Cleveland County
Health Department

Board of Health Meeting
Date: May 10, 2022

Members Present: Darry Stacy, Pepper Martin, Harold Haralson, Todd Gibson

Others Present: Corey Colen, Rodney Barrett, Joey Reese, Jody Hartwig, Amy Allen, Daniel Thatcher, Mike Potter, Lisa Connery, Jackie Kanak

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from May 6, 2022 through May 10. 2022. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:32am with a quorum present. The minutes were read and the motion was made by Harold Haralson and seconded by Pepper Martin to accept the minutes from April 12, 2022. All were in favor.

Business:

Topic	Discussion	Action
Staff Reports: **Environmental Health**	Corey Colen distributed copies of the May 2022 Environmental Health report to the Cleveland County Board of Health members and staff (please see attachment). Amy Allen presented the Environmental Health report for May 2022 to the Cleveland County Board of Health and staff. Amy advised that she has filled her last vacant position and the new hire will start on May 16th. Amy also advised that April was busy with various events her staff had to work.	

SoonerStart	Corey Colen distributed copies of the May 2022 SoonerStart report to the Cleveland County Board of Health members and staff (please see attachment). Rodney Barrett presented the SoonerStart report for May 2022 to the Cleveland County Board of Health and staff. Rodney advised that he still has 2 vacancies and is having a difficult time finding good applicants.	
Community Engagement and Health Planning	Corey Colen distributed copies of the May 2022 Community Engagement and Health Planning report to the Cleveland County Board of Health members and staff (please see attachment). Melody Bays presented the Community Engagement and Health Planning report for May 2022 to the Cleveland County Board of Health members and staff. Melody advised that the Health Educators were working with Norman Public Schools to provide various programs for elementary school students. Melody also advised that the Health Planning Coordinator Deaven Steele, will be helping staff through the grant application process as needed.	
Children First	Corey Colen distributed copies of the May 2022 Children First report to the Cleveland County Board of Health members and staff (please see attachment). Joey Reese presented the Children First report to the Cleveland County Board of Health members and staff. Joey advised that they had recently hired a new nurse and are now fully staffed. The 2 newest nurses are completing their initial trainings and will work to build up their caseload.	

Nursing	Corey Colen distributed copies of the May 2022 Nursing report to the Cleveland County Board of Health members and staff. Joey Reese presented the Nursing report for May 2022 to the Cleveland County Board of Health members and staff (please see attachment). Joey advised that the clinic has been progressing as normal, and that she was waiting on an offer letter to fill one vacant nursing position.	
Emergency Preparedness	Mike Potter distributed copies of the May 2022 Emergency Preparedness report to the Cleveland County Board of Health members and staff (please see attachment). Mike Potter presented the Emergency Preparedness report for May 2022 to the Cleveland County Board of Health members and staff. Mike advised that he and Matt Miller had spoken at several conferences recently and were working to build connections with other groups in the community. Mike advised that he assisted with the emergency response for the tornado in Seminole last week and has been helping train the new Local Emergency Response Coordinator for District 6.	
Administration	Corey Colen distributed copies of the May 2022 Administration report to the Cleveland County Board of Health members and staff (please see attachment). Jackie Kanak presented the Administration report for May 2022 to the Cleveland County Board of Health members and staff. Jackie advised that they are in the planning stages for doing some remodeling in both the Moore and Norman sites. She will update the Board once things progress further. Several staff in Cleveland County have been nominated to receive Kudos awards due to their service to the community. Jackie advised that staff are working with Classen Urgent	

	Care to provide screening services to those in the community, and staff are also working with Variety Care to develop a Child Health program.	
Other Matters:	Renewal of BOH appointment for Holly Nevels was not addressed as she was not able to attend the meeting	
Adjournment:	Meeting Adjourned at 7:58am	Motion was made by Harold Haralson and was seconded by Todd Gibson

