

Oklahoma Comprehensive Cancer Control Network (OCCN) Agenda
November 5, 2019
Cleveland County Health Department
424 S. Eastern
Moore, OK 73160
9:30-11:30 am

Attendees: Andrea Rooks, Angelina Hooper, Chris Golden, Cristen Hartman, Erle Wynn, Greta Stewart, Jennifer Laizure, Joyce Samuel, Kaitlin Pope, Kashlie Olson, Katie Vanfossen, Lindsey Diel, Stephanie Pharr, Stephanie U'Ren, Tia Yancey

Welcome and Introductions: Presented by Andrea Rooks

- ❖ Welcomed the OCCN members and called the meeting to order.
- ❖ Informed OCCN members that we will be presenting Smartsheet® for use in project management of the objectives and tasks in the Oklahoma State Cancer Plan.
- ❖ Reminded participants that we are currently trying to revitalize OCCN and help is needed to accomplish the great work set forth in the Oklahoma State Cancer Plan. Please invite organizations/individuals to join OCCN. Please reach out to members that used to participate in OCCN that haven't been to a meeting lately.

Recruitment/Confirmation: Presented by Andrea Rooks

- ❖ The Oklahoma State Cancer Plan belongs to all of the OCCN members and the people of Oklahoma, not an Oklahoma State Department of Health plan.
- ❖ Workgroups came out of the Oklahoma State Cancer Plan
- ❖ The Oklahoma State Cancer Plan is data driven; we are currently focusing on the priority cancers that were identified with the highest incidence/mortality for Oklahomans.
- ❖ Two co-chairs: Katie VanFossen and Andrea Rooks
- ❖ The Steering Committee Lead is still needed
- ❖ Workgroup leads are as follows:
 - Stephanie Pharr –Cervical Cancer and HPV Vaccine
 - Lung Cancer – Jenny Banner
- ❖ The remaining workgroups need a lead
 - Andrea will serve as a lead for workgroups that do not have a lead until one can be identified.
 - Other revisions may be made and updated to reflect current activities in the Oklahoma State Cancer Plan.

OCCN Survey Presentation: Presented by Joyce Samuel

- ❖ The OCCN Member Survey was open for data collection between September 10 – September 24, 2019
- ❖ There were a total of 11 questions. Some of the questions are subsets that requested additional information.
- ❖ The survey was completed by 28 members (n=80) with a 35% response rate
- ❖ Highlights of the survey:
 - 79% indicated that a chair/co-chair is needed
 - 89% indicated structured workgroups with team leads are needed
 - 64% indicated that Thursday morning is the best time to meet
 - 60% indicated that Oklahoma City Metro is the best place to host the meetings.

- 85% indicated that they wanted to collaborate on tangible projects
- ❖ The results of the survey will be utilized to enhance the OCCN structure, location of meetings, assist with focusing efforts and building collaboration and project management.

American Cancer Society (ACS) HPV Presentation: Presented by Katie VanFossen

- ❖ ACS and Stephenson Cancer Center is hosting a HPV Summit on January 24, 2020.
- ❖ The event is open to everyone across the state
- ❖ The purpose of the event is to assist with normalizing the HPV Vaccine.
- ❖ Dr. Debbie Saslow will be presenting from ACS.
- ❖ The event will include panel discussions, and how to implement evidenced based interventions on increasing HPV vaccinations.

OCCN Smart Sheet[®] Prevention: Presented by Joyce Samuel

- ❖ Joyce provided an overview of Smartsheet[®]
- ❖ Smartsheet[®] is a cloud based online project management tool
- ❖ OCCN members will be given access to use Smartsheet[®] to assist with implementation of the goals and objectives in the Oklahoma State Cancer Plan.
- ❖ Utilizing this tool, all OCCN members will be able to see what is going in workgroups, even if they aren't participating in the workgroup.
- ❖ The goals and objectives have already been loaded into Smartsheet[®] and are ready for use.

Workgroup Meetings

- ❖ Members participated in workgroups beginning at 10:00 a.m.

Next Steps

- ❖ John Friedl will present the Obesity State Plan at December 2019 Meeting
- ❖ OCCN Demographics
- ❖ OCCN by-Laws Presentation and Review