Cleveland County
Health Department

CLEVELAND COUNTY BOARD OF HEALTH
CLEVELAND COUNTY HEALTH DEPARTMENT
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30 a.m.

May 11, 2021
AGENDA

I. Call to Order

II. Approval of March Meeting Minutes

III. Staff Reports

A. Children First – Tracie Rochester

B. Environmental Health – Amy Allen

C. Community Health Education and Planning – Sara King

D. Nursing – Raelina Tucker

E. Sooner Start – Rodney Barrett

F. Administration – Jackie Kanak

IV. Other Matters

V. Adjourn

Cleveland County
Health Department

Board of Health Meeting
Date: May 11, 2021

Members Present: Darry Stacy, Pepper Martin, Dr. Harold Haralson, and Todd Gibson

Others Present: Jackie Kanak, Matt Miller, Jody Hartwig, Lauren Spangler, Raelina Tucker, Lisa Connery, and Lori Fisher

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from May 4, 2021 through May 11, 2021. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:33am with a quorum present. The minutes were read and the motion was made by Todd Gibson and seconded by Dr. Harold Haralson to accept the minutes from April 2021. All were in favor.

Business:

Topic	Discussion	Action
Staff Reports: **Children First**	Natalie Dixon distributed copies of the April 2021 Children First report to the Cleveland County Board of Health members and staff (please see attachment). Raelina Tucker presented the Children First report in Tracie Rochester's absence for April 2021 to the Cleveland County Board of Health and staff. Raelina stated that due to COVID they are still seeing some decrease in active clients as well as visits and referrals. They continue to complete phone visits with active clients. Calculation of "Active Clients' has changed as well. (see report attached)	

Environmental Health	Natalie Dixon distributed copies of the April 2021 Environmental Health report to the Cleveland County Board of Health members and staff (please see attachment). Jackie Kanak presented the Environmental Health report in Amy Allen's absence for April 2021 to the Cleveland County Board of Health and staff. Jackie provided an update on the Online Food Handlers System. The system launched May 6th; however, a request for content clarification is pending. A discussion was had regarding an increase in the quantity of completed inspections and the resent increase in local events requiring regulation, an impending vacancy of one of our inspectors to Tinker Air Force Base and an increase in pay for Cleveland County inspectors due to the ratio of workload to available positions to support retention efforts.	
Community Health Education and Planning	Jackie Kanak presented the Community Health Education and Planning updates for April 2021 to the Cleveland County Board of Health and staff. Jackie reported that she and Sara are working on some grants (one for $1,500,000.00 over a three-year period and another for $1,000,000.00 over a two-year period). Funds could be used for a Community Health Worker for a partnership with NRH (a position considered prior to the pandemic) and possibly another social worker position. Matthew Nichols, Community Epidemiologist, is coordinating Strike Team Operations in our region and utilizing the Mobile Clinic vans to continue with the COVID vaccination effort. Jackie also provided Healthy Babies, which was made possible by a grant collaboration between the Cleveland County Health Department and the mayor of Norman, will be held Saturday, May 15th.	

Nursing	Natalie Dixon distributed copies of the April 2021 Nursing report to the Cleveland County Board of Health members and staff (please see attachment). Raelina Tucker presented the Nursing report for April 2021 to the Cleveland County Board of Health and staff. Raelina noted that we currently have one RN clinic position available and that we have moved some temporary COVID-19 response staff into clinic positions. These positions will primarily staff our Mobile Units offering COVID vaccinations and others services. We have hired another PCA that will start with us in a few months, as she is a member of the National Guard. Raelina stated our clinics are open; however, we are trying not to overwhelm the lobbies and ease back into full service. Raelina also reported that positive STIs numbers have increased and Cleveland County Health Department has seen 15 syphilis cases in the last month. Jackie spoke about the hiring of Jacob Kasenurm and Kristina Nguygen, as well as Katie Musick, ARNP. Jacob and Kristina were traveling nurses, but have agreed to take these positions and we are very lucky to have them and Katie, who will lead the Mobile Units. We will be able to offer sports physicals, some pre-natal care and more services in the future. The National Guard will be demobilizing soon. The National Guardsmen are required to have a 14-day quarantine as well needing to use PTO prior to completion of orders. The National Guardsmen we are hiring will not be able to start with us until August.	
SoonerStart	Rodney Barrett presented the SoonerStart updates for April 2021 to the Cleveland County Board of Health and staff. Rodney Barrett provided updates regarding challenges on service determinations, weekly adaptations, space limitations on site at the health department, and Zoom client visits. Rodney also reported on the hiring of a new Occupational Therapist and Speech Pathologist.	

