Cleveland County
Health Department

CLEVELAND COUNTY BOARD OF HEALTH
CLEVELAND COUNTY HEALTH DEPARTMENT
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30 a.m.

February 11, 2020

AGENDA

I. Call to Order

II. Approval of January Meeting Minutes

III. Staff Reports

A. Children First – Tracie Rochester

B. Environmental Health – Amy Allen

C. Health Education – Sara King

D. Nursing – Joey Reese

E. Sooner Start – Rodney Barrett

F. Veteran's Coordinator – Mark Braley

G. Administration – Jackie Kanak

1. OK-HAN Enrollment

IV. Other Matters

V. Adjourn

Cleveland County
Health Department

Board of Health Meeting
Date: February 11, 2020

Members Present: Harold Haralson, Darry Stacy, Michael Messerli, Pepper Martin, Todd Gibson

Others Present: Rodney Barrett, Mark Braley, Sara King, Lori Fisher, Raelina Tucker, Amy Allen, Corey Colen, Jackie Kanak, Joey Reese, Tracie Rochester

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from 02-04-2020 through 02-11-2020. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:30am with a quorum present. The minutes were read and the motion was made by Michael Messerli and seconded by Todd Gibson to accept the minutes from January 14, 2020. All were in favor.

Business:

Topic	Discussion	Action
Staff Reports: **Children First**	Natalie Dixon distributed copies of the January 2020 Children First report to the Cleveland County Board of Health members and staff (please see attachment). Tracie Rochester presented the Children First report for January 2020 to the Cleveland County Board of Health and staff.	
Environmental Health	Natalie Dixon distributed copies of the January 2020 Environmental Health report to the Cleveland County Board of Health members and staff (please see attachment). Amy Allen presented the Environmental Health report for January 2020 to the Cleveland County Board of Health and staff.	

Health Education	Natalie Dixon distributed copies of the January 2020 Health Education report to the Cleveland County Board of Health members and staff (please see attachment). Sara King presented the Environmental Health report for January 2020 to the Cleveland County Board of Health and staff.	
Nursing	Natalie Dixon distributed copies of the January 2020 Health Education report to the Cleveland County Board of Health members and staff (please see attachment). Joey Reese presented the Environmental Health report for January 2020 to the Cleveland County Board of Health and staff. Dr. Harold Haralson mentioned that the medical community is still trying to figure out how exactly the Coronavirus is spread and what the incubation period is.	
SoonerStart	Natalie Dixon distributed copies of the January 2020 SoonerStart report to the Cleveland County Board of Health members and staff (please see attachment). Rodney Barrett presented the SoonerStart report for January 2020 to the Cleveland County Board of Health and staff.	
Veteran's Coordinator	Mark Braley presented the Veteran's Coordinator report for January 2020 to the Cleveland County Board of Health members and staff (please see attachment). Mark advised that there was a veteran's event on April 9, 2020 that he would be attending. The event is to help veterans connect with the services that could benefit them. Mark stated that SB 1732 was a bill that would allow county commissioners to fund veteran coordination	

	programs in the state. Mark is part of a group working to gather support for the bill.	
Administration	Natalie Dixon distributed copies of the January 2020 Administration report to the Cleveland County Board of Health members and staff (please see attachment). Jackie Kanak presented the Administration report for January 2020 to the Cleveland County Board of Health and staff. Jackie advised that the Oklahoma Health Alert Network (OK-HAN) was available for the board members to sign up for in order to receive alerts regarding medical or public health emergencies. Jackie advised that the Health Department will be active in assisting with the upcoming 2020 Census by helping clients fill out the survey and by advertising the Census. Jackie advised that there was a grant available for elementary and middle schools to apply for that would provide funding for a new fitness center at the school.	
Adjournment:	Board of Health meeting adjourned at 7:51am	Motion made by Harold Haralson and seconded by Todd Gibson.

Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Accreditation Coordinator and Corey Colen, Administrative Programs Officer

Children First: Oklahoma's Nurse-Family Partnership

By Tracie Rochester RN, MPH

Board of Health Meeting

Stats from January 2020

	Cleveland County	Grady County	McClain County
Completed visits	182	0	18
Active clients	88	0	11
New referrals	18	4	2
Pending referrals	32	7	3

Staffing: We currently have five full-time nurses, one nurse vacancy and one lead nurse.

