Cleveland County
Health Department

# CLEVELAND COUNTY BOARD OF HEALTH
# CLEVELAND COUNTY HEALTH DEPARTMENT
## 250 12th Avenue N.E., Norman, OK
## North Conference Room
## 7:30 a.m.

## May 12, 2020

## AGENDA

I. Call to Order

II. Approval of March Meeting Minutes

III. Staff Reports

A. Children First – Tracie Rochester

B. Environmental Health – Amy Allen

C. Health Education – Sara King

D. Nursing – Joey Reese

E. Sooner Start – Rodney Barrett

F. Administration – Jackie Kanak

IV. Other Matters

V. Adjourn

Cleveland County
Health Department

**Board of Health Meeting**
**Date: May 12, 2020**

**Members Present:** Darry Stacy, Todd Gibson, Mike Messerli, Pepper Martin, Harold Haralson (via phone)

**Others Present:** Corey Colen, Jackie Kanak, Rodney Barrett, Matt Miller, Mike Potter, Joey Reese, Lisa Connery (via phone)

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from 05-05-2020 through 05-12-2020. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:33am with a quorum present. The minutes were read and the motion was made by Michael Messerli and seconded by Todd Gibson to accept the minutes from March 10, 2020. All were in favor.

Business:

| Topic | Discussion | Action |
|---|---|---|
| **Staff Reports:**<br>**Children First** | Natalie Dixon distributed copies of the April 2020 Children First report to the Cleveland County Board of Health members and staff (please see attachment).<br><br>Rodney Barrett presented the Children First report for April 2020 to the Cleveland County Board of Health and staff. | |
| **Health Education** | Natalie Dixon distributed copies of the April 2020 Health Education report to the Cleveland County Board of Health members and staff (please see attachment).<br><br>Rodney Barrett presented the Health Education report for April 2020 to the Cleveland County Board of Health and staff. Jackie Kanak mentioned that the Health Education team may add a third doula position in the future. | |

| | | |
|---|---|---|
| **SoonerStart** | There was no Sooner Start report for April 2020 to distribute to the Cleveland County Board of Health members and staff.<br><br>Rodney Barrett stated that the SoonerStart staff has been assisting with the COVID-19 response and have also been doing virtual SoonerStart visits. Rodney stated that staff have been doing well in adjusting to the changes related to the response. | |
| **Local Emergency Response Coordinator (LERC)** | There was no LERC report for April 2020 to distribute to the Cleveland County Board of Health Members and staff.<br><br>Mike Potter thanked the staff for all of the support provided during the COVID-19 response. Mike informed the Cleveland County Board of Health that daily briefings are done each day for the Incident Management Team. Mike stated that the National Guard is assisting with contact tracing efforts and testing. CCHD is still working to complete testing of all staff and residents in Long-Term Care facilities in Cleveland County. Mike will work with OU in advising them while they begin to test some of their staff. Mike stated that Matt Miller has created a daily update briefing that is sent out to community partners. | |
| **Nursing** | Natalie Dixon distributed copies of the Nursing report for April 2020 to the Cleveland County Board of Health members and staff (please see attachment).<br><br>Joey Reese presented the Nursing report for April 2020 to the Cleveland County Board of Health members and staff. | |
| **Administration** | Natalie Dixon distributed copies of the Administration report for April 2020 to the Cleveland County Board of Health members and staff (please see attachment).<br><br>Jackie Kanak presented the Administrative report for April 2020 to the Cleveland County Board of Health members and staff. In addition to what is mentioned in the report, Jackie mentioned that testing staff and residents in Long-Term Care facilities is a priority. | |

| | | |
|---|---|---|
| | Todd Gibson asked if there was a plan in place to educate cities on re-opening. Jackie stated that she and Mike Potter have met with city leaders in Norman and are willing to meet with other city leaders if necessary. | |
| **Other Matters:** | Pepper Martin signed the Order of Appointment and Loyalty Oath for his appointment renewal to the Cleveland County Board of Health. | |
| **Adjournment:** | Board of Health Meeting adjourned at 8:20am | Motion was made by Michael Messerli. Motion was seconded by Pepper Martin. All in Favor. |

Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Accreditation Coordinator, and Corey Colen, Administrative Programs Officer

# Children First: Oklahoma's Nurse-Family Partnership

## By Tracie Rochester RN, MPH

## Board of Health Meeting

## Stats from April 2020

| | Cleveland County | Grady County | McClain County |
|---|---|---|---|
| Completed visits | 170 | 4 | 16 |
| Active clients | 95 | 2 | 12 |
| New referrals | 12 | 0 | 1 |
| Pending referrals | 29 | 9 | 2 |

**Staffing:** We currently have five full-time nurses and one lead nurse; one of our nurses has been deployed to Moore OK. clinic to assist with COVID-19 response full time.

**Productivity:** The average number of clients per nurse was 22 with a range of 27 to 17. The average number of visits was 44 with a range of 49 to 41. Since March 17, 2020, we have been performing telephone visits only. The clients really seem to appreciate that we have taken measures to keep them safe, all the while, they really seem to appreciate being able to communicate with their nurse and receive referrals to needed resources.
The nurses have also been helping with the COVID-19 response: Performing phone calls to possible COVID-19 contacts, calling clients with test results, performing daily employee symptom and temperature screening, scheduling test appointments and assisting with swab testing pods.

**Training:** All in person training has been suspended for now. The nurses have been able to complete some of their yearly required on-line training this past month.

## Community Engagement, Health Education & Planning

## Board of Health Report

## May 2020

### Staff Updates

- LERC: Matt Miller
- Health Educator: Interviews May 19th & 20th
- Epidemiologist: In process of scheduling interviews
- Doula Vacancy
- Staff have been pulled into outbreak response to assist with PODs, calling on test results, LTC data teams, organizing and managing the National Guard assigned to our sites, and public information.

### COVID19 Related Health Education & Programs

- United Way Partner Agencies- Presented guidance for reopening for 25 Norman service agencies
- Virtual Mental Health Program
- CCHD staff collected roughly 1000 diapers, wipes for Center for Children and Families, Inc.
- Food Box Program- In partnership with USDA and Regional Food Bank of Oklahoma: providing boxes of food to clients' receiving COVID19 tests.

### Birth Partners of Cleveland County (CDC Block Grant 2019-2022):

- Website- Birthpartners.health.ok.gov
- Births to date: 5
- Repurposed doula program to encompass a warm line for call in doula support during COVID19.
- Submitted our 2020-2021 work plan and budget

### Community Health Improvement Plan (CHIP) Workgroups

***Mental Health***
Discussing any existing gaps uncovered by COVID-19 that could be addressed by the group.
Next Meeting: June 12th

***Substance Abuse***
Organizations are sending out virtual AA meetings to the public. Working with OU on an asset map of services for students in recovery.
Next Meeting: June 11th

**To:** Cleveland County Board of Health
**From:** Amy Allen, Environmental Health Supervisor
**Subject:** Environmental Report Covering March and April 2020
**Date:** May 12, 2020

**Program Updates in Response to COVID-19:**

As of March 2nd, routine inspections have been paused indefinitely. Complaints, plan reviews, and new licensures are being worked as needed.

As of March 12th, all food handler classes have been canceled and our pool operator's course has been delayed indefinitely.

Staff have been reassigned to help with various COVID-19 response activities. These include:

- Sending information to facilities and providing consultation on changing emergency rules and guidance on social distancing, cleaning, and employee health
- Working closely with local farmer's markets to ensure they have the information to set up safely
- Preparing for SNS Warehouse activation, which they will help staff if activated
- Supporting nurses and National Guard with contact tracing
- Delivering supplies between offices
- Printing and assembling signage and posters
- Screening those who enter the building
- Staffing swab PODs
- Staffing LTC strike teams
- Staffing test result strike teams

Amy Allen is currently the Deputy Logistics Chief with the OSDH District 6 Incident Management Team, providing support to all branches of the local response.

**Closures:**

Public Bathing Facilities:

No facilities were closed to address imminent health hazards.

Restaurants and Other Facilities:
No facilities were closed to address imminent health hazards.