Administration	Jackie Kanak presented the Administrative updates for April 2021 to the Cleveland County Board of Health and staff. Jackie provided that we are currently working on the budget for the next fiscal year. We will be transferring our Galt Dental Assistant position to an OSDH Temp 999 position as a production increasing cost reducing effort. Jackie reported reincorporation of COVID testing and some vaccinations back into office services. Some walk-in appointments at our sites are already available and there has been an increase in client services available for our standard programs.	
Other Matters:	Darry Stacy stated that the Board of County Commissioners (BOCC) has recognized and awarded Jackie and the health department as well as Dr. Hussein Torbati, Classen Clinic, and Immy labs for their efforts in the COVID-19 Pandemic Response. Darry provided that Cleveland County could apply for assistance from Coronavirus State and Local Fiscal Recovery Funds (CSFRF/CLFRF). These funds could be assistance in helping the health department with a storage facility, lab, etc. Dr. Connery stated she was very pleased to find out from a couple of clients that they had received their COVID-19 vaccinations at their trailer park. Jackie followed up that comment stating that our two Mobile Van units are trying to focus on areas with access to care difficulties. She reported that Jacob and our assigned EMT are going to visit homebound people, as well. The Norman Fire Department has also provided assistance with home visits. Jackie noted we are using Janssen vaccine as much as possible.	
Adjournment:	Board of Health Meeting adjourned at 7:47am	Motion was made by Harold Haralson and was seconded by Pepper Martin.

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Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Accreditation Coordinator and Lori Fisher, Business Manager

Children First: Oklahoma's Nurse-Family Partnership

By Tracie Rochester RN, MPH

Board of Health Meeting

Stats from April 2021

	Cleveland County	Grady County	McClain County
Completed visits	103	16	7
Active clients	89	13	10
New referrals	2	1	0
Pending referrals	7	1	0

Staffing: We have five full-time nurses and one lead nurse.

Productivity: The number of active clients, completed visits and referrals are decreased due to COVID-19.
(The calculation of "active clients" was changed to be in alignment with the reports provided for Nurse Family Partnership national office- this calculation includes all active clients for the past 3 months which resulted in a higher number).

Training: CPR recertification was completed by most of the nurses this month.

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report
Date: May 2021

Food Handler Class – On-Line Version Update
The course launched on May 6 2021 at 8pm. The new content we've requested is in the translation/review stage. This stage is taking longer than normal as the health department that is producing it has all their translators assigned to COVID-19 duties.

Program Updates in Response to COVID-19:

As of March 2nd, 2020, routine inspections were paused indefinitely. Complaints, plan reviews, and new licensures are being worked as needed. As of June 1st, routine inspections have began again with a focus on education and meeting the state mandate. Inspectors are frequently pulled in to help with COVID-19 response and few inspections are occurring.

As of March 12th, 2020, all food handler classes have been canceled and our pool operator's course has been delayed indefinitely. We are working on a plan to continue food handler classes safely and to offer an on-line version.

Staff have been reassigned to help with various COVID-19 response activities. These include:

- Sending information to facilities and providing consultation on changing emergency rules and guidance on social distancing, cleaning, and employee health
- Working closely with local farmer's markets to ensure they have the information to set up safely
- Preparing for SNS Warehouse activation, which they will help staff if activated
- Supporting nurses and National Guard with contact tracing
- Supporting nurses with case investigation
- Delivering supplies between offices
- Printing and assembling signage, posters, and forms
- Screening those who enter the building
- Staffing swab PODs
- Staffing LTC strike teams
- Staffing test result strike teams
- Staffing vaccination PODs
- OSIIS data entry

Amy Allen is currently the Deputy Logistics Chief with the OSDH District 6 Incident Management Team, providing support to all branches of the local response.

