



Cleveland County  
Health Department

**CLEVELAND COUNTY BOARD OF HEALTH  
CLEVELAND COUNTY HEALTH DEPARTMENT  
250 12<sup>th</sup> Avenue N.E., Norman, OK  
North Conference Room  
7:30 a.m.**

**March 9, 2021  
AGENDA**

- I. Call to Order
- II. Approval of January Meeting Minutes
- III. Staff Reports
  - A. Children First –Tracie Rochester
  - B. Environmental Health – Amy Allen
  - C. Community Health Education and Planning –Sara King
  - D. Nursing – Raelina Tucker
  - E. Sooner Start – Rodney Barrett
  - F. Administration – Jackie Kanak
- IV. Other Matters
- V. Adjourn



**Board of Health Meeting**  
**Date: March 9, 2021**

**Members Present:** Darry Stacy, Todd Gibson, Pepper Martin, Harold Haralson, Holly Nevels

**Others Present:** Corey Colen, Jackie Kanak, Michael Potter, Lisa Connery

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from March 4, 2021 through March 9, 2021. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:36am with a quorum present. The minutes were read and the motion was made by Harold Haralson and seconded by Todd Gibson to accept the minutes from January 12, 2021. All were in favor.

Business:

Topic	Discussion	Action
<b><u>Staff Reports:</u></b> <b>Children First</b>	Natalie Dixon distributed copies of the February 2021 Children First report to the Cleveland County Board of Health members and staff (please see attachment).  Jackie Kanak presented the Children First report for February 2021 to the Cleveland County Board of Health and staff.	
<b>Environmental Health</b>	Natalie Dixon distributed copies of the February 2021 Environmental Health report to the Cleveland County Board of Health members and staff (please see attachment)  Jackie Kanak presented the Environmental Health report for February 2021 to the Cleveland County Board of Health and staff.	



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<b>Administration</b>	<p>Natalie Dixon distributed copies of the February 2021 Administration report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Jackie Kanak presented the Administration report for February 2021 to the Cleveland County Board of Health members and staff. Jackie advised that the Cleveland County Health Department has begun to receive some of the Johnson &amp; Johnson COVID-19 vaccine and that planning was taking place on who it will be used for.</p> <p>Lisa Connery asked if clients were able to choose the COVID-19 vaccine brand they received. Jackie advised that it would be very difficult for clients to be able to do so at this point.</p> <p>Todd Gibson asked if the ordering of COVID-19 vaccine had any impact on local budgets. Jackie stated that the vaccine is federally funded, so that there was no impact on local budgets. Jackie also advised that the county health departments are also receiving some federal reimbursement for time staff works on the COVID-19 response.</p> <p>Harold Haralson asked how the process of entering vaccine information into OSIS has been so far. Jackie advised that we are still required to enter data into OSIS within 24 hours, but much of that is now done automatically so there is not much manual data entry.</p> <p>Michael Potter provided updated statistics on the number of COVID-19 cases and the number of vaccine that has been administered:</p> <ul style="list-style-type: none"><li>• Approximately 429,000 total positive cases in the State of Oklahoma</li><li>• About 29,000 total cases in Cleveland County</li><li>• About 12,000 active cases currently in the state</li></ul>	
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	<ul style="list-style-type: none"><li>• 1,086,472 total doses of COVID-19 vaccine administered in the State of Oklahoma</li><li>• 128,941 doses administered in District 6 (Cleveland, Grady, McClain, Pottawatomie, Seminole, Hughes counties)</li></ul> <p>Darry Stacy asked about the possibility of herd immunity. Michael Potter stated that if about 75-80% of the population has been vaccinated or had immunity through already having COVID-19 then herd immunity may be a possibility, but no way to determine how long the immunity may last.</p> <p>Lisa Connery asked if it was a requirement for clients to wait 3 months after having COVID-19 before getting the vaccine. Jackie stated that it was not a requirement, but clients are advised to wait since they would have some immunity due to having had the virus. Save the vaccine for those who have no immunity.</p>	
<b><u>Other Matters:</u></b>	N/A	
<b><u>Adjournment:</u></b>	Board of Health meeting adjourned at 8:05am	Motion was made by Pepper Martin and Seconded by Harold Haralson

Chairman  
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Accreditation Coordinator and Corey Colen, Administrative Programs Officer

**Children First: Oklahoma’s Nurse-Family Partnership**  
**By Tracie Rochester RN, MPH**  
**Board of Health Meeting**  
**Stats from February 2021**

	Cleveland County	Grady County	McClain County
Completed visits	82	6	8
Active clients	68	5	6
New referrals	2	0	0
Pending referrals	5	6	0

**Staffing:** We currently have five full-time nurses and one lead nurse.

**Productivity:** The number of active clients, completed visits and referrals are down due to the number of hours the nurses are working in the vaccine administration PODs and on strike teams.

