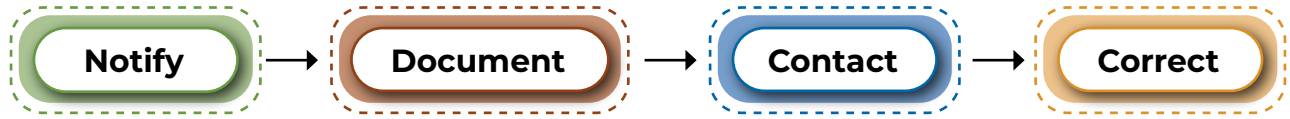


# Oklahoma VFC Vaccine Storage Incident Report (VSIR)

Date: \_\_\_\_\_



Name of Clinic: \_\_\_\_\_ VFC Pin#: \_\_\_\_\_

Reported by: \_\_\_\_\_ Direct Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) of Excursion: \_\_\_\_\_ Time of Excursion: \_\_\_\_\_

## Notify:

1. Were the Medical Director, the Vaccine Coordinator and the Back-up Vaccine Coordinator notified of excursion? Yes  No

2. Were staff notified not to use the vaccines and **were the vaccines** in the impacted storage unit **quarantined** in a working, within-range, continuously monitored, VFC-approved storage unit, and bagged and labeled **“DO NOT USE”** pending a response being received from Immunization Service? Yes  No

**DO NOT automatically discard the affected vaccine.**

## Document:

3. What was the excursion temperature inside the different storage unit(s) at the time the problem was discovered?

Refrigerator Temperature Min/Max \_\_\_\_\_ C or \_\_\_\_\_ F

Standard Freezer Temperature Min/Max \_\_\_\_\_ C or \_\_\_\_\_ F

Were multiple units affected by the excursion? Yes  No

Mark additional units R or SF and #: \_\_\_\_\_ Min/Max \_\_\_\_\_ C or \_\_\_\_\_ F \_\_\_\_\_ Min/Max \_\_\_\_\_ C or \_\_\_\_\_ F

*\*Please note that any temperature reading outside the recommended range for the Refrigerator (between 35.6 F [2 C] & 46.4 F [8 C] or above +5 F [-15 C]) for the Standard Freezer is considered a temperature excursion.*

4. How long were the vaccines exposed to inappropriate storage temperatures? Please record the total time outside of range for each unit.

Refrigerator \_\_\_\_\_ days \_\_\_\_\_ hours \_\_\_\_\_ minutes Freezer \_\_\_\_\_ days \_\_\_\_\_ hours \_\_\_\_\_ minutes

Refrigerator #2 \_\_\_\_\_ days \_\_\_\_\_ hours \_\_\_\_\_ minutes Freezer #2 \_\_\_\_\_ days \_\_\_\_\_ hours \_\_\_\_\_ minutes

5. If available, what was the room temperature surrounding the affected unit at the time of the excursion?

\_\_\_\_\_ C or \_\_\_\_\_ F

6. Where was the temperature probe (or probes — if multiple thermometers are in same unit) placed in the unit (or units) at the time of the excursion?

\_\_\_\_\_  
\_\_\_\_\_

7. Was an inventory count of the vaccines within the affected storage unit conducted? Yes  No

8. Record the temperature alarm setting on Digital Data Logger Report: Min/Max \_\_\_\_\_

9. Where is your MMR II stored? Refrigerator or Freezer (Circle one)

10. What type of storage unit(s) experienced the excursion?

Pharmaceutical grade unit or Commercial household unit (Circle one)

Make \_\_\_\_\_ Model \_\_\_\_\_ Serial Number \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Serial Number \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Serial Number \_\_\_\_\_

**Contact:**

**Immunization Field Consultant (IFC) or if IFC is unavailable contact Immunization Service at 405.426.8580.**

Immunization Service will contact the manufacturer(s) regarding all VFC vaccines which were exposed to out-of-range temperatures. Immunization Service will notify the contact's name listed above regarding the determination of vaccine viability.

Give IFC or Immunization Service staff a description of the incident. If the instance was another scenario, such as delivered vaccines were left at the clerk's desk and not placed into proper storage, describe that here.

Please describe when, where, and how the incident occurred:

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Has this vaccine been involved in previous excursion(s)? When? Describe circumstances \_\_\_\_\_

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**Correct:**

**Consider what action steps will be taken to prevent this from happening in the future:**

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**Turn in this report along with the digital data logger printout and a count sheet including the exposed vaccines.**

- Data logger data needs to include last time temperatures were within range before temperatures went out of range to when temperatures came back within range. If excursion took place in multiple units, include digital data logger reports for each unit affected.
- For a count sheet, in OSIS go to Reports> Inventory Management> Count Sheet. Print the Count Sheet for your clinic and count your exposed vaccines. If excursion took place in multiple units, on the count sheet mark each exposed vaccine to the right of the listing as to which unit they were in (Example: Fridge = R, Freezer = F, if multiple units, R1, R2, F1, F2.) Mark the corresponding digital data logger reports with this abbreviation also. If any of the vaccines were not exposed in the excursion, write "not exposed" to the right of the vaccine. Vaccine must remain under quarantine until an official notification is provided by Immunization Service.

**Vaccine Storage and Handling Incident Category (Use for Vaccine Return Reasons)**

1. Natural Disaster/Power Outage
2. Failure to store properly upon receipt
3. Mechanical Failure
4. Refrigerator too cold
5. Refrigerator too warm
6. Freezer too warm or too cold
7. Vaccine Spoiled
8. Other: \_\_\_\_\_

Signature of Medical Director or Equivalent: \_\_\_\_\_