Cleveland County
Health Department

Board of Health Meeting
Date: June 14, 2022

Members Present: Pepper Martin, Todd Gibson, Darry Stacy, Harold Haralson, Holly Nevels

Others Present: Corey Colen, Jody Hartwig, Rodney Barrett, Joey Reese, Amy Allen, Daniel Thatcher, Lisa Connery

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from June 13, 2022 through June 14, 2022. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:31am with a quorum present. The minutes were read and the motion was made by Holly Nevels and seconded by Todd Gibson to accept the minutes from May 2022. All were in favor.

Business:

Topic	Discussion	Action
Staff Reports: Environmental Health	Corey Colen distributed copies of the June 2022 Environmental Health report to the Cleveland County Board of Health members and staff (please see attachment). Amy Allen presented the Environmental Health report for June 2022 to the Cleveland County Board of Health and staff. Amy advised that she is currently fully staffed until August when one of her staff is leaving to attend nursing school.	

SoonerStart	Corey Colen distributed copies of the June 2022 SoonerStart report to the Cleveland County Board of Health and staff (please see attachment). Rodney Barrett presented the SoonerStart report to the Cleveland County Board of Health and staff. Rodney advised that there are still 2 vacancies in SoonerStart. He also advised that he was working to build up his caseload again now that COVID-19 is taking up less of his time.	
Community Engagement and Health Planning	Corey Colen distributed copies of the June 2022 Community Engagement and Health Planning report to the Cleveland County Board of Health and staff (please see attachment). Joey Reese presented the Community Engagement and Health Planning report for June 2022 to the Cleveland County Board of Health and staff. Joey advised that the health educators had participated in several trainings and that the doula program received additional grant funding and will be funded through June 2023.	
Children First	Corey Colen distributed copies of the June 2022 Children First report to the Cleveland County Board of Health and staff (please see attachment). Joey Reese presented the Children First report for June 2022 to the Cleveland County Board of Health and staff. Joey advised that the newest nurse is completing her initial trainings, and that the other nurses were working to increase their caseloads.	

Cleveland County
Health Department

Nursing	Corey Colen distributed copies of the June 2022 Nursing report to the Cleveland County Board of Health and staff (please see attachment). Joey Reese presented the Nursing report for June 2022 to the Cleveland County Board of Health and staff. Joey advised that WIC is back to doing in-person visits and that she has a part-time interpreter position that is still open.	
Administration	Corey Colen distributed copies of the June 2022 Administration report to the Cleveland County Board of Health and staff (please see attachment). Joey Reese presented the Administration report for June 2022 to the Cleveland County Board of Health and staff.	
Other Matters:	Review of and vote on changing the meeting dates for the July, October, and November 2022 BOH meetings.	Motion was made by Pepper Martin and was seconded by Harold Haralson. All were in favor.
Adjournment:	Meeting adjourned at 7:51am	Motion was made by Todd Gibson and was seconded by Holly Nevels.

Chairman
Cleveland County Board of Health

Minutes prepared by Corey Colen, Administrative Programs Officer II

Cleveland County
Health Department

Cleveland County Health Department Sign-In Sheet

Event: Cleveland County BOH

Date: 06-14-2022

NAME – Print Legibly	Agency	Position	Date
Corey Colen	CCHD	APO	06-14-2022
Jody Hartwig	CCHD	Maintenance	6-14-22
Rodney Barnes	CCHD	LC	6-14-22
Joey Reece	CCHD	DNM	6-14-22
Amy Allen	CCHD	ENV	6-14-2022
Daniel Thatcher	CCHD	Bus. Mgr.	6-14-2022
Pepper Martin	CCHD	BOARD	6/14/2022
TODD GIBSON	CCHD	BOARD	6-14-22
DARRY STACY	CCHD	BOARD	6-14-22
Harold Hagelson	CCHD	BOARD	6-14-22
Holly Meyer	CCHD	Board	6.14.22
LISA CONNERY	CCHD	MEDICAL DIRECTOR	6-14-22