Closures:

Events worked by Cleveland County Staff

Event	Date
Medieval Fair	4/9 to 4/11
OU Red & White Game	4/24

Complaints:

Restaurants:

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

Truck Wrecks:

No truck wrecks were directly worked.

Enforcement:

No facilities in Cleveland County are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

Environmental Report

2021/Quarter 1	Apr	May	Jun	Quarterly Total
Food Cards Issued	0			0
Food school Failures	0			0
Replacement Cards	1			1
Plan Reviews	16			16
Temp Licenses	8			8

Recent Plan Reviews

Establishment	Address	City	Date Submitted
Domino #6459	1000 N Council Rd	Blanchard	04/02/21
RST Coffee Holdings Inc dba Black Rifle Coffee	1909 S. Telephone Rd	Moore	04/02/21
Flower Power Cannibis Co.	220 SE 19th St	Moore	04/06/21
MJS Budz and Treatz	1263 S. Eastern Ave	Moore	04/07/21
GoPuff	2631 N. Shields Blvd	Moore	04/09/21
plateLee Meal Prep LLC	122 N Broadway	Moore	04/09/21
Temp #6573 - Totally Nutz	Medieval Fair	Norman	04/09/21
Temp #6590 - House of Douglas Scottis Baker	Medieval Fair	Norman	04/09/21
Temp #6605 - Bribiesca Concessions	Medieval Fair	Norman	04/09/21
Temp #6608 - Dans Indian Tacos	Medieval Fair	Norman	04/09/21
Temp #6611 - Brew Boys BBQ	Medieval Fair	Norman	04/09/21
Temp #6621 - Big G's	Medieval Fair	Norman	04/09/21
Temp #6622 - Ozark Mountain Funnel Cakes	Medieval Fair	Norman	04/09/21
Temp #6623 - Nut Works	Medieval Fair	Norman	04/09/21
Izen RX, LLC	1324 SW 89th	OKC	04/12/21
Norman Regional Nine	2000 Ann Braden	Norman	04/14/21
Marcis Coney & Kitchen LLC	1025 N. Main St	Newcastle	04/19/21
Taco Lopez LLC	1209 W Lindsey	Norman	04/19/21
Dancing Crab Seafood Kitchen Bar	149 12th Ave	Norman	04/21/21
HTeaO	1002 N. Porter Ave	Norman	04/21/21
New Happy House 313 LLC	805 NW 12th st	Moore	04/23/21
Arbuckle Mountain Fried Pies Norman	3405 W. Main St. Unit #352	Norman	04/26/21
The Barn at Country Club LLC	1675 NW 32nd St	Newcastle	04/29/21
Unknown Name	2531 W. Main St	Norman	04/30/21

Nursing Services
Cleveland County Board of Health
May 11, 2021

STAFFING: We have 1 RN position currently open in Norman. We have moved 3 of the COVID staff into regular full time positions, either in the clinic or on the mobile unit. Currently, those 3 staff are in training through general, so they can see how to incorporate different services to the mobile unit. We have also hired another PCA for Norman to assist with STI fast track appts. However, she doesn't start until after her NG orders are complete in July.

CLINICS: We are opening up clinics a bit more now, while still maintaining safe distances in the lobby. While FP services seem to be a bit slow on the uptake, we do have numerous people wanting STI checks.

COMMUNICABLE DISEASE: The nursing staff is not currently working any COVID cases. Cases are still being worked through OSDH contact tracers. Here in Norman, we had about 15 syphilis cases in April. They were all treated. No new cases for May as of yet.

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Cleveland County Health Department Sign-In Sheet

Event: BOH **Date:** 5-11-21

NAME – Print legibly	Agency	Position	Date
Raelina Tucker	CCHD	DNM	5-11-21
Fredd Marsin	CCHD	Board Member	5/11/21
Todd Gibson	CCHD	Board Member	5-11-21
Darry Stacy	CCHD	Board	5-11-21
Harold Haralson	"	"	"
Jackie Kanak	CCHD	RAD	5/11/2021
Lori Fisher	CCHD	Bus Mgr	5/11/2021
Jody Hartung	CCHD	Facilities	5-11-2021
Rodney Barnett	CCHD	SS	5-11-2021
Matt Miller	CCHD	LERC	5/11/21
Lauren Spangler	CCHD	vaccine spl	5/11/21