



# OKLAHOMA State Department of Health

## MINUTES OF REGULAR PUBLIC MEETING

**PUBLIC BODY:** FOOD SERVICE ADVISORY COUNCIL  
**DATE:** MONDAY, JUNE 17, 2024  
**ADDRESS:** TCHD, 5051 S. 129<sup>th</sup> EAST AVENUE, TULSA, OK 74134  
**CONTACT PERSON:** MATT MCDONALD **TELEPHONE:** (405) 426-8250

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### **Agenda Item 1:**

#### **Call to Order**

Bill Ricks called the meeting to order at 9:35 am.

### **Agenda Item 2**

#### **Roll Call**

Matt McDonald called roll and a quorum was met. Brief introductions were made by all in attendance for new OSDH staff.

**Council members present:** Bill Ricks, Tre Williams, Mark Cochran, Scott Yates, Michael Farney, Adam Austin, James Leewright, Krista Neal, and Ravi Jadeja

**Council members absent:** Chris Munn, Steffon Lewis, Juli Montgomery, Kathy Bogart, and Michael Farney

**Staff present:** Aboutanaa ElHabti, Matt McDonald, Vonona Lancaster, and Alicia Burkett

**Others present:** None.

### **Agenda Item 3:**

#### **Approval of March 1, 2024, Meeting Minutes**

James Leewright made a motion to approve the minutes. Jason Ewald seconded the motion.

#### Roll Call

Aye: Tre Williams, Scott Yates, Ravi Jadeja, Jason Ewald, Adam Austin, Mark Cochran, James Leewright, and Krista Neal.

Abstain: Bill Ricks

The motion carried.

**Agenda Item 4:****Report: Top 3 Food Violations**

Tre Williams reported on the top 3 food violations for Oklahoma County and the number of times each violation was cited. Alicia Burkett reported the top 3 food violations for the State and the number of times each violation was cited. Adam Austin reported on the top 3 food violations for Tulsa County and the number of times each violation was cited.

**Agenda Item 5:****Report: Top 3 FDA Risk Factor Violations**

Tre Williams report on the top 3 FDA risk factor violations for Oklahoma County and the number of times each violation was cited. Alicia Burkett reported on the Top 3 FDA risk factor violations for the State and the number of times each violation was cited. Adam Austin reported on the top 3 FDA risk factor violations for Tulsa County and the number of times each violation was cited.

**Agenda Item 6:****Report: Vacancies**

Oklahoma County reported 3 vacancies. OSDH has a total of 1 vacancy in the SE quadrant. Tulsa County reported 3 vacancies, 1 starting Friday, so will have 2 after this.

Discussion on the qualifications to become a registered Sanitarian in Oklahoma. The degree requirements, the testing, and the approval of the respective advisory board.

**Agenda Item 7:****Legislation Discussion: 2024 Governor-Signed Legislation**

James Leewright-HB 2975- Allows homemade food processors to obtain registration numbers from the Department of Agriculture. Effective November 1, 2024. HB 2995- Courier bill. Signed and is effective November 1, 2024. Mobile food trucks fire suppression systems. Allows until 2025 for food trucks to become compliant.

**Agenda Item 8:****Discussion: Recommendations for Addressing Top Violations**

Discussion regarding the use of the numbers reported and how they are used by the different health departments. The numbers are used for training and as a tool to help utilize and focus resources in the field. Discussion regarding how the council can help to address risk factors. A suggestion was made to take the information to the Oklahoma Restaurant Association and discuss possible ways to help work on corrective action. The ORA Show is being held in August 2024 and this will be a good venue for helping with passing on information and helping in this area.

**Agenda Item 9:****New Business – Any matter not known about, or which could not have been reasonable foreseen prior to the time of posting of this agenda.**

FDA is conducting a nationwide research project and any information regarding this matter. This is voluntary and is being used to gather statistical data to be used to help address issues in the field. Tulsa County was asked to present a poster that utilizes the date visualization currently being used by TCHD.

**Agenda Item 10:****Adjournment**

The June 17, 2024, meeting of the Oklahoma Food Service Advisory Council adjourned at 10:31 AM.