Chairman
Cleveland County Board of Health

Minutes prepared by Corey Colen, Administrative Programs Officer II

Cleveland County
Health Department

Cleveland County Health Department Sign-In Sheet

Event: Cleveland County BOH Meeting Date: 05-10-2022

NAME – Print Legibly	Agency	Position	Date
Corey Colen	CCHD	APO	05-10-2022
Rodney Barnett	CCHD	LC	05-10-2022
Joey Reese	CCHD	DNM	5-10-22
Jody Hardwig	CCHD	Maintenance	5-10-22
Amy Allen	CCHD	ENV	5-10-22
Daniel Thatcher	CCHD	Bus. Mgr.	5-10-22
Mike Potter	CCHD	LERL	5-10-22
Harold Haraldson	"	Board	5-10-22
Darry Stacy	"	"	5-10-22
Todd Gibson	CCHD	Board	5-10-22
Pepper Martin	CCHD	Board	5-10-22
Lisa Conaery, M.D	CCHD	Med. Director	5-10-22
Jackie Kanak	CCHD	RAD	5/10/2022

Cleveland County
Health Department

Cleveland County Board of Health
Cleveland County Health Department
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30am

May 10, 2022

AGENDA

I. Call to Order

II. Approval of April 2022 Meeting Minutes

III. Staff Reports

   a. Environmental Health – Amy Allen

   b. Sooner Start – Rodney Barrett

   c. Community Engagement and Health Planning – Melody Bays

   d. Children First – Joey Reese

   e. Nursing – Joey Reese

   f. Emergency Preparedness – Mike Potter

   g. Administration – Jackie Kanak

IV. Other Matters

   a. Renewal of Board of Health Appointment for Holly Nevels

V. Adjourn

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report
Date: May 2022

Personnel Updates:
Delaney Fitch will start on May 16th, 2022. She is a new sanitarian transferring from OSDH's District 8.

Complaints:

Restaurants:
Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:
Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

One bite went to court. The owners still refused to comply with a court order to quarantine their animal, so legal action is proceeding. The sanitarian has confirmed that the animal was alive at day 10 post-bite.

Truck Wrecks:
No truck wrecks were directly worked.

Enforcement:
No facilities in Cleveland County are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

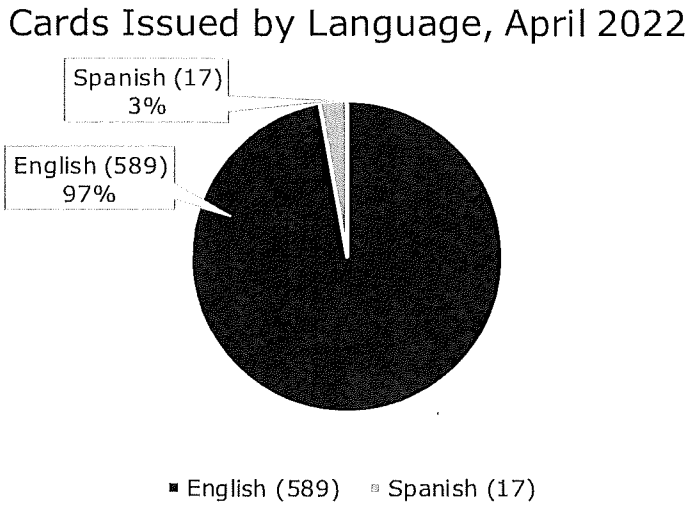
Events
- Vintage Market Days – 4/1/2022-4/3/2022
- Medieval Fair – 4/1/2022-4/3/2022
- 89er Days – 4/22/2022-4/23/2022
- Red & White Game – 4/23/2022
- Norman Music Fest –4/28/2022-4/30/2022

Food Handler Permits:

Issued April 1, 2022 to April 30, 2022

Grand total for period: 606, with 2 languages and 33 counties represented.

County	Cards	%
Cleveland Co, OK (397)	399	65.84158
Oklahoma Co, OK (131)	131	21.61716
McClain Co, OK (13)	13	2.145215
Wagoner Co, OK (7)	7	1.155116
Canadian Co, OK (6)	6	0.990099
Muskogee Co, OK (6)	6	0.990099
Seminole Co, OK (4)	4	0.660066
Bay County, MI (3)	3	0.49505
Collin Co, Tx (3)	3	0.49505
Jackson Co, MO (3)	3	0.49505
McIntosh Co, OK (3)	3	0.49505
Pottawatomie Co, OK (3)	3	0.49505
Saginaw Co, MI (3)	3	0.49505
Cherokee Co, OK (2)	2	0.330033
Denton Co, Tx (2)	2	0.330033
Haskell Co, OK (2)	2	0.330033
Lincoln Co, OK (2)	2	0.330033
Stephens Co, OK (2)	2	0.330033
Beckham Co, OK (1)	1	0.165017
Caddo Co, OK (1)	1	0.165017
Comanche Co, OK (1)	1	0.165017
Garvin Co, OK (1)	1	0.165017
Grady Co, OK (1)	1	0.165017
Johnson Co, KS (1)	1	0.165017
Noble Co, OK (1)	1	0.165017
Pawnee Co, OK (1)	1	0.165017
Payne Co, OK (1)	1	0.165017
Rockwall Co, TX (1)	1	0.165017
Washington Co, OK (1)	1	0.165017
Wise Co, TX (1)	1	0.165017
Total:	**606**	



