

OCCN Meeting Notes
Thursday, 07/09/2020
Zoom Meeting

Attendance:

Andrea Rooks, Carolyn Reconnu-Shoffner, Chantel Hartman, Cristen Hartman, Elizabeth Chery-Mullen, Emily Mueggenborg, Heather Carter, Jana Winfree, Jason Felts, Jennifer Gingerich, Jennifer Laizure, Dr. Joan Walker, Karin Leimbach, Katie VanFossen, Lindsey Diel, Dr. Mark Doescher, Stephanie Pharr, Stephanie U'Ren, Thomas Larson, Tia Yancey, Victoria Yan, Dr. William Dooley

Welcome/Introductions:

- The OCCN meeting is being held virtually because of COVID-19 Pandemic safety measures. Due to technical difficulties with Microsoft Teams, Katie VanFossen, ACS will be hosting OCCN & OCCN Executive Team meetings via Zoom until further notice
 - Andrea Rooks introduced the following new OCCN lead persons, members, meeting attendees and/or special guests:
 - Alexis Burris, American Lung Association-OCCN Lung Cancer/Tobacco Cessation Workgroup Co-lead
 - Cristen Hartman, OSDH Immunization-OCCN Cervical Cancer/HPV Vaccine Workgroup Co-lead
 - Lauri Hunsucker, OUHSC- OCCN Cervical Cancer/HPV Vaccine Workgroup Member
 - Tammie Cannady, Choctaw Nation-OCCN Member
 - Julie Bisbee, TSET-OCCN Member
 - Thomas Larson, TSET-OCCN Member
 - Julie Dearing, OSDH Chronic Disease-Presenter
 - Katie VanFossen introduced the Zoom workgroup options and asked everyone to enter their name and which priority cancer workgroup they wished to join into the chat-box feature

OCCN Executive Team Meeting Report-Out:

- Dr. Mark Doescher discussed topics/activities covered in the June 11, 2020 OCCN Executive Team Meeting
 - Changes to the OCCN bylaws re OCCN Executive Team terms
 - Increasing OCCN membership outreach to under-represented populations (tribal, rural physicians/pharmacists, professional associations, lung cancer screening/treatment, survivors, etc)
 - High rates of breast cancer incidence and mortality rates among OK American Indian population-new data available

Resources/Activities:

- Presentation
 - Julie Dearing, State Programs Coordinator-OSDH Chronic Disease offered a Physical Activity & Nutrition presentation to the OCCN
 - Whole School Whole Community Whole Child (WSCC)Intro

- Incorporation of WSCC modules into UCO School Administration Master's Program curriculum
- OCCN Bylaws
 - Andrea Rooks discussed the final amendments to the OCCN bylaws
 - OCCN members are to review bylaws and notify her of any suggestions, concerns, etc by August 12, 2020 (COB)
 - Shared example of amendment (OCCN Executive Team membership terms)
 - Bylaw comments/suggestions will be brought before the OCCN Executive Team at the August 13, 2020 meeting
 - All active OCCN members will vote to approve/disapprove bylaws during September 10, 2020 meeting
- Survivorship
 - Andrea Rooks announced GW July Social Media Toolkit-link provided in chat feature
 - Katie VanFossen announced the HPV Back On Track webinar would be offered next Thursday-registration information to be distributed to OCCN via email
 - HPV Vaccination rates down est 73% per Washington Post
 - Integris QI reps and the National HPV roundtable scheduled to share information
- Membership Analysis
 - Katie VanFossen distributed Recruitment Tool to Workgroup Leads pre-meeting
 - Executive Team Members were assigned the task to review the recruitment tool and lead the workgroup members in completion of the recruitment tool
 - Executive Team Members will refer to the recruitment tool to begin reaching out to new potential members per Workgroup Members suggestions

Workgroups:

- Utilizing Zoom Breakout Rooms, the following tasks were assigned:
 - All workgroup members to assist in completion of the recruitment tool to identify potential individuals/organizations the workgroup may need to fulfill current State Cancer Plan initiatives, strategies, etc
 - Leads and Co-leads to submit any additions to the recruitment tool to Katie VanFossen

Closing:

- End of Workgroup session-all OCCN Members reconvened for the closing discussion
 - Bylaws amendments review/vote reminder
 - OFMQ HPV webinar information/registration to be distributed to HPV workgroup
 - Email suggestions and/or requests for topics, presentations, etc to Andrea Rooks
 - All members are encouraged to reach out to members who have not been active in a while, or invite someone who may share mission/interest in cancer control
 - The Zoom breakout room function was received well by OCCN majority-this option will now be incorporated into the meeting agenda
 - Next OCCN meeting will be held via Zoom September 10, 2020 (9:30AM-11:00AM)- link will be sent within meeting reminder invites/emails