**Events worked by Cleveland County Staff**

| Event | Date |
|---|---|
| CCFG Craft Show | 3/14/2020 |
| All other events canceled due to COVID-19 | |
| | |
| | |

## Complaints:

### Restaurants:

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

### Dog Bite Investigations:

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

### Truck Wrecks:

No truck wrecks were worked.

## Inspections:

| | |
|---|---|
| High | 40 |
| Medium | 19 |
| Low | 41 |
| School | 14 |
| Pool | 8 |
| Temporaries | 0 |
| Total Inspections | 122 |

## Enforcement:

No facilities in Cleveland County are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

| Environmental Report | | | | |
|---|---|---|---|---|
| 2020/Quarter 2 | Apr | May | Jun | Quarterly Total |
| Food Cards Issued | 0 | | | 0 |
| Food school Failures | 0 | | | 0 |
| Replacement Cards | 0 | | | 0 |
| Plan Reviews | 10 | | | 10 |
| Temp Licenses | 0 | | | 0 |

## Recent Plan Reviews

| Establishment | Address | City | Date Submitted |
|---|---|---|---|
| Glory Bee | 15551 E Etowah Rd | Noble | 4/2/2020 |
| Chelinos Mexican Restaurant | 110 Ed Noble Parkway | Norman | 4/2/2020 |
| Flight Club | 1100 N Porter Ave Ste 104 | Norman | 4/8/2020 |
| Oklahoma Kind Connection | 3535 N Shields Blvd Ste A | Moore | 4/15/2020 |
| Thunder Budz Dispensary | 9285 US 77 | Noble | 4/15/2020 |
| Native Harvest | 2505 W Main St | Norman | 4/15/2020 |
| Black Camel Coffee Co | 1220 E Robinson ste 200 | Norman | 4/20/2020 |
| Mohawk Ice | 303 SW 8th St | Lindsay | 4/22/2020 |
| Bazaar Emily | 127 24th Ave | Norman | 4/27/2020 |
| Frostbite Cones and Cocoa | 900 NW 32nd | Newcastle | 4/29/2020 |

# Nursing Services
# Cleveland County Board of Health
# May 12, 2020

**STAFFING:** We are fully staffed as of right now in our general clinic. We now have a COVID team which comprises of 1 APRN and 3 RN's - they are currently housed here in Norman, but they do travel to other areas if needed.

**CLINICS: Clinics have been reduced during this COVID outbreak. We have 12 general initial appts scheduled each day. The general initial appts can be STD's, pill pickups, depo, and immunizations. We are scheduling appts for our TB clients. We have limited our AE appts. However, we do plan on reintroducing them into the plan in the next couple of weeks. We will schedule 1 Annual exam every hour and have problem appts in between.**

**COMMUNICABLE DISEASE: COVID, COVID, COVID. We are interviewing all positive covid cases and collecting their contacts. The contacts are then forwarded to the National Guard, who will then call the contacts and assess if they are symptomatic. The Guard will be calling the contacts on a daily basis to assess temperature and if they are symptomatic. If the contact becomes symptomatic, it is rerouted back to the public health nurse.**

**We are offering curbside testing at both Norman and Moore for anyone. We do require that children under the age of 16 have a physician's order and they must be seen at the health dept, not at a pod, etc.**

**We also have several teams that have been going to the LTC facilities to do testing on all employees and residents.**

**Cleveland County Board of Health**
**Administrator's Report**
**May 12, 2020**

1. **Personnel**

    a. Authorized Vacancies: 5 Active FTEs (1 Community Health Epidemiologist, 2 Health Educators, 1 Administrative Assistant, 1 Administrative Technician), 2 Active Part-Time (1 Typist Clerk, 1 Birth Partner)