Cleveland County
Health Department

Cleveland County Board of Health
Cleveland County Health Department
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30am

June 14, 2022

AGENDA

I. Call to Order

II. Approval of May 10, 2022 Meeting Minutes

III. Staff Reports

   a. Environmental Health – Amy Allen

   b. Sooner Start – Rodney Barrett

   c. Community Engagement and Health Planning – Melody Bays

   d. Children First – Joey Reese

   e. Nursing – Joey Reese

   f. Emergency Preparedness – Mike Potter

   g. Administration – Jackie Kanak

IV. Other Matters

   a. Moving BOH meeting dates to 3rd Tuesday each month

V. Adjourn

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report
Date: June 2022

Personnel Updates:
Delaney Fitch will started on May 16th, 2022. Austin Bourgeois will resign to attend nursing school in August.

Closures:
1 restaurant and 2 pools closed due to imminent health hazards. The inspector assisted in finding a resolution and the facilities re-reopened when it was safe to do so.

Restaurants:
Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:
Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

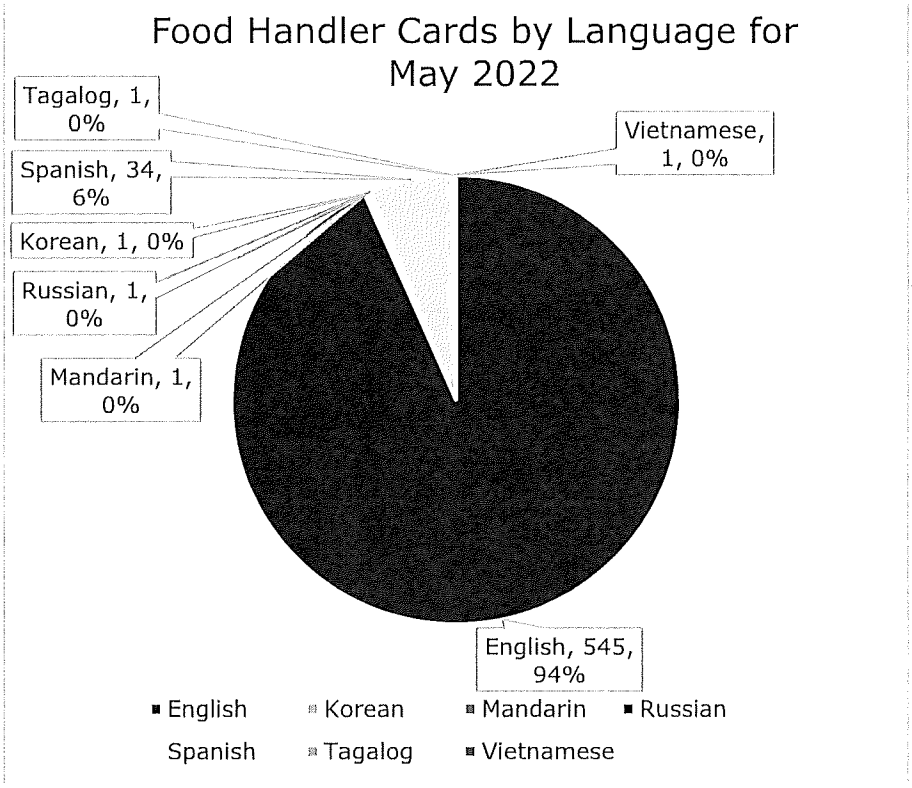
Truck Wrecks:
No truck wrecks were directly worked.

