

**Oklahoma Comprehensive Cancer Network (OCCN)
Executive Team Meeting Notes
Thursday, 08/13/2020**

Zoom Meeting:

<https://protect-us.mimecast.com/s/EIunCrk6J4fAE06QS77LPf?domain=us02web.zoom.us>

Meeting ID: 886 5499 4415

Passcode: OKOCCN

Attendance

Alexis Burris, Andrea Rooks, Cristen Hartman, Dr. Mark Doescher, Dr. William Dooley, Joyce Samuel, Katie VanFossen, Lindsey Diel, Stephanie Pharr, Stephanie U'Ren, Wendy Ayers, and Tia Yancey

Welcome/Introductions

The OCCN Executive Team meeting is being held virtually via Zoom due to COVID-19 pandemic safety measures. Due to OSDH regulations, the meeting is being hosted by Katie VanFossen, ACS.

- Katie VanFossen asked for all members to enter their name in the chat box for roll-call.

Leadership

July OCCN Meeting Feedback

- Dr. Doescher discussed the wrap up/vote of the Bylaws, Physical Activity & Nutrition presentation by Julie Dearing, and Recruitment Tool
 - HPV & Breast Cancer screening decreasing and mortality rate increasing for Colorectal, Breast, Lung, and pancreatic cancer on a national level-suggested that the OCCN could relay messaging about getting screened during Covid-19
- Excitement was expressed for the new OCCN member organizations:
 - Alexis Burris is working on reaching out to her contacts
 - Thomas Larson (TSET) attended the previous OCCN meeting

Workgroup Status Updates:

- Breast Cancer Workgroup Update-Dr. William Dooley, University of Oklahoma Health Sciences Center (OUHSC)
 - Would like to discuss the effects of Covid-19 on HPV vaccine and breast cancer screening rates
 - Pursuing the idea of mammography targeting high risk populations-Need contacts to help facilitate in the process and write letters (Centers of Excellence)
- Cervical Cancer Workgroup Update-Stephanie Pharr (OUHSC)
 - Positive feedback given on the breakouts-utilized entire time allowance
 - Completed recruitment tool & updated Smartsheet-copy of tool sent to Katie VanFossen

- August 27, 2020 OMFQ speaker Dr. Walker(OCCN Member) presentation on Cervical Cancer-will send info to Andrea Rooks to email OCCN
- Colorectal Cancer Workgroup/ACS CRC Coalition-Lindsey Diel
 - Breakout session worked well
 - CRC Task force is now a statewide coalition-used as a report back for OCCN
 - CRC Coalition Steering Committee now complete-OU, St Anthony, Hillcrest, OKPCA, Cancer Centers of Southwest OK
 - August 25, 2020 is the CRC Coalition Town Hall-will discuss Covid-19 effects
 - Next meeting is September 17, 2020
- Lung Cancer/Tobacco Cessation- Alexis Burris (OK American Lung Association)
 - Alexis Burris attended meeting with Katie VanFossen and Andrea Rooks to review roles, activities, progress, etc. during her leave
 - Tia Yancey, Stephanie U'Ren, Doug Mathaney, and Thomas Larson attended the breakout-focused on orientation and notes were entered into Smartsheet

Strategic Planning

OCCN Tableau Introduction

- Joyce Samuel presented an overview of the Tableau dashboard
 - The dashboard (modeled off the Colorado dashboard) serves as an on-line visualization of the state cancer plan strategies-accessible both internally and publically
 - The strategies/initiatives within the platform is pulled directly from the current state cancer plan i.e., current data, projects, etc.- progress, resources, and links can be also added
 - Members were asked to provide suggestions for changes/additions, etc. to the format of the dashboard while it is still being built- A trial opportunity will be sent and a final review is planned before roll-out to OCCN

OCCN Membership Analysis

- Katie VanFossen reminded the OCCN Workgroup Leads to focus on completing the recruitment tool and emailing the document to her

Next Steps

- The OCCN meetings will continue to utilize Zoom and Breakout Rooms until further notice
- Email agenda items for the September and October meetings to Andrea Rooks

Closing Discussion:

- The next OCCN Executive meeting (October 08, 2020) access information will be emailed within the meeting reminder
- Katie VanFossen will email Colorectal Town Hall invitation