Environmental Report

2022	Apr	May	Jun	Quarterly Total
Plan Reviews	7			7

Recent Plan Reviews

Establishment	Address	City	Date Submitted
Hurts Donut Co	746 Asp Ave	Norman	4/5/22
Raising Cane's	765 Asp Ave Suite 100	Norman	4/6/22
Hilltop Hideway	1105 N Main St	Noble	4/13/22
Quality Inn	1809 N Moore Ave	Moore	4/15/22
Bulldog Budz, LLC	220 S Porter Ave	Norman	4/18/22
Baba's Gyros	712 N Lonnie Lane	Moore	4/21/22
OnCue	411 SW 4th St	Moore	4/25/22

CLEVELAND COUNTY BOARD OF HEALTH MEETING

May 10, 2022

SOONERSTART PROGRAM REPORT

SoonerStart Update:

- **Program Update-** We had 55 referrals during the month of April and completed 38 evaluations with 32 children being eligible for services. We are currently seeing 287 children in our region which is up an additional 8 overall and had 27 exit the program due to aging out or being screened out prior to evaluation. During the last month all the SoonerStart Health Department staff were issued new laptops which will be a valuable addition for us so that we can enter testing information into the data base as we conduct evaluations, and with our new Battelle Development Inventory test there will be online scoring protocols. May is Better Speech and Hearing Month, the SoonerStart team decided since there are not specific recognition weeks for all of our staff, we are going to declare May as Early Intervention month and have a pizza party to recognize each other. In recognition of Better Speech and Hearing month one of our guidance Speech Pathologist and our Audiologist are doing some presentations at the Well for community awareness.
- **Staffing-** We continue to have two vacant positions an Occupational Therapist and a Registered Nurse both of which were reposted, the OT applicant that we were hopeful for declined our offer and we have not had any more applicants. Our clerical position should be filled soon, but the current supervisor for the position has resigned so we will have to work closely to train our new clerk.
- **Early Foundations**- Our Early Foundations program is moving after the first week of August so that the current children that will be transitioning to the Public School program will only have to make one transition instead of one the end of June then turning around and transitioning again in August. about to go through some changes. We are starting to complete contracts for teaching assistants and the churches that our program will be housed at.

Community Engagement & Health Planning Report

Cleveland County Board of Health

May 2022

Staff Updates

- PIO- Vacant
- Temp 999 for The Well- Vacant

Health Education - Planning & Programs

- Growth and Development presentations for 4th and 5th graders at Adams Elementary and Lincoln Elementary
- Health Educators facilitated two presentations/discussions for parents/guardians attending Circle of Parents at Crossroads Head Start- booklets were developed using CDC and other federally recognized organizations' information
- Jennifer attended the Envision Wellness Fair targeted to veterans and passed out educational pamphlets and community resources
- Jennifer attended the Integris Hispanic Health Fair and provided a Rethink Your Drink campaign in Spanish as well as passed out educational materials in Spanish
- Kelsey and Jennifer attended the Martha Collar Tech Reunion conference in Tulsa to meet CEUs to maintain Child Passenger Safety Technician (CPST) certification
- Car seat checks and installation offered to eligible community members
- A Way to Wellness: Diabetes Prevention Program started April 14th, 12 participants have been engaged this first 8-week session; May 5th is the midpoint of this first 8-week program
- Kelsey and Jennifer attended Rose Rock Festival and provided free car seat check services

Engagement & Coalitions

District 10 coalitions:

Cleveland County Wellness Advisory Team, Cleveland County Mental Health Task Force, Cleveland County Substance Abuse Workgroup- Jennifer and Kelsey contributing to coalition efforts overall