2. **Operations**

    a. Lack of lab capacity-severely limiting Long-Term Care and curbside testing right now

    b. Food box partnership with the United Way

    c. Contact Tracing team with National Guard, Chickasaw Nation, and OU

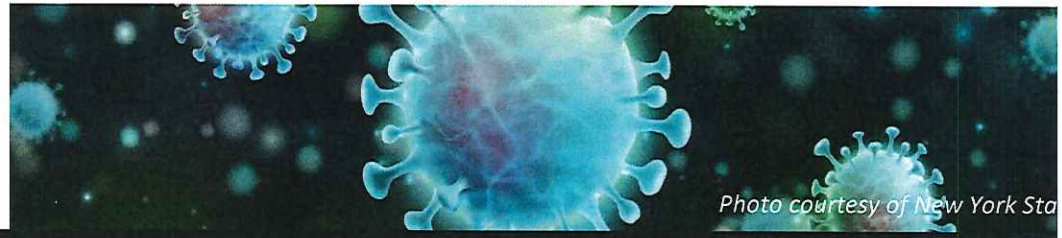
    d. Mobile units ordered by the State of Oklahoma

    e. Commissioner Cox – appointment not confirmed

        i. Legislation can be done through the end of May

        ii. Appointment pending until then – business as usual for county health departments

# OKLAHOMA
State Department of Health



District 6 (Cleveland, McClain, Grady, Hughes, Pottawatomie, Seminole Counties)

# DISTRICT 6 WEEKLY UPDATE

5 / 11 / 2020

## CLEVELAND COUNTY COVID-19 RESPONSE

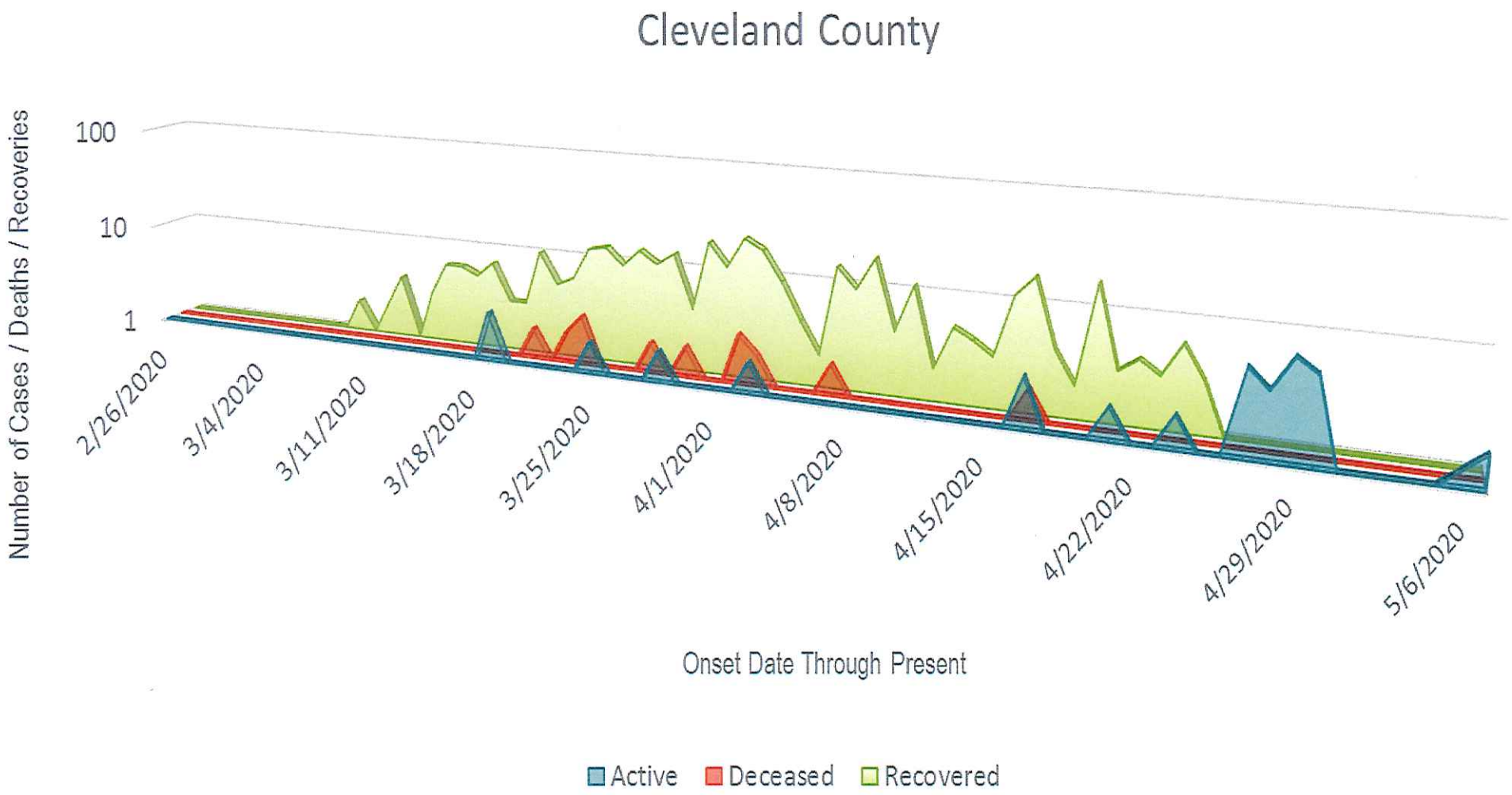
COVID19 tests are available curbside, by appointment at the Norman and Moore locations of the Cleveland County Health Department. Combined, Norman and Moore locations average 100 tests daily.

