

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: July 9, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on July 7, 2026 at 12:15PM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Corbett, Davenport, Dunn, Matherly, and Sparks were present. Members Coble and Watkins were absent.
2. **Approval of the June 11, 2026 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion**-Dustin Pierce with OKFDA reported that the Women's conference currently has 34 ladies signed up to attend, which is an increase from previous years. Fall meetings will start in September and last call CE will be in December.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-No update
5. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion**- No update
6. **Review complaints with possible vote for probable cause or other action**

26-41 Non-Payment of Vendor Issues-Found Probable Cause
26-61 Cremation and Death Certificate Issues-Found Probable Cause
26-63 Next of Kin Issues- **Dismissed**
26-64 Embalming Issues- **Dismissed**

26-65 Insurance Policy Issues- **Dismissed due to lack of jurisdiction**
26-66 Harassing Funeral Director-**Dismissed**
26-67 Headstone Issues- **Dismissed due to lack of jurisdiction**
26-69 Non-Payment of Vendor Issues- **Found Probable Cause**

7. Matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaint 25-13, Pollard Funeral Home, OKC, Pollard Funeral Home, Inc, Charles Pollard II, FDIC. Member Davenport needs to recuse. The Board approved the proposed Consent Order for Complaints 25-13 and 25-42. The agreed penalties were: \$10,000 administrative penalty, proof of restitution to the family in 25-13, restitution to the family in complaint 25-42 in the amount of \$1,500, FDIC to obtain 12 additional hours of CE with 6 of those regarding FTC, \$1,000 Costs.

7B. Complaint 25-42, Pollard Funeral Home, OKC, Pollard Funeral Home, Inc, Charles Pollard II, FDIC, Bayley Foster, Individual. Member Davenport needs to recuse. The Board approved the proposed Consent Order for Complaints 25-13 and 25-42. The agreed penalties were: \$10,000 administrative penalty, proof of restitution to the family in 25-13, restitution to the family in complaint 25-42 in the amount of \$1,500, FDIC to obtain 12 additional hours of CE with 6 of those regarding FTC, \$1,000 Costs.

8. Matters for consideration: Appointment of Hearing Officer and Recusal and Disqualification of Board Members

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

8A. Complaint 26-08, Alpha & Omega Mortuary Service and Crematory, OKC, Stillwell Limited, Inc. OKC, Heather Squires, FDIC. Member Matherly needs to recuse.-No Action Taken

8B. Complaint 26-15, Alpha & Omega Mortuary Service and Crematory, OKC, Stillwell Limited, Inc. OKC, Heather Squires, FDIC. Member Matherly needs to recuse.- No Action Taken

9. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-All Approved

1. Zoe Wood, Union City, Huber-Benson FH, El Reno
2. Kristopher McCune, Broken Bow, Bunch-Singleton FH, Broken Bow
3. Haley Sitton, Hominy, Chapman-Black FH, Cleveland (EM Only)
4. Avalon Clark, Tahlequah, Reed-Culver FH, Tahlequah
5. Tatum Silva, Garber, Anderson-Burris FH&C, Enid
6. Alysha Minniear, Tulsa, Butler-Stumpff & Dyer Cremation Society of OK, Tulsa (EM Only)
7. Jessica Ward, Woodward, Billings FH, Woodward
8. Kinesey Sherman, Edmond, Chapel Hill FH, OKC

B. Apprenticeship (1st Extension)- All Approved

1. William Dickson, Skiatook, Sien-Shelton FH, Skiatook
2. Alejandra Guzman, OKC, Mercer-Adams FS, Bethany
3. Rachel Stuck, Edmond, Smith & Kernke FD, OKC

C. Apprenticeship (2nd Extension)- **Approved**

1. Kanisha Pankratz, Woodward, Billings FH, Woodward

D. Funeral Director Assistant (Original)-**1 and 2 were approved, 3 was tabled, 4-6 were approved,**

1. Brandy Jeffreys, McAlester, Chaney-Harkins FH, McAlester
2. Raven Benson, McAlester, Bishop FS&C, McAlester
3. Thaddeus Kassheimer, Ringling, Alexander Gray FH, Wilson
4. Patrick Hamilton, Bixby, Schaudt's Glenpool-Bixby FS&CC, Glenpool
5. Angela Willoughby, Garvin, Clardy FS, Idabel
6. Joe Lessert, Ponca City, Trout FH&C, Ponca City

E. Funeral Director and/or Embalmer (Original)-**1 and 2 were approved, 3 was tabled**

1. Alec Richardson, Cyril (FD Only)
2. NeKiesha Flowers, MWC (FD Only)
3. Kaleb Biglow, Muskogee (FD Only)

F. Establishments-**1 was tabled, 2-9 were approved**

1. Walker Funeral & Cremation Service, Shawnee, request to change name to Riley-Walker Funeral Service & Crematory
2. Thomas & Chenoweth Funeral Home, Welch, request to close establishment
3. Brown-Winters Funeral Home and Cremation Services, Welch, new establishment, Family Service Group, LLC, owner, Jason Winters, FDIC

4. Comanche Nation Funeral Home, Lawton, request to change FDIC from Sharlene Eschiti to Kari Norberto
5. Rice Funeral Service & Cremation Center, Claremore, request to change FDIC from Danilo Gatton to Preston Childress
6. Rice Funeral Service & Cremation Care +, Catoosa, request to change FDIC from Danilo Gatton to Preston Childress
7. Resthaven Funeral Home, Shawnee, request to change FDIC from Roger Allen to Ruth Leach
8. Mercer-Adams Funeral Service, Bethany, request to close establishment
9. Mercer-Adams Funeral Service, Bethany, new establishment, PLC-OK Assets, LLC, Owner, Timothy Adams, FDIC

G. Crematories-1 was tabled, 2 and 3 were approved

1. Riley-Walker Crematory, Shawnee, new crematory, Transitional Services, LLC, Owner, Mark Riley, FDIC
2. Trout Funeral Home & Crematory, Ponca City, request to change FDIC from Preston Childress to Douglas Michael Phenix
3. Green Country Cremation Center, Sapulpa, request to change of FDIC from Robert Bethany to Preston Childress

10. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**

11. Executive Director's Report

A. Agency Financial Update Mr. Stiles reported gross receipts for June 2026 to be \$9,005.00 with \$850.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,067.77 and net income after expenses totaled -\$25,913.27

12. Election of Board President for FY27-Member Davenport was elected Board President.

13. Election of Board Vice-President for FY27 -Member Sparks was elected Board Vice-President.

14. Adjournment -10:24AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **August 13, 2026. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**