Enforcement:
No facilities in Cleveland County are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

Events
- Rose Rock Festival – 5/6/2022-5/8/2022

Food Handler Permits for May 2022:

County	Cards
Cleveland	459
Oklahoma	66
McClain	25
Canadian	5
Muskogee	5
Pottawatomie	4
Cherokee	3
Creek	3
Washington	3
Comanche	2
Grady	2
Tarrant County, TX	2
Denton County, TX	1
Grady	1
Haskell	1
Nowata	1
Oswego County, NY	1
Grand Total	584



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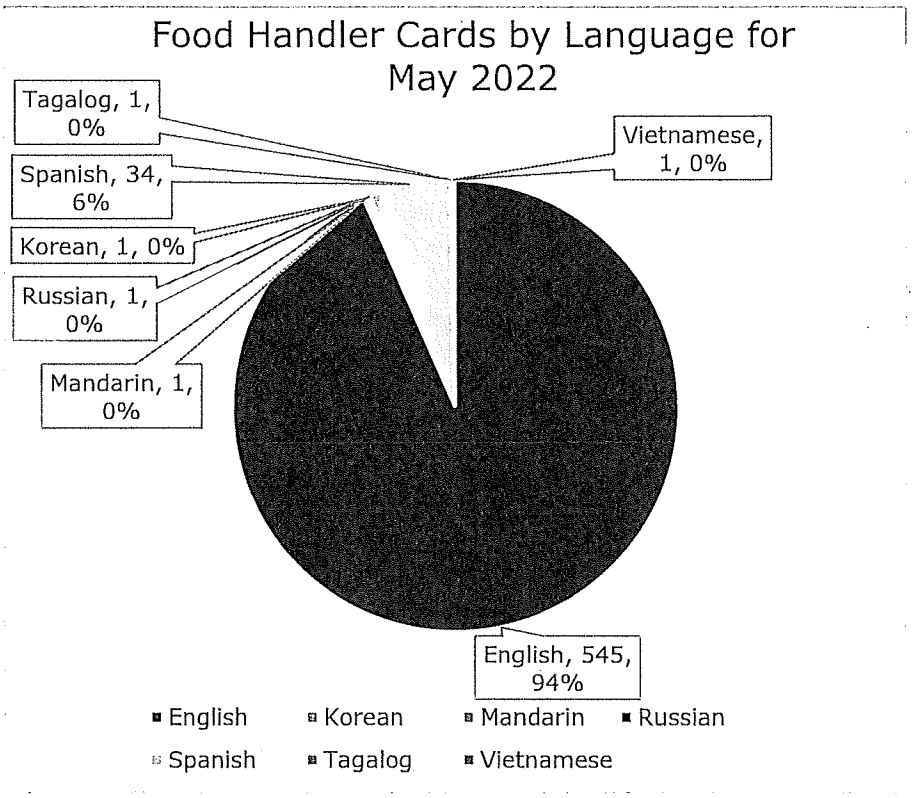

Environmental Report

2022	Apr	May	Jun	Quarterly Total
Plan Reviews	7	7		14

Recent Plan Reviews

Establishment	Address	City	Date Submitted
Hurts Donut Co	746 Asp Ave	Norman	4/5/22
Raising Cane's	765 Asp Ave Suite 100	Norman	4/6/22
Hilltop Hideway	1105 N Main St	Noble	4/13/22
Quality Inn	1809 N Moore Ave	Moore	4/15/22
Bulldog Budz, LLC	220 S Porter Ave	Norman	4/18/22
Baba's Gyros	712 N Lonnie Lane	Moore	4/21/22
OnCue	411 SW 4th St	Moore	4/25/22
Just Jane Dispensary	912 N Flood Ave	Norman	5/11/22
Cuda's	3430 N Porter	Norman	5/12/22
Baan Thai Cuisine LLC	937 SW 25th St Ste F	Moore	5/17/22
Bibbs Smokehouse and Catering	10810 Alemeda Dr	Norman	5/20/22
Hibiscus House Farm Co	11800 E Lindsey St	Norman	5/25/22
Equity Union	109 E Tonhawa Suite 110	Norman	5/26/22
CupBop Norman, Ok LLC	757 Asp Ave	Norman	5/31/22

