



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD  
3700 N. Classen, Suite 175  
Oklahoma City, Oklahoma 73118

January 8, 2026

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BOARD MEMBERS

Tom Coble  
Darin Corbett  
John Davenport  
Glenn Dunn  
Brent Matherly  
Jeremy Sparks  
Bart Watkins

STAFF

Rochelle Covington  
Tyler Stiles  
Kylie Cooper, AAG

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MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner  
OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor  
Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on January 5, 2026 at 10:30AM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

President Matherly called the meeting to order at 10AM. Members Coble, Corbett, Davenport, Dunn, Matherly, Sparks, and Watkins were present. A quorum was always present.

Motion by Sparks second by Davenport to approve the December 11, 2025 Regular Board meeting minutes. The motion passed unanimously with Member Coble abstaining.

Dustin Pierce with OKFDA reported that the annual convention will be April 26-28 at Hard Rock and the regional meetings will start in February.

Gloria Light with OID reported that annual reports are due March 15, but are able to be submitted early! Contact OID for questions and please follow the instructions from OID.

Ameyka Pittman with OKDH reported that any name changes and contact information changes, please update OKDH so they may update your profile. If there are any issues with certifiers, please let them know and document the issues that you experience. OKDH is working with the vendor on a drop-down option for crematories instead of typing the name of the crematory.

Motion by Coble second by Sparks to approve the following: Apprenticeship (Original) Alexis Tanyan, Edmond, OK Cremation & FH, OKC; Avery Warren, Yukon, Ingram, Smith & Turner Mortuary, Yukon; Sydney Gallaro, Choctaw, Asa Smith FS, Harrah; Christina Sams, OKC, OK Cremation & FH, OKC; Kynlee Roberts, Heavener, Dowden-Roberts FH, Heavener; Parker Brewer, Piedmont, Hahn-Cook/Street & Draper, OKC; Victoria Gaines, Bethany, Pollard FH, OKC. The motion passed unanimously.

Motion by Coble second by Watkins to approve the following: Apprenticeship (1st Extension). Giovanna Visali, Edmond, Bill Eisenhour FH, OKC. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Apprenticeship (4<sup>th</sup> Extension), Gabriela Creed, Woodward, Billings FH, Woodward. The motion passed unanimously.

Motion by Coble second by Sparks to table the following: Funeral Director Assistant (Original), for lack of completed applications, Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo; Christopher Humby, Bartlesville, Arnold Moore and Neekamp, Bartlesville. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Funeral Director and/or Embalmer (Reciprocal), Teresa Givan, Texas. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Madelynn Holuby, Henryetta (FD Only); Amy Borazjani,

Yukon (EM Only); Kevin Bragg, Ponca City (FD Only); Samuel Hild, OKC. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Original), for lack of completed application, Holland Dugdale, Okmulgee (FD Only). The motion passed unanimously.

Motion by Coble second by Sparks to deny the following: Funeral Director and/or Embalmer (Original), for withdrawn application, Robert Dingler, Durant (FD Only). The motion passed unanimously.

Motion by Coble second by Sparks to deny the following: Funeral Director and/or Embalmer (Original), for lack of completed apprenticeship, Amber Shelley, OKC (EM Only). The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Establishments, Hudson-Phillips FH, Holdenville, request to change FDIC from Dennis Phillips to Bradly Norman; Smith-Phillips FH, Ada, request to change FDIC from Dakota Jones to Dennis Phillips; Havenbrook FH, Norman, request to change FDIC from Deana Kelly to Krista Bekker; Keith D. Biglow Funeral Director, Inc. Boley Chapel, request to close establishment; Resthaven FH, Shawnee, request to change FDIC from Roger Allen to Scotti Nease; Dugger FH, Garber, request to close establishment; Dugger FH, Billings, request to close establishment; Holmes-Coffey-Murray FH, Durant, request to change FDIC from Merle Soltis to Brent Shain; Evans and Miller FH, Poteau, request to change FDIC from Justin Tucker to Calie Warren; Evans and Miller FH, Pocola, request to change FDIC from Justin Tucker to Jimmy Cook. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Crematories, Ada Burial & Cremation, Ada, request to change FDIC from Dakota Jones to Dennis Phillips. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for December 2025 to be \$279,271.50 with \$27,927.15 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$31,095.47 and net income after expenses totaled \$220,248.88

Motion by Coble second by Davenport to adjourn the meeting at 10:16AM. The motion passed unanimously.

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Brent Matherly, Oklahoma Funeral Board President