The District 6 Incident Management Team and staff have performed two Swab PODS in Cleveland County (Norman and Moore). The District 6 Incident Management Team continues to participate in daily briefings with state, district, and city entities and partners.

A team of 10 Oklahoma Army National Guard members are assisting Cleveland County Health Department with contact tracing, testing, and logistics.

## COMMUNITY RESPONSE SUPPORT:

- Assisted in guiding and planning the University of Oklahoma's Swab POD, set for the week of May 11th.
- Provided mobile testing for Salvation Army residents
- Partnering with Regional Food Bank of Oklahoma to provided food boxes to clients receiving COVID-19 testing.
- Offering digital mental health visits with Community Mental Health Services via iPads.
- Cleveland County Health Department has designated teams providing guidance to and performing testing for long-term care facilities (for residents and staff) from April into May.




The chart above illustrates Cleveland County COVID-19 data from the onset date of February 26th, 2020 until May 7th, 2020

*Source: State of Oklahoma*

# CLEVELAND COUSOURCE: STATE OF OKLAHOMA (*Source: State of Oklahoma*)

## FEBRUARY 2020

| Onset Date | Active | Deceased | Recovered |
|---|---|---|---|
| 2/26/2020 | 0 | 0 | 1 |
| 2/27/2020 | 0 | 0 | 1 |
| 2/28/2020 | 0 | 1 | 0 |
| 2/29/2020 | 0 | 0 | 1 |

## MARCH 2020

| Onset Date | Active | Deceased | Recovered |
|---|---|---|---|
| 3/4/2020 | 0 | 0 | 1 |
| 3/6/2020 | 0 | 0 | 1 |
| 3/7/2020 | 1 | 0 | 0 |
| 3/8/2020 | 0 | 0 | 1 |
| 3/9/2020 | 1 | 0 | 2 |
| 3/10/2020 | 0 | 1 | 1 |
| 3/12/2020 | 1 | 0 | 4 |
| 3/13/2020 | 0 | 0 | 1 |
| 3/14/2020 | 0 | 1 | 3 |
| 3/15/2020 | 1 | 0 | 6 |
| 3/16/2020 | 0 | 0 | 6 |
| 3/17/2020 | 1 | 0 | 5 |
| 3/18/2020 | 0 | 1 | 7 |
| 3/19/2020 | 3 | 0 | 3 |
| 3/20/2020 | 1 | 0 | 3 |
| 3/21/2020 | 0 | 2 | 10 |
| 3/22/2020 | 0 | 0 | 5 |
| 3/23/2020 | 1 | 2 | 6 |
| 3/24/2020 | 0 | 3 | 12 |
| 3/25/2020 | 2 | 0 | 13 |
| 3/26/2020 | 0 | 1 | 9 |
| 3/27/2020 | 1 | 1 | 13 |
| 3/28/2020 | 0 | 2 | 10 |
| 3/29/2020 | 2 | 1 | 13 |
| 3/30/2020 | 0 | 2 | 4 |
| 3/31/2020 | 0 | 0 | 18 |