Productivity: The average number of clients per nurse was 20 with a range of 26 to 15. The average number of visits was 40 with a range of 47 to 31.

Training: In January, some of the nurses attended Reflective Supervision training and OK3 training The DNM nurses' meeting and Physician Approved Protocols review were also in January.

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report Covering January 2020
Date: February 11th, 2020

Personnel:

We have two new employees starting in February. Echo Constable started on February 10th, 2020, and has previous sanitarian experience with OSDH. Austin Bourgeois starts on February 18th. We will be fully staffed with no vacancies.

Closures:

Public Bathing Facilities:

No facilities were closed to address imminent health hazards.

Restaurants and Other Facilities:
No facilities were closed to address imminent health hazards.

Events worked by Cleveland County Staff

Event	Date
After-Hours Food School	1/14/2020

Complaints:

Restaurants:

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

Truck Wrecks:

A truck wreck involving a large quantity of raw chicken was worked on 10/28/2019. The company originally wanted to save the chicken, but upon seeing the damage determined they would prefer to waste the entire truckload.

Inspections:

High	29
Medium	42
Low	24
School	3
Pool	6
Temporaries	0
Total Inspections	104

Enforcement:

No facilities in Cleveland County are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

Environmental Report				
2019/Quarter 4	**Oct**	**Nov**	**Dec**	**Quarterly Total**
Food Cards Issued	443	287	271	**1001**
Food school Failures	0	0	0	**0**
Replacement Cards	14	0	8	**22**
Plan Reviews	13	9	6	**28**
Temp Licenses	25	24	1	**50**

Recent Plan Reviews

Establishment	Address	City	Date Submitted
Healthy Extractions	13628 Crystal Brook Circle	Norman	12/06/19
Taqueria La Tapatia	1272 N Eastern Ave	Moore	12/18/19
Starbuds	1207 12th Ave NE Unit 2	Norman	12/19/19
Herbology	401 S Broadway Ave	Moore	12/20/19
Yamuna	1150 E Cedar Lane Rd Suite 120	Norman	12/20/20
The Brown's Kitchen	3347 W Main St #A343	Norman	12/31/20

Community Engagement & Health Planning Report

Cleveland County Board of Health

February 11, 2020

Health Promotion Planning & Programs

- Participating in
  - United Way's Health Impact Council- February 20th
  - United Way's Community Needs Network planning meeting- February 28th
  - Norman Public Schools Safe Date Education Planning
  - SANE Project Planning with Women's Resource Center

- Strategizing on expanding partnerships with faith based groups- Promoting surveys to local faith leaders

Staff Updates

- LERC: Lynze Jones' last day was Feb. 7th.
- Health Education: Taylor Holland's last day is Feb. 14th.
- Epidemiologist: First round interviews Feb. 11
- Drug Overdose Prevention Coordinator: First round interviews Feb 12th

Health Education & Trainings

- Conducted 9 car seat checks (Norman only)
  - Out of seats
- PAX trauma training- Jan 15th
- NPS Career Fair- Jan 16th
- Open Streets:
  - Moore- May 1st
  - Noble-March 14th
- ACE's Training for McClain Co. counselors and Cleveland Co. Partners- Feb 19th

Community Health Improvement Plan (CHIP) Workgroups

Mental Health

Planning community forum, hoping to host Sarah Stitt as the speaker. Working on a sticker campaign identify *mental health friendly* businesses.

Next Meeting: February 14th

Substance Abuse

Considering moving focus to marijuana use prevention and meth use prevention.

Next Meeting: February 13th

Birth Partners of Cleveland County (CDC Block Grant 2019-2022):

- Website- Birthpartners.health.ok.gov
- Lions Club presentation- February 4th
- Births to date: 2
- Childbirth Education Class- Feb 14th & Feb 29th
- Block grant committee selected Birth Partners success story for CDC selection

Nursing Services

Cleveland County Board of Health

February 11, 2020

STAFFING: We have filled both of our nursing positions. One of the new nurses started in clinic on 02102020 and the other one is due to start on 04-10-2020. We also now have a Nutritionist IV opening, which will help cover Grady and McClain County.