**Training:** Maternal Child Health training on Human Trafficking, Intimate Partner Violence and Child Abuse Awareness and Reporting.

**To:** Cleveland County Board of Health  
**From:** Amy Allen, Environmental Health Supervisor  
**Subject:** Environmental Report  
**Date:** March 9, 2021

**Program Updates in Response to COVID-19:**

As of March 2<sup>nd</sup>, 2020, routine inspections were paused indefinitely. Complaints, plan reviews, and new licensures are being worked as needed. As of June 1<sup>st</sup>, routine inspections have began again with a focus on education and meeting the state mandate. Inspectors are frequently pulled in to help with COVID-19 response and few inspections are occurring.

As of March 12<sup>th</sup>, 2020, all food handler classes have been canceled and our pool operator’s course has been delayed indefinitely. We are working on a plan to continue food handler classes safely and to offer an on-line version.

Staff have been reassigned to help with various COVID-19 response activities. These include:

- Sending information to facilities and providing consultation on changing emergency rules and guidance on social distancing, cleaning, and employee health
- Working closely with local farmer’s markets to ensure they have the information to set up safely
- Preparing for SNS Warehouse activation, which they will help staff if activated
- Supporting nurses and National Guard with contact tracing
- Supporting nurses with case investigation
- Delivering supplies between offices
- Printing and assembling signage, posters, and forms
- Screening those who enter the building
- Staffing swab PODs
- Staffing LTC strike teams
- Staffing test result strike teams
- Staffing vaccination PODs
- OSIIS data entry

Amy Allen is currently the Deputy Logistics Chief with the OSDH District 6 Incident Management Team, providing support to all branches of the local response.

**Closures:**

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**Events worked by Cleveland County Staff**

<b>Event</b>	<b>Date</b>

## **Complaints:**

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### Restaurants:

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Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

### Dog Bite Investigations:

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Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

### Truck Wrecks:

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No truck wrecks were directly worked.

## **Enforcement:**

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No facilities in Cleveland County are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

## Environmental Report

2021/Quarter 1	Jan	Feb	Mar	Quarterly Total
Food Cards Issued				<b>0</b>
Food school Failures				<b>0</b>
Replacement Cards	1			<b>1</b>
Plan Reviews	8	12		<b>20</b>
Temp Licenses				<b>0</b>

### Recent Plan Reviews

Establishment	Address	City	Date Submitted
Noun Hotel	542 S University Blvd	Norman	1/6/2021
Garrett's Corner	425 NE 55th St	Blanchard	1/20/2021
Kannabis Queens Dispensary	2422 N Janeway	Moore	1/22/2021
Great Himalayan Indian Cuisines	709 N Moore Ave	Moore	1/25/2021
Good Karma Products	809 NW 12th St	Moore	1/25/2021
Taqueria El Mexicano	441 S Telephone Rd	Moore	1/27/2021
4th N Twenty	523 SW 4th St	Moore	1/29/2021
Blanchard Merch & Ice Cream Parlor	217 N Harrison Ave Ste 108	Blanchard	1/29/2021
Low Battery Coffee	3301 W Main St	Norman	2/1/2021
Lupitas Mexican Food	2108 W Lindsey	Norman	2/3/2021
Fitbody Nutrition	1700 S Broadway Ave Ste K	Moore	2/4/2021
Taco Bell	1735 E Broadway	Moore	2/9/2021
Party World	2230 W Main St	Norman	2/19/2021
Crumbl Cookies	660 SW 19th St Ste E	Moore	2/22/2021
Apple Tree Chocolate	209 E Main St	Norman	2/22/2021
Sabatia	6851 Day Dr	Norman	2/22/2021
Bud Brothers Coughy Shop	122 W Main St	Norman	2/24/2021
Delta Tau Delta Fraternity	1320 S College Ave	Norman	2/24/2021
Nature's Cure Dispensary III	2800 N Shields Blvd Ste A	Moore	2/25/2021
Floof Cotton Candy	3408 36th Ave NW Ste 124	Norman	2/26/2021



**Cleveland County Board of Health  
Administrator's Report  
March 9, 2021**

**1. Personnel**

- a. Authorized Vacancies (actively trying to fill): 7 Full-Time and 2 Part-Time
  - i. 1 Occupational Therapist (Sooner Start)
  - ii. 4 Registered Nurses (3 full-time and 1 part-time)
  - iii. 3 Administrative Technician IIIs (2 full-time and 1 part-time)
  - iv. 1 Public Information Officer

**2. Operations**

- a. Jackie Kanak will provide updates

