

**Oklahoma State
Department of Health
Creating a State of Health**

SOUTHEAST REGION (5) REGIONAL TRAUMA ADVISORY BOARD (RTAB)

REGULAR MEETING

Thursday, November 9, 2023 – 10:30 a.m.

Location of meeting: Pittsburg County Health Department •
1400 East College Avenue • McAlester, OK 74501

The Southeast Region (5) REGIONAL TRAUMA ADVISORY BOARD (RTAB) regular meeting notice was posted on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards-region-5-rtab.html> as well as the Secretary of State's website located at <https://www.sos.ok.gov/meetings/notices/001302/0569422211181213.htm> on November 18, 2022 at 12:13 p.m.

Minutes

1. Pamela Cunningham, Chair, called the meeting to order at 10:30 a.m.
2. Roll Call was taken. Attendance was recorded as follows:

Present at Roll Call	Absent at Roll Call
James Smith – AELT 129, AELT 139, AELT, 149, AELT Durant, AELT 158, AELT 022, AELT 065, AELT 073.	AllianceHealth Madill
Lisa Vowels	Choctaw County Ambulance Service
Randy Bryant	Mary Hurley
Rusty Cole	McCurtain County EMS
Nate Toews	McCurtain Memorial Hospital
Gerrick Johnson – Choctaw Nation Health Services Authority, Choctaw Nation EMS, Choctaw Nation Health Care Center.	McAlester Army Ammunition Plant
Bradly Smith	Wewoka Fire Department
Vanessa Afzali	
Keith Lickly	
Amanda Davis	
Chrissee Mask	
Kimberley Ross	
Benny Brooks	
Pamela Cunningham	
Nick Pope	
Samantha McDowra	
Jauquetta Trotter	
Antlers EMS	
Choctaw Memorial Hospital	
Choctaw Nation EMS	
Choctaw Nation Health Care Center	
Coalgate Fire Department	
Colbert EMS	
Creek Nation EMS	
Coalgate Fire Department	
Hughes County EMS	
Konawa EMS	
Medical Air Rescue Company	
Pafford EMS of McAlester	
Seminole Fire – Rescue	

3. Pamela Cunningham, Chair thanked everyone for being at the meeting
4. Gerrick Johnson moved to approve the August 10, 2023 minutes and Brad Smith seconded. The motion carried as follows:

Ayes	Nays	Abstain
James Smith – AELT 129		
Lisa Vowels		
Randy Bryant		
Rusty Cole		
Nate Toews		
Gerrick Johnson – Choctaw Nation Health Services Authority		
Bradly Smith		
Vanessa Afzali		
Keith Lickly		
Amanda Davis		
Kimberley Ross		
Benny Brooks		
Nick Pope		
Pamela Cunningham		
Samantha McDowra		
Jauquetta Trotter		

5. Reports
 - Dean Henke shared the each December OSDH mails out a survey to all the EMS agencies. Be sure to fill it out correctly and send back to the Esystems@health.ok.gov. Schedule your initial inspections on the OSDH website under inspections.
 - Grace Pelley shared that if you have not picked up your compliance report do so after the meeting. She reported about the timelines for Trauma Fund which are in your meeting packets.
 - Nate Toews reported there was a Statewide CQI meeting and the group reviewed 38 cases. This meeting allowed CQI members to see how others are doing the CQI reviews in their own regions. Pamela Cunningham shared that the same problems that Region 5 is having issues with is the same as across the other CQI committees across the state. There was a brief discussion about fixed wing transports and scene flights.
 - Kari Beggs reported the REPC approved the meeting dates for 2024 and reviewed RTAB attendance. Also the committee will review the Region 5 Envenomation plan, Stroke Plan, and the Trauma Plan in 2024.
 - Kari Beggs reported the next Regional Medical Planning Group (RMPG) will meet December 20th at 10:00 a.m. @ the Pittsburg County Emergency Management Office. Also there will be a planning meeting for the 2024 solar eclipse in April 2024. For more information contact Ms. Beggs.
6. Sarah Connally shared information about the Pediatric Emergency Care Coordinator (PECC) and the training required. Contact Ms. Connally if you have questions, the information is in your packets.
7. Laura Isom gave an update on the Oklahoma State Stroke Systems Advisory Committee (OSSSAC) and Oklahoma State Stroke Coordinators and Resources (OSSCAR). The presentation slides are in your meeting packet along with the Stroke Plan Components.

8. Discussion, consideration, possible action, and vote.....Pamela Cunningham, Chair
- Randy Bryant moved to approve the excused absence for Coalgate Fire Department on August 10, 2023 and Kimberley seconded.