CLINICS: Moore and Norman saw a combined total of about 2700 clients for the month of January – the majority of those being FP clients, STD clients, then WIC and immunizations. We continue to have a few stragglers for the flu vaccine. However, we are almost out of state vaccine, which is the vaccine used for adults from age 19 up to 65 years of age. We have plenty of flu vaccine for children through the VFC program and we have plenty of high dose flu vaccine for those clients over age 65.

COMMUNICABLE DISEASE: Most of our communicable diseases that were reported this month were Hepatitis B & C cases.
Through Communicable Disease, we will start monitoring travelers from Mainland China and from Wuhan for the novel coronavirus. Basically, if a client is coming from Wuhan, they will be kept in federal quarantine for 14 days. However, if they are just travelers from the Mainland China, then the health dept will be monitoring them via Skype or in person until 14 days from the time they left Mainland China. We are monitoring for respiratory symptoms and the clients are asked to practice social distancing. As of yet, we have not monitored any in Cleveland County (knock on wood).

Cleveland County Health Department

Monthly Clinical Activity, 2020 - Norman

SERVICE/PROGRAM	January	February	March	April	May	June	TOTAL
Child Health	134	0	0	0	0	0	0
Adult Health(wt.recheck,Hgb)	72	0	0	0	0	0	0
Dysplasia Follow-up	6	0	0	0	0	0	0
Communicable Disease	64	0	0	0	0	0	0
Head Checks	63	0	0	0	0	0	0
Rashes	0	0	0	0	0	0	0
Disease Investigations	1	0	0	0	0	0	0
Family Planning	691	0	0	0	0	0	0
Annual Exam	264	0	0	0	0	0	0
Contraceptive Follow-Up	123	0	0	0	0	0	0
Depo Only	113	0	0	0	0	0	0
Early Start	5	0	0	0	0	0	0
Emergency Contraception	14	0	0	0	0	0	0
Pregnancy Tests	88	0	0	0	0	0	0
Problem F/U	80	0	0	0	0	0	0
Misc.(supplies/transfer-in/results_	4	0	0	0	0	0	0
STD	513	0	0	0	0	0	0
Tuberculosis	97	0	0	0	0	0	0
PPD	10	0	0	0	0	0	0
Readings	10	0	0	0	0	0	0
Follow Up	46	0	0	0	0	0	0
Medications	31	0	0	0	0	0	0
CXR	0	0	0	0	0	0	0
Immunizations (OSIIS)	0	0	0	0	0	0	0
Clients Seen	396	0	0	0	0	0	0
Doses of Vaccine given	767	0	0	0	0	0	0
WIC – Caseload (@ EOM)	2980	0	0	0	0	0	0
Certifications/Re-certification	572	0	0	0	0	0	0
f/u- wt.ck,pkg.change, breast pump	34	0	0	0	0	0	0
Nutrition Education	194	0	0	0	0	0	0
TOTAL Clients Seen	2773	0	0	0	0	0	0
Online Nutrition Ed	397	0	0	0	0	0	0
TB - PT	43	0	0	0	0	0	0
TB - DOT	4	0	0	0	0	0	0
TB Pending	7	0	0	0	0	0	0
BFPC	210	0	0	0	0	0	0

CLEVELAND COUNTY BOARD OF HEALTH MEETING

February 11, 2020

SOONERSTART PROGRAM REPORT

SoonerStart Caseload January 31st 2020 (previous month in parentheses)

	Jan.	Dec.	Breakdown by County;	
Referrals	74	(67)	Cleveland	264
Eligible	29	(24)	Garvin	27
Ineligible	6	(3)	McClain	28
Exiting Program	17	(29)	Other Counties	5
Total Active Clients	319	(306)	Total	324

SoonerStart Update:

- **Program Update-** Our referrals were higher than usual during the month of January but our staff continues to do an exceptional job meeting timelines and providing timely service to our clients, we currently are scheduling evaluations one week out. We were recognized for the third time as the winners of the ABLE Tech award winners, which gave us $500 to spend on equipment to be utilized by of our staff while working with clients and their families. We are still dealing with illness of clients and their families has caused a number of cancelations. The Norman region sponsored a vision training last month for all of the surrounding regions primarily for their new staff to be trained on vision screenings which is a part of our evaluation process went very well.
- **Staffing-** We continue to be fully staffed, but some of our providers are starting to think more seriously about retirement. We are reallocating some of the support we are providing to other regions of SoonerStart that are short staffed so that our resources are use more effectively.
- **Early Foundations**- The Early Foundations program is doing well, they are currently fully staffed and at full capacity of clients. We are starting to compile a list of possible students that will start in the fall.
- **Guidance-** Guidance is going through some restructuring and decentralization from the state office. These changes will allow us to make more decisions locally to determine program planning. We currently are fully staffed at both the Norman and Moore Guidance clinics. Our newest employee is starting to build a caseload and has been attending trainings. She is scheduled to do some presentations in a couple of months at a conference.