CLEVELAND COUNTY BOARD OF HEALTH MEETING

June 14, 2022

SOONERSTART PROGRAM REPORT

SoonerStart Update:

- **Program Update-** Referrals continue to stay consistent with 52 referrals during the Month of May we completed 22 evaluations and only had one child that we evaluated not be eligible for services. We had 22 children exit our program due to aging out or through our screening process. During the summer months we often see a slight decrease in referrals due to families are often busier during the summer months. I had the honor to present one of my former clients her High School diploma at her graduation. Our two clinician that are pregnant are starting to plan on transitioning their clients to other providers while they will be on maternity leave for a few weeks each. We have started to receive our shipments of our Battelle Developmental Inventory 3's which is an updated evaluation tool that is computer-based administration and scoring. To score this we will use our state issued cell phone hot spot but we are concerned that we often do not have strong enough cell service in some of the locations that we go to see children, but we will see when we get to fully implement the new tests. I am starting to build up may case load back to pre-pandemic levels and to assist other providers with consultations more consistently. We also have an OT student for eight weeks that will be mentored by or staff to learn about early intervention.
- **Staffing-** We continue to have two vacant positions an Occupational Therapist and a Registered Nurse. We interviewed for the nursing position and were in hopes of the applicant accepting our position but she declined at this time. Both positions are currently reposted, but we have filled our clerical position and she is going through training to get up to speed with our program.
- **Early Foundations**- Our Early Foundations program is still on track to be moving after the first week of August so that the current children that will be transitioning to the Public School program will only have to make one transition instead of one the end of June then turning around and transitioning again in August. We are currently working on the list of possible children to enter our early Foundations program starting in September.

Community Engagement & Health Planning Report

Cleveland County Board of Health

June 2022

Staff Updates

- PIO- Vacant

Health Education - Planning & Programs

Presentations:

- Growth and Development presentation for 4th and 5th graders at Washington Elementary
- Reproductive Health presentation for 4 male/female groups at the Office of Juvenile Affairs (OJA) – Norman
- Healthy Eating presentation at the Children's Behavioral Health Conference as part of a workshop for the children of attendees of the conference

Trainings/Conferences:

- Kelsey and Jennifer attended the OK Senior Smiles training for further information on adult oral care in assisted living and nursing home settings
- Jennifer attended the Tai Chi-Moving for Better Balance training hosted by OSDH and is now a certified community instructor
- Kelsey attended the WSCC Institute Conference for more information on the Health Education Act

Events/Programs

- Car seat check event will be hosted at the Moore Health Dept. on June 17th from 10am-noon
- A Way to Wellness: Diabetes Prevention Program ended the last class session on June 2nd with its first cohort. The first cohort is being offered four additional experiential classes throughout the month of June
    - Needs assessment survey is being pushed on social media and to partners to gather interest for second cohort

Engagement & Coalitions

District 10 coalitions:

Cleveland County Wellness Advisory Team, Cleveland County Mental Health Task Force, Cleveland County Substance Abuse Workgroup- Jennifer and Kelsey contributing to coalition efforts overall

•The health education team has taken on an intern from the University of Central Oklahoma this summer

Health Planner

- Participated in White House Conference listening session
- Planning Health Education resource mapping project
- Participated in Inclusion & Diversity Consortium

Birth Partners of Cleveland County (CDC Block Grant 2019-2022): Information for May 2022

- Notice of award for $67,239 given on 5/31 and the program will be funded through 6/30/2023
- 2 Birth Partners doula supported births
- 2 Childbirth Education Classes with 10 individuals/couples enrolled

Community Health Worker

- Taylor attended statewide CHW training and has established a partnership with Moore Food and Resource Center
- Jen conducting outreach and building contacts in the community
- CHWs combined to assist 43 clients with SoonerCare applications

Children First: Oklahoma's Nurse-Family Partnership
By Tracie Rochester RN, MPH
Board of Health Meeting
June 14, 2022

May 2022	Cleveland County	Grady County	McClain County
Completed visits	63	3	7
Active clients	43	3	5
New referrals	16	N/A	N/A
Pending referrals	25	N/A	N/A

Staffing-

We have 4 Children First nurses and one lead nurse. Our newest hire, Melissa Monroe MPH, RN started on 4-25-2022 her initial training (prior to enrolling clients) will extend into June.