The motion carried as follows:

Ayes	Nays	Abstain
James Smith – AELT 129		
Lisa Vowels		
Randy Bryant		
Rusty Cole		
Nate Toews		
Gerrick Johnson – Choctaw Nation Health Services Authority		
Bradly Smith		
Vanessa Afzali		
Keith Lickly		
Amanda Davis		
Kimberley Ross		
Benny Brooks		
Nick Pope		
Pamela Cunningham		
Samantha McDowra		
Jauquetta Trotter		

- Nate Toews moved to approve the 2024 RTAB Officers and Samantha McDowra seconded.

The motion carried as follows:

Ayes	Nays	Abstain
James Smith – AELT 129		
Lisa Vowels		
Randy Bryant		
Rusty Cole		
Nate Toews		
Gerrick Johnson – Choctaw Nation Health Services Authority		
Bradly Smith		
Vanessa Afzali		
Keith Lickly		
Amanda Davis		
Kimberley Ross		
Benny Brooks		
Nick Pope		
Pamela Cunningham		
Samantha McDowra		
Jauquetta Trotter		



- Nate Toews moved to approve the 2024 RTAB Board Members and Brad Smith seconded. The motion carried as follows:

Ayes	Nays	Abstain
James Smith – AELT 129		
Lisa Vowels		
Randy Bryant		
Rusty Cole		
Nate Toews		
Gerrick Johnson – Choctaw Nation Health Services Authority		
Bradly Smith		
Vanessa Afzali		
Keith Lickly		
Amanda Davis		
Kimberley Ross		
Benny Brooks		
Nick Pope		
Pamela Cunningham		
Samantha McDowra		
Jauquetta Trotter		

- Rusty Cole moved to approve the 2024 Committee Members and Benny Brooks seconded. The motion carried as follows:

Ayes	Nays	Abstain
James Smith – AELT 129		
Lisa Vowels		
Randy Bryant		
Rusty Cole		
Nate Toews		
Gerrick Johnson – Choctaw Nation Health Services Authority		
Bradly Smith		
Vanessa Afzali		
Keith Lickly		
Amanda Davis		
Kimberley Ross		
Benny Brooks		
Nick Pope		
Pamela Cunningham		
Samantha McDowra		
Jauquetta Trotter		

- Gerrick Johnson moved to approve the 2024 RTAB Meeting dates, times and venue and Nate Toews seconded.

The motion carried as follows:

Ayes	Nays	Abstain
James Smith – AELT 129		
Lisa Vowels		
Randy Bryant		
Rusty Cole		
Nate Toews		
Gerrick Johnson – Choctaw Nation Health Services Authority		
Bradly Smith		
Vanessa Afzali		
Keith Lickly		
Amanda Davis		
Kimberley Ross		
Benny Brooks		
Nick Pope		
Pamela Cunningham		
Samantha McDowra		
Jauquetta Trotter		

9. Planning discussion topics

- Goals for 2024 RTAB to include:
 - Education for CQI completion
 - Updates/review trauma plan, envenomation plan, and stroke plan
 - CQI Committee look into transfers to hospitals with capabilities
 - Improve CQI Committee participation from stakeholders
 - Look into the RTAB reviewing a CQI case
- Pre RTAB break out session:
 - Some want to meet with EMS and Hospitals together for discussion
 - It was brought up if the breakout sessions should continue
 - To change the session to everyone just mingles/chat with each other
 - Will see how the breakout session goes in the February meeting

10. Delbert Gay shared in the Education Planning Committee it was recommended that each region's CQI committee should be polled for a list of areas that need improvement so it can be used for recommended renewal education topics. Ms. Pelley shared information about gathering the information from the CQI committees and bring it to the RTABs for a vote.

11. Future meeting dates for 2023

- February 08, 2024 – 10:30 a.m.
- May 09, 2024 – 10:30 a.m.
- August 08, 2024 – 10:30 a.m.
- November 14, 2024 – 10:30 a.m.

12. No Public Comment



13. Adjournment

- Brad Smith moved to adjourn the meeting and Nate Toews seconded at 11:38 a.m.

The motion carried as follows:

Ayes	Nays	Abstain
James Smith – AELT 129		
Lisa Vowels		
Randy Bryant		
Rusty Cole		
Nate Toews		
Gerrick Johnson – Choctaw Nation Health Services Authority		
Bradly Smith		
Vanessa Afzali		
Keith Lickly		
Amanda Davis		
Kimberley Ross		
Benny Brooks		
Nick Pope		
Pamela Cunningham		
Samantha McDowra		
Jauquetta Trotter		