Cleveland County Board of Health
Administrator's Report
February 11, 2020

1. **Personnel**

    a. Authorized Vacancies: 3 Active FTEs (1 Community Health Epidemiologist, 1 Local Emergency Response Coordinator, 1 Nutrition Therapist)

2. **Operations**
    a. Sara King has taken a new position within the Cleveland County Health Department as the Community Engagement and Health Planning Lead
    b. Deaven Steele is our new Health Planning Coordinator. Will work with Sara King to target community needs and assist in planning for and implementing new services
    c. Nutrition Therapist IV – New position that has been posted and will be funded by WIC. This position will lead our Nutrition team and allow for community-based services in addition to our current clinic services
    d. Guidance Lead – will work with the guidance team to create a strategic plan for our region
    e. Traveling Team – currently considering a traveling team that will partner with senior centers/medical offices in smaller towns to provide services on a consistent basis
    f. EOC Project – working to add a doorway into the file room to allow for a LERC office space in the EOC

OK-HAN
Creating a State of Health

Oklahoma Health Alert Network (OK-HAN) Enrollment

Name: Last:_____First:_____M.I. :_____

Title/Position (Please check all that apply):

- ❑ Infection Preventionist
- ❑ Laboratorian
- ❑ Pharmacist
- ❑ Veterinarian
- ❑ Nurse Specialty:_____
  - ❑ A.P.N.
  - ❑ L.P.N.
  - ❑ R.N.
- ❑ Licensed Medical Practitioner Specialty:_____
  - ❑ Physician
    - ❑ D.O.
    - ❑ M.D.
  - ❑ Nurse Practitioner
  - ❑ Physician Assistant Physician's Name:_____
- ❑ Public Health First Responder Response Role: _____
- ❑ Other Specify:_____

Organization Type:

- ❑ Hospital
- ❑ Laboratory
- ❑ Physician/Clinic
- ❑ Other Specify:_____

Facility/Business Name:_____

Address: _____

_____

City:_____State:_____Zip:_____

County:_____

Main Phone: (_____) _____ -_____ext._____

Direct Phone:(_____) _____ -_____ext._____

Fax: (_____) _____ -_____ext._____

Email Address: _____

Please list information on additional facilities on another page.

Signature:_____ Date:_____/_____/_____

Fax the page to the OK-HAN Coordinator at (405) 271-6680.
Contact the OK-HAN Coordinator (OKHAN@health.ok.gov) or Meghan Hoffman (MeghanH@health.ok.gov) at (405) 271-4060 if you have any questions. Thanks!

Cleveland County
Health Department

Cleveland County Health Department Sign-In Sheet

Event: Board of Health **Date:** 02-~~10~~ 11-2020

NAME – Print legibly	Agency	Position	Date
Rahey Barrett	CCHD	PM	2/11/2020
Mark Braley	CC	USC	2/11/2020
Sara King	CCHD	CEHP/HE	2/11/2020
Lori Fisher	CCHD	Bs Mgr	2/11/2020
Raelina Tucker	CCHD	DNM	2/11/2020
Amy Allen	CCHD	ENV	2/11/2020
Corey Colen	CCHD	APO	02-11-2020
Jackie Kapak	CCHD	RAD	2/11/2020
Harold Hawkins			2/11/2020
DARRY STACY	CCHD	BOARD	2-11-2020
MIKE MESSERLI	CCHD	BOARD	2-11-2020
PETTER MARTIN	CCHD	BOARD	2/11/2020
TODD GIBSON	CCHD	BOARD	2-11-2020
Joey Reos	CCHD	CA	2-11-2020
Travis Rochester	CCHD	RN	2-11-2020