I. Call to Order, Roll Call and Confirmation of a Quorum

Tim Starkey, President of the Oklahoma State Board of Health, called the virtual meeting to order on Tuesday, October 6, 2020, at 1:03 p.m. and announced that all requirements of the Open Meeting Act had been met.

Board members present via videoconference: Jenny Alexopulos; Charles Grim; R. Murali Krishna; Ronald Osterhout; Becky Payton; Tim Starkey; Bruce Storms; Kinion Whittington; and Travis Wolff

Central staff present via videoconference: Lance Frye, Commissioner of Health; Kim Bailey, Chief Legal Counsel & Operations; Travis Kirkpatrick, Deputy Commissioner, Prevention & Preparedness; Jennifer Lepard, Chief Administrative Officer; Rocky McElvany, Special Advisor; Keith Reed, Deputy Commissioner, Community Health Services; Jackie Shawnee, Chief Communications Officer; Sommer Skinner, Chief Innovation Officer; and Kathie Darr who served as recording secretary

II. Review, Discussion and Approval of Minutes for the January 14, 2020, Regular Meeting

Osterhout moved board approval of the January 14 minutes as presented. Payton provided a second. Motion carried.

Aye: Alexopulos, Grim, Krishna, Osterhout, Payton, Starkey, Whittington

Absent: Storms

Abstain: Wolff

III. Discussion and Possible Action on Proposed 2021 Board of Health Meeting Schedule

Starkey proposed 2021 meeting dates as follows and requested a motion to approve.

Tuesday, February 9, 2021
Tuesday, May 11, 2021
Tuesday, August 10, 2021
Tuesday, October 12, 2021

Osterhout moved board approval of the 2021 meeting schedule. Krishna provided a second. Motion carried.

Aye: Grim, Krishna, Osterhout, Payton, Starkey, Whittington, Wolff

Absent: Alexopulos, Storms

IV. Commissioner’s Report – Colonel Lance Frye, M.D.

Frye was recognized and introduced board members Storms, Whittington and Wolff noting
relevant credentials and congratulated them on their recent appointments to the Board of Health.

Frye introduced to the board the members of his executive team.

Frye gave a presentation on pandemic preparedness and the current COVID situation in Oklahoma.

V. Community Health Services – Keith Reed, Deputy Commissioner
Reed was recognized and provided an update on response to the pandemic as it relates to the 68 county health departments in OSDH’s jurisdiction. He discussed COVID testing, case investigation and contact tracing. He shared with board members information about upcoming flu clinics and availability of the flu vaccine as well as an implementation timeline and prospective scope of services provided for mobile health units.

VI. Prevention & Preparedness – Travis Kirkpatrick, Deputy Commissioner
Kirkpatrick discussed expanded capacity for COVID testing, current guidance for long term care facilities with regard to visitation, and a partnership with the Office of Emergency Management to increase and steady the supply of personal protective equipment.

VII. Update from Chief Legal Counsel & Operations – Kim Bailey
Bailey shared that OSDH had purchased floors 11-19 of the former Sandridge building in downtown Oklahoma City for $11.5 million and would be relocating from the current location on 10th Street. She indicated the move would begin in late October with expected completion by the end of the calendar year.

VIII. Update from Chief Innovation Officer – Sommer Skinner
Skinner provided a brief overview of efforts related to organizational development as they relate to process efficiencies and cultural transformation within the department. Additionally, she discussed the agency’s strategic plan and tactical design for infrastructure modernization.

IX. Update from Chief Communications Officer – Jackie Shawnee
Shawnee stated that planning was underway in developing a basic framework for distribution of the COVID-19 vaccination in Oklahoma. The phased approach, she said, would be finalized and sent to the CDC for approval by October 15.

X. Update from Chief Administrative Officer – Jennifer Lepard
Lepard gave an overview of initiatives for the 2021 legislative session.

XI. OSDH Financial Presentation – Diana O’Neal, Chief Financial Officer
O’Neal identified the FY 2021 agency budget at $780.2 million, an increase of almost 81% over the prior year’s actual expenditures. The variance, she said was almost fully attributable to COVID response.

XII. President’s Report – Tim Starkey
Starkey led board members in a discussion of overall function as an advisory board in relation
to the undefined nature of service in that capacity.

XIII. New Business
No new business.

XIV. Adjournment
Payton moved board approval to adjourn. Osterhout provided a second. Motion carried.

Aye: Grim, Krishna, Osterhout, Payton, Starkey, Storms, Whittington, Wolff
Absent: Alexopulos

The meeting adjourned at 2:40 p.m.