



# OKLAHOMA State Department of Health

## MINUTES OF PUBLIC MEETING

*This meeting of the Food Service Advisory Council, scheduled to begin at 9:30 a.m. on this seventeenth day of June 2024 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules December 12, 2022, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.*

PUBLIC BODY: FOOD SERVICE ADVISORY COUNCIL

DATE: MONDAY, SEPTEMBER 09, 2024

ADDRESS: NANCY RANDOLPH DAVIS BUILDING, PARTNERS SUITE #366  
122 N MONROE STREET, STILLWATER, OK 74078

CONTACT PERSON: MATT MCDONALD TELEPHONE: (405) 426-8250

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### **Agenda Item 1:**

#### **Call to Order**

Bill Ricks called the meeting to order at 9:43 am.

### **Agenda Item 2**

#### **Roll Call**

Matt McDonald called roll and a quorum was met.

**Council members present:** Bill Ricks, Krista Neal, James Leewright, Mark Cochran, Adam Austin, Chris Munn, Juli Montgomery, and Scott Yates

**Council members absent:** Tre Williams, Ravi Jadeja, Jason Ewald, Michael Farney, Steffon Lewis, and Kathy Bogart

**Staff present:** Aboutanaa ElHabti, Matt McDonald, and Alicia Burkett

**Others present:** None.

### **Agenda Item 3:**

#### **Approval of June 17, 2024, Meeting Minutes**

Chris Munn made a motion to approve the minutes. James Leewright seconded the motion.

Roll Call

Aye: Scott Yates, Adam Austin, Mark Cochran, James Leewright, Krista Neal, and Bill Ricks

Abstain: Juli Montgomery and Chris Munn

The motion carried.

**Agenda Item 4:****Report: Top 3 Food Violations**

Aboutanaa Elhabti reported on the top 3 food violations for Oklahoma County and the number of times each violation was cited. Alicia Burkett reported the top 3 food violations for the State and the number of times each violation was cited. Adam Austin reported on the top 3 food violations for Tulsa County and the number of times each violation was cited.

**Agenda Item 5:****Report: Top 3 FDA Risk Factor Violations**

Aboutanaa Elhabti reported on the top 3 FDA risk factor violations for Oklahoma County and the number of times each violation was cited. Alicia Burkett reported on the Top 3 FDA risk factor violations for the State and the number of times each violation was cited. Adam Austin reported on the top 3 FDA risk factor violations for Tulsa County and the number of times each violation was cited.

**Agenda Item 6:****Discussion: Recommendations for Addressing Top Violations**

The council discussed ways to help government and retail to work together to help make the food industry safer. Training was a main focus of discussion, especially getting training to the rural areas of the state.

**Agenda Item 7:****Report: Vacancies**

Oklahoma County the information was not available for the meeting. OSDH has a total of 1 vacancy at headquarters. Tulsa County reported 2 vacancies, but they have 2 pending background checks to hopefully fill these vacancies.

**Agenda Item 8:****Legislation Discussion: 2024 Governor-Signed Legislation**

James Leewright-HB 2975- Allows homemade food processors to obtain registration numbers from the Department of Agriculture. Effective November 1, 2024. Brief discussion on changes in the legislature and legislative leaderships possible impact on the food industry.

**Agenda Item 9:****Approval of 2025 Meeting Dates and Locations**

The following dates were recommended for the 2025 meeting dates: March 7<sup>th</sup>, June 13<sup>th</sup>, September 12<sup>th</sup>, and December 5<sup>th</sup>, 2025. The locations will be voted on at the following council meeting.

Krista Neal made a motion to approve the recommended dates. Chris Munn seconded the motion.

**Roll Call**

Aye: Scott Yates, Adam Austin, Mark Cochran, James Leewright, Krista Neal, Juli Montgomery, Chris Munn and Bill Ricks.

The motion carried.

**Agenda Item 10:****New Business – Any matter not known about, or which could not have been reasonable foreseen prior to the time of posting of this agenda.**

No new business.

**Agenda Item 11:**

**Adjournment**

The September 09, 2024, meeting of the Oklahoma Food Service Advisory Council adjourned at 10:21 AM.