Health Planner

- Participated in 2 United Way Health Independence Council meetings at Vice Chair
- Submitted 1st quarterly reports of 2022 for Immunizations and Disparities grants
- Attended "NPHW: Health Education Act" webinar
- Attended "mySidewalk 201" training
- Submitted 2022 SAMHSA survey
- Participated in call with D6 to provide technical assistance for grant budgets and workplans
- Attended Schnake Turnbo Frank Inclusion and Diversity Consortium virtual meeting
- Attended 2022 Infant Mortality Alliance virtual summit
- Provided technical assistance to mobile unit staff in developing Organization COVID19 Risk Assessment Survey

Children First: Oklahoma's Nurse-Family Partnership
By Tracie Rochester RN, MPH
Board of Health Meeting
May 10, 2022

April 2022	Cleveland County	Grady County	McClain County
Completed visits	61	4	10
Active clients	38	3	5
New referrals	6	N/A	N/A
Pending referrals	23	N/A	N/A

Staffing- We have 4 Children First nurses and one lead nurse. Our newest hire, Melissa Monroe MPH, RN started on 4-25-2022 her initial training (prior to enrolling clients) will extend into June.

Productivity- There are 3 nurses completing visits at this time. Our most recent nurse to complete her training began enrolling clients the 2nd week of April.

Training-

We attended Active Shooter training, and the 10th Annual Baby Friendly Summit.

On April 6th we had a site visit from the Children First Administrator and Nurse Consultant at OSDH. The site visit went well.

OKLAHOMA
State Department of Health

Local Emergency Preparedness Team

- Exciting News!! New LERC Started in D-6
- Seminole Tornado Response
- Mike Presented at National Tribal Training & Employment Conference with CPN & Emergency Managers
- Matt, Mike & Michelle Attended the Oklahoma Emergency Management Conference
- Hosted OSDH Emergency Preparedness Workshop over 100 from across the state
- Matt presented on Pandemic response and disaster resilience at NSU School of homeland security/emergency management Senior Career Day
- Matt was also asked to evaluate the capstone project and presentations of the graduating homeland security/emergency management seniors. He and others from Tulsa PD, terrorism task force, emergency management, public health, etc .
- Matt was asked to take part in Research group At OU Center for faculty Excellence. They are doing a community need assessment over disaster response and other needs. They want to bring in key players like Norman and the County and VOADs like United Way to examine what capabilities we have in Cleveland Co and then work together as a community team to build those capabilities based on what we find.
- Brandon the District 10 Vaccine Specialist/mobile team coordinator, has seen an increase in uptake of COVID-19 vaccine last three weeks. Mobile team is working with Melody's group to do some public outreach events. Planning is taking place for back-to-school vaccination and sports physicals at area schools. Mobile team has worked several events at festivals and community engagement events.
- Working on getting mobile clinic vehicle wrapped and some flashy signage to hopefully draw more attention to our team when at events
- Completed our critical infrastructure for all of Cleveland County. 160-page document.
- Completed Hazardous Vulnerability Analysis for Cleveland County
- Emergency Operation/Response Plan Completed and Submitted to OSDH

Cleveland County Health Department

Cleveland County Board of Health
Administrator Report
May 10, 2022

1. Personnel – Current Vacancies

# of Positions	Position Title	Location	Days Vacant
1	Accreditation Coordinator	Norman	159
1	Administrative Assistant I	Norman	5
1	Administrative Assistant II	Norman	Will become vacant on 05/13
3	Administrative Technician III	1 Norman 1 Moore 1 The Well	Norman – 40 Moore – vacant on 5/13 The Well - 29
1	Breastfeeding Peer Counselor	Moore	40
1	Housekeeping/Custodial Worker (Temp)	The Well	124
1	Interpreter (Temp)	Norman	83
1	Licensed Practical Nurse (Temp)	Moore	New position being created
1	Occupational Therapist III	Norman	194
1	Public Information Officer II	Norman	205
5	Registered Nurse II (Clinic)	2 Norman 3 Moore	Norman – 391, 28 Moore – 327, 243, 201
1	Registered Nurse II (SoonerStart)	Norman	100
1	Speech-Language Pathologist III	Moore	327
Total Vacancies - 19			

2. Personnel – Recent Hires

Position	Location	Filled By	Start Date
Administrative Technician III	Moore	Neana Lang	05-16-2022
Public Health Specialist I	Norman	Delaney Fitch	05-16-2022

3. Operations

a. Updates on renovation plans for Moore and Norman sites
b. Public Service Recognition Week
c. Mobile Health On-the-Go Update