

---

**Regular Meeting of the OTERAC Education and  
Training Committee**

**Wednesday, November 9, 2022, 9:00 AM  
Minutes**

- 1
- I. **Call to Order:** Meeting called to order at 9:10 am by Mr. Justin Hunter Chair.
  - II. **Welcome and Introductions:**  
Chairperson Mr. Justin Hunter welcomed everyone to the meeting. Mr. Hunter asked everyone in attendance to introduce themselves and who they represent.
  - III. **Roll Call:**  
Members Present: Blake Braden, Jamie Dubose, Rusty Gilpin, Justin Hunter, Gina Riggs. Others present Mike Duncan, Jason Lankford, Katherine Gregory, Linda Pledger, Crystal Reynolds, Marcy Pennington, JW Snell, Katie Reynolds, Nancy Howell, Steve Nguyen, Amber Fisher, Jake Thompson, Dale Adkerson, David Graham.
  - IV. **Approval of minutes – May 11<sup>th</sup>, 2022:**  
Motion to approve minutes made by Jamie Dubose, seconded by Rusty Gilpin. Roll call vote was unanimous to approve the minutes.
  - V. **Business:**
    - A. Review of updated EMT Guidelines and psychomotor exam documents. Justin turned the discussion over to Gina. Gina advised that she copied and pasted from the EMR and copied and pasted from the New Education Standards for the EMT. Gina advised there is some work with formatting, page numbers, footers and headers need to be updated. The committee then went page by page looking for possible changes. The committee made some minor changes to the document that go along with the updates scope of practice approved for the state. Gina pointed out under Pharmacology she added IV maintenance without medication. Under airway she added Supraglottic airway and End Tidal CO2 monitoring. Under Assessment she added Capnography, Mechanical CPR devices, 12 lead EKG application and Glucose testing to meet the updated Oklahoma EMT Scope of practice. Justin asked what constitutes and EVOC course; Dale answer is the position from the department is whatever the agency wants to do for their class they can do. We do not publish one as the state. Nancy Howell states she is working on one for OSU/FST and writing the curriculum. 21995 was the last time NITSA did an update on an EVOC course. Nancy also advised that they teach the course but not for each vehicle the departments have. That is up to the chief or training officer to verify they are approved for each vehicle for the agency. The committee agreed on the language Introduction to the operation of Emergency Vehicles and it is recommended. The committee agreed to add link to FEMA 5a is hazmat awareness. The committee agreed to add TIMS under Emergency Vehicles is recommended. Also add to EMR also. The committee agreed to change the language from facility to OSDH-EMS approved facilities under Educational Facilities. Under Sponsorship add first responder agency to other Oklahoma state approved institution. Under faculty we added OSDH approved EMS Instructor. Under National Education Standard the committee agreed to let two or three people work on this before the next meeting. Gina will lead the group. Gina asked is the committee happy with the clinical hours at 36 or do we need something different? Justin asked what should be the minimum clinical hours and what clinical experiences the EMT's have? The question was asked if we have EMS Services as training programs do they require background and drug screening? Crystal Reynolds made motion to add to the next agenda discussing clinical compliance for training programs in Oklahoma to include background checks and drug screens. Seconded by Blake Braden. Roll call vote motion passed unanimously. Second motion by Crystal Reynolds to discuss training program qualifications. Seconded by Rusty Gilpin. Roll call vote passed unanimously. The

committee went back to the standards document and Gina stated under Preparatory she took out lifting, under pharmacology she added see Oklahoma's acceptable assist drug for EMT, under assessment she added Electronic Waveform Capnograph, under cardiovascular add 12 Lead Acquisition. Motion to add agenda item agenda for future meeting made to discuss if students are working and a student at the same time made by Rusty Gilpin and seconded by Crystal Reynolds. Discussion about is the student on a two person crew they cannot count any skills they perform on the calls. Is there a state rule that below the Paramedic level that states a student cannot perform skills while on active work shift. Should this be a guideline at the state level for anything below Paramedic. Roll call vote was unanimous to add to a future agenda. Mr. Hunter asked Gina to proceed with her discussion on EMT Competencies. The group reviewed the list of competencies. Question was asked by Ms. Reynolds asked for cardiac arrest scenario if the program already has them have a BLS card? The state rule is that the Medical Director signs off that the person is competent in CPR. The final decision and answer to the question is that the psychomotor Cardiac arrest is how they would work in a real world environment.

- B. Review hours for EMR and EMT with updated scope of practice the committee decided to break up looking at the hours for EMR and EMT between two or three people and bring back to the committee next meeting for review and suggestions. Work completed for overall hours for EMR and EMT for next meeting to be reviewed by committee. The question was asked when is the next OTERAC. The next meeting is February 1<sup>st</sup>, 2023 in Tulsa.

- C. Vote on meeting dates and times for next year.

- a. February 8, 2023 at 9:00 am
- b. May 10, 2023 at 9:00 am
- c. August 9, 2023 at 9:00 am

- d. November 8, 2023 at 9:00 am

Motion made by Gina Riggs and seconded by Jamie Dubose. Roll call vote was unanimous to approve the dates.

**VI. Public Comment:**

Justin commented that the license plate that was discussed at the last meeting was approved again so spread the word and as long as we get 100 people apply and you have submitted your application and money you will receive a new license plate. We have until April of next year. Extra money from the plate helps fund the Oklahoma EMS Death Benefit.

**VII. Meeting Dates:**

Next Meeting February 8, 2023, at 9:00 am.

**VIII. Adjournment:** Motion to adjourn made by Jamie Dubose. Adjourned at 11:12 am.



Chairperson Justin Hunter