## APRIL 2020

| Onset Date | Active | Deceased | Recovered |
|---|---|---|---|
| 4/1/2020 | 0 | 1 | 11 |
| 4/2/2020 | 1 | 3 | 21 |
| 4/3/2020 | 2 | 2 | 17 |
| 4/4/2020 | 1 | 0 | 9 |
| 4/5/2020 | 0 | 1 | 4 |
| 4/6/2020 | 0 | 0 | 2 |
| 4/7/2020 | 0 | 2 | 14 |
| 4/8/2020 | 0 | 0 | 9 |
| 4/9/2020 | 0 | 0 | 18 |
| 4/10/2020 | 1 | 0 | 4 |
| 4/11/2020 | 0 | 0 | 11 |
| 4/12/2020 | 0 | 0 | 2 |
| 4/13/2020 | 1 | 0 | 5 |
| 4/14/2020 | 0 | 0 | 4 |
| 4/15/2020 | 1 | 0 | 3 |
| 4/16/2020 | 0 | 0 | 11 |
| 4/17/2020 | 3 | 2 | 17 |
| 4/18/2020 | 1 | 0 | 4 |
| 4/19/2020 | 1 | 1 | 2 |
| 4/20/2020 | 0 | 0 | 17 |
| 4/21/2020 | 2 | 0 | 3 |
| 4/22/2020 | 0 | 1 | 4 |
| 4/23/2020 | 0 | 0 | 3 |
| 4/24/2020 | 2 | 0 | 6 |
| 4/25/2020 | 0 | 0 | 3 |
| 4/26/2020 | 1 | 0 | 0 |
| 4/27/2020 | 6 | 1 | 0 |
| 4/28/2020 | 4 | 0 | 0 |
| 4/29/2020 | 8 | 0 | 0 |
| 4/30/2020 | 6 | 0 | 0 |

## MAY 2020

| Onset Date | Active | Deceased | Recovered |
|---|---|---|---|
| 5/1/2020 | 1 | 0 | 0 |
| 5/5/2020 | 1 | 0 | 0 |
| 5/7/2020 | 2 | 0 | 0 |

# RESOURCES

Oklahoma State Department of Health

https://coronavirus.health.ok.gov/

Centers for Disease Control and Prevention

https://www.cdc.gov/coronavirus/2019- ncov/index.html

Oklahoma Department of Emergency Management

https://www.ok.gov/OEM/

OSDH Mental Health Hotline:

1-800-985-5990

**CONTACT:**


**Matthew R. Miller, O.C.E.M.**

**Local Emergency Response Coordinator**

Oklahoma State Department of Health

District 6

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**Mike Potter, O.C.E.M.**

**Local Emergency Response Coordinator**

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District 6

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**Sara King, MPH, CHES**

**District 6 Community Health Education and Planning Lead & Public Information Officer**

SaraK@health.ok.gov

Office: 405-579-2248

Cell: 405-595-7752


# Cleveland County Health Department

Cleveland County
Health Department

**Cleveland County Health Department Sign-In Sheet**

Event: Board of Health Meeting Date: May 12, 2020

| NAME – Print legibly | Agency | Position | Date |
|---|---|---|---|
| Corey Colen | CCHD | APO | 05-12-2020 |
| DARRY STACY | CCBOH | MEMBER | 5-12-20 |
| TODD GIBSON | CCBOH | MEMBER | 5-12-20 |
| MIKE MESSERLI | CCBOH | MEMBER | 5-12-20 |
| PEPPER MARTIN | CCBOH | MEMBER | 5/12/2020 |
| Jacqui Kanak | CCHD | RAD | 5/12/2020 |
| Rodney Barrett | CCHD | Logistics | 5/12/2020 |
| Matt Miller | CCHD | LERC | 5/12/2020 |
| Mike Potter | CCHD | LERC | 5/12/2020 |
| Joey Reese | CCHD | CCHD | 5/12/2020 |
| Michael Messerli (via phone) | CCBOH | Member | 05-12-2020 |
| Lisa Connery (via phone) | CCHD | | 05-12-2020 |
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