

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: September 10, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on September 8, 2026 at 1:30PM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the August 13, 2026, Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Office of the Chief Medical Examiner Update from a Representative of OCME, with possible discussion
7. University of Central Oklahoma Update from a Representative of UCO, with possible discussion
8. Review complaints with possible vote for probable cause or other action

26-43 Merchandise Issue
26-55 Decedent Tracking Issue

26-58 Misleading Advertising Issue
26-62 Next of Kin Issue
26-68 Embalming Authorization Issue
27-01 Death Certificate Issues
27-03 Next of Kin Issue
27-09 Cremated Remains Issue

9. Matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

9A. Complaint 26-04 Affordable Cremation Service, OKC, Beacon Funeral Partners (Oklahoma) LLC, Owner. Member Watkins was the probable cause member and needs to recuse.

10. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Mathew Burch, Antlers, Serenity FS, Antlers (EM Only)
2. Grace Riley, Muskogee, Matthew's FH&CS, Edmond (8/21)
3. Lindsey Keel, Norman, Bill Eisenhour FH, OKC
4. Arabella Owsley, Spencer, Bill Eisenhour FH, OKC
5. Denney Hawksworth, Edmond, Matthew's FH&CS, Edmond

B. Apprenticeship (2nd Extension)

1. Kathleen Salas Roldan, Tulsa, Schaudt's Glenpool-Bixby FS & CCC, Glenpool (8/18)
2. Lexus Stephenson, OKC, Mercer-Adams FS, Bethany
3. Angela Quinlan, McAlester, Chaney Harkins FH, McAlester (FD Only) (8/20)

C. Apprenticeship (3rd Extension)

1. Alexandria Nimsey, Tulsa, Bixby-South Tulsa FS&C, Bixby

D. Funeral Director Assistant (Original)

1. Thaddeus Kassheimer, Ringling, Alexander Gray FH, Wilson (9/1)

E. Funeral Director and/or Embalmer (Original)

1. Tyler Robbins, Bartlesville (FD Only) (9/1)
2. Tabitha Brown, Stillwater (EM Only) (8/25)

F. Establishments

1. Alternatives Cremation & Funeral Service, OKC, new establishment, Alternatives Cremation & Funeral Service LLC, Owner, Richard Varner, FDIC (8/20)

11. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

12. Executive Director's Report

A. Agency Financial Update

B. Board meeting location for October in Tulsa at M.E. Office

13. Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:

A. Statute or rule change suggestions from Board Members and Board Staff

- B. Public Comment limited to 2 minutes per person and limited to statute or rule changes
- C. Creation of committee to review, discuss, and create statute or rule changes for next Board meeting

14. Matters for consideration: Executive Director

- A. Discussion and possible action on the employment, including a merit-based salary increase, of the Executive Director.
- B. Vote on possible executive session pursuant to 25 O.S. 2011, Section 307 (B) (1) Discussing the employment, including a merit-based salary increase, of the Executive Director.
- C. Possible action to be taken as a result of the executive session concerning the employment, including a merit-based salary increase, of the Executive Director.

15. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **October 8, 2026. Office of Chief Medical Examiner -Tulsa Office, 1627 Southwest Blvd. Tulsa, OK 74107, second floor conference room.**