committee
November 17th, 2020 – 11:00 am

VIII. Adjournment

A motion to adjourn was made by Jason Likens and seconded by Elizabeth Lambert. The meeting adjourned at 11:48 am.

Approved

Eddie Sims, Chair
Central (6) Region Regional Planning Committee
November 6th, 2020