Productivity-

There are 3 nurses completing visits at this time. Caseloads are at 22, 24, and 5 clients. The goal for fully trained nurses, at the end of their first year is to maintain 25-30 clients. The nurses are doing a great job building and rebuilding their caseloads.

Training-

Facilitating Attuned Interactions (FAN) supervisor training

Home visitation leadership meeting which included training about the Afghan culture and issues experienced during their relocation.

Nurse retention in turbulent times training

Nursing Services
Cleveland County Board of Health
June 14, 2022

STAFFING: We hired 1 RN for Norman, waiting on the return of the offer letter. We hired 2 RN's for Moore. One we are waiting on offer letter and the other one should start around July 18. Our child health program NP has decided to switch back to regular nursing, so she will continue as an ARNP until July 31 and then she will start working in Norman as a regular RN. We do have an interested ARNP for the child health program once we get everything worked out. We continue to have an opening for an interpreter. Job has been posted, but not many candidates d/t it being part time position.

CLINICS: Clinics are somewhat slow currently. We have brought our WIC clients back to the clinic for appts and it does seem to stay pretty busy.

COMMUNICABLE DISEASE: We vaccinated 2 contacts with the monkeypox vaccine over the weekend. They both tolerated vaccine well. We continue to have walk-ins for COVID vaccine and continue to have a few covid tests during the week.

CHILD HEALTH: We have seen maybe 1 or 2 children for well child checkups per week since we started the child health program in May. It is very slow go at this point. We have touched base with Variety Care and Classen in hopes to gain more clients, but not a lot of luck in this area.

Cleveland County Health Department

Cleveland County Board of Health
Administrator Report
June 14, 2022

1. Personnel – Current Vacancies

# of Positions	Position Title	Location
1	Administrative Assistant II	Norman
2	Administrative Technician III	1 Norman, 1 Moore
1	Community Overdose Prevention Project Coordinator	Norman or Moore
1	Interpreter	Norman
1	Breastfeeding Peer Counselor	Moore
1	Occupational Therapist	Norman
1	Public Information Officer	Norman
4	Registered Nurse II	1 Norman, 3 Moore
1	Registered Nurse II (Part-Time)	Moore
1	Registered Nurse II (SoonerStart)	Norman
1	Speech-Language Pathologist (Child Guidance)	Moore
Total Vacancies - 15		

2. Personnel – Recent Hires

Position	Location	Filled By	Start Date
Registered Nurse II	Moore	Kirstin Linney	07-18-2022
Administrative Technician III	Norman	Sylvia Walters	05-23-2022
Housekeeping/Custodial Worker	The Well	Trey Hunt	05-17-2022

Cleveland County
Health Department

Board of Health
Meeting Dates for 2022

The proposed meeting dates for the Cleveland County Board of Health for 2022:

Date	Time	Place of Meeting
1/11/2022	7:30am	Cleveland County Health Department, Norman
2/8/2022	7:30am	Cleveland County Health Department, Norman
3/8/2022	7:30am	Cleveland County Health Department, Norman
4/12/2022	7:30am	Cleveland County Health Department, Norman
5/10/2022	7:30am	Cleveland County Health Department, Norman
6/14/2022	7:30am	Cleveland County Health Department, Norman
7/19/2022	7:30am	Cleveland County Health Department, Norman
9/20/2022	7:30am	Cleveland County Health Department, Norman
10/18/2022	7:30am	Cleveland County Health Department, Norman
11/15/2022	7:30am	Cleveland County Health Department, Norman

Approved by:

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Jackie Kanak, MHA
Regional Administrative Director
Cleveland County Health Department