



OKLAHOMA Funeral Board

MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

February 12, 2026

BOARD MEMBERS

Tom Coble
Darin Corbett
John Davenport
Glenn Dunn
Brent Matherly
Jeremy Sparks

STAFF

Rochelle Covington
Tyler Stiles
Joe Ashbaker, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner
OKC, 921 N.E. 23rd Street Conference Room 1st Floor
Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 10, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Coble, Corbett, Davenport, Dunn, Matherly, and Sparks were present. Member Watkins was absent. A quorum was always present.

Motion by Davenport second by Sparks to approve the January 8, 2026 Regular Board meeting minutes. The motion passed unanimously.

OKFDA did not provide an update.

Pamela Hall with OID reported that at the December 31 deadline, they had 298 renewals, 11 new, and 3 are pending. For any questions over preneed, contact OID.

Health Dept reported, funeral home portal death record exchange can be used with no portal fees up to 10 copies, upload a copy of the record and write an "x" and "void" . Contact the Health Dept for any questions.

Motion by Sparks second by Davenport to dismiss complaint 25-33 regarding Next of Kin Issues. The motion passed unanimously.

Motion by Coble second by Davenport to find probable cause on complaint 26-07 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Sparks second by Davenport to dismiss complaint 26-16 regarding Ethics Issues. The motion passed unanimously.

Motion by Coble second by Sparks to find probable cause on complaint 26-17 regarding Death Certificate Issues. The motion passed unanimously.

Motion by Coble second by Sparks to find probable cause on complaint 26-19 regarding Death Certificate Issues. The motion passed unanimously.

Motion by Coble second by Davenport to find probable cause on complaint 26-24 regarding Non-Payment of Vendor Issues. The motion passed unanimously.

Motion by Dunn second by Sparks to find probable cause on complaint 26-25 regarding Non-Payment of Vendor Issues. The motion passed unanimously.

Motion by Davenport second by Sparks to find probable cause on complaint 26-26 regarding Cremated Remains Issues. The motion passed unanimously.

Motion by Dunn second by Davenport to dismiss complaint 26-27 regarding Personal Property Issues. The motion passed unanimously.

Motion by Coble second by Dunn to dismiss complaint 26-29 regarding Ethics Issues. The motion passed unanimously with member Davenport abstaining.

Regarding the matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order: Complaints 24-46, 24-49, 25-10, 25-11, 25-15, 25-19 Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC, Michael Hopkins, Individual. No action was taken.

Regarding the matter for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order: Complaint 26-01 Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. No action was taken.

Regarding the matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order: Complaint 26-08 and 26-15, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. The prosecution was represented by Joes Asbaker, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Davenport, Dunn, and Sparks heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Davenport second by Corbett to enter executive session. The motion passed unanimously.

Motion by Davenport second by Sparks to exit executive session. No other items were discussed and no votes were taken while in executive session. The motion passed unanimously.

Motion by Sparks second by Coble to table the Consent Orders for Complaints 26-08 and 26-15 to negotiate amended Consent Order terms. The motion passed unanimously.

Member Matherly reentered the room.

Motion by Coble second by Davenport to approve the following: Apprenticeship (Original) Amber Shelley, OKC, OMS, OKC (EM Only); Alonzo Martin, Cushing, Palmer Marler FH, Cushing; Crystal Heim, Enid, Ladusau-Evans FH&C, Enid; Brittany Monroe, Tulsa, OMS, Tulsa ; Jessica Olay, Yukon, OMS, OKC (EM Only); Jacie Cormier, Edmond, OMS, OKC; Haley Buller, Yukon, OMS, OKC (EM Only); Jessica McCarn, Talihina, McCarn FS, Talihina; Madison Miller, Howe, Dowden-Roberts FH&CS, Heavener. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Apprenticeship (1st Extension). James Moss, Edmond, Matthews FH&CS, Edmond; Anthony Hernandez, Lindsay, Smith FH, Anadarko. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (2nd Extension), Gabriella Hawkins, Norman, Havenbrook FH, Norman. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (2nd Extension), Lezzy Olmedo, Tulsa, Reynolds & Adamscrest F&CS, Tulsa; Natalee

Pryor, OKC, Matthews FH&CS, Edmond; Brittany Roe, Moore, Moore F&C, Moore. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director Assistant (Original), for lack of completed applications, Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director Assistant (Original), Christopher Humby, Bartlesville, Arnold Moore & Neekamp FH, Bartlesville. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director Assistant (Original), for lack of completed applications, Kinlee Basquez, Okmulgee, McClendon-Winters FH, Okmulgee; Trista Huntley, Bixby, Bixby-South Tulsa F&CS, Bixby; Rosa Maria Brassfield, Tulsa, Reynolds & Adamscrest F&CS, Tulsa; Hope Bailey, Talihina, McCarn FS, Talihina Glenn Poulton, Edmond, Matthews FH&CS, Edmond. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director Assistant (Original), Manuel Cantu, Jr., Sulphur, Smith-Phillips FH, Ada; Melinda Gustin, Lawton, Whinery-Huddleston FS, Lawton; Melissa Roberts, Poteau, Evans & Miller FH, Pocola. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director and/or Embalmer (Reciprocal), Yoshua Wade, Texas. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Funeral Director and/or Embalmer (Original), Holland Dugdale, Okmulgee (FD Only); Tyler Johnson, Commerce (EM Only). The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Original), for lack of completed application, Megan Erskine, Durant (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Establishments, Vondel L. Smith & Son Mortuary (N. Macarthur), OKC, request to close establishment; Vondel L. Smith & Son Mortuary North, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC; Vondel L. Smith & Son Mortuary at South Lakes, OKC, request to close establishment; Vondel L. Smith & Son Mortuary South, OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC; Vondel L. Smith & Son Mortuary, Inc. (S. Western), OKC, request to close establishment; Vondel L. Smith & Son Mortuary South Lakes,

OKC, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC; Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes; Rice Funeral Service & Cremation Center, Claremore, request to change FDIC from Daniel Collier to Danilo Gatton; Rogers Family Funeral Services, Nicoma Park, New Establishment, Rogers Family Funeral Services LLC, Owner, Kristi Hamilton, FDIC. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Crematories, Oklahoma Cremation Service (North), OKC, request to close crematory; Vondel L. Smith and Son Mortuary North, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC; Oklahoma Cremation Service (South Lakes), OKC, request to close crematory; Vondel L. Smith and Son Mortuary South, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Derek Czajkoski, FDIC; Oklahoma Cremation Service (S. Western), OKC, request to close crematory; Vondel L. Smith and Son Mortuary South Lakes, OKC, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Riley Castor, FDIC; Oklahoma Mortuary Service, Tulsa, request to change FDIC from John Astle to Jason Mayes; Green Country Cremation Center, Sapulpa, request to change FDIC from Daniel Collier to Robert Bethany. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for January 2026 to be \$65,968.00 with \$6,596.80 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,583.35 and net income after expenses totaled \$24,787.85

Licensee Statistics Update Mr. Stiles reported a current licensee count prior to the February 2026 meeting was: 98 Apprentices, 1030 Funeral Directors, 17 Funeral Director Assistants, 936 Embalmers, 405 Establishments, and 65 Crematories. For comparison, in April of 2022, there were: 124 Apprentices, 1066 Funeral Directors, 1002 Embalmers, 396 Establishments, and 57 Crematories

2026 Legislative Update-Mr. Stiles reported that staff is tracking various bills including: HB3224, by Rep. Humphrey, repeals the duties and powers of the Funeral Board. HB3260, by Rep. Culver, adds OKFDA as an approver of continuing education classes. HB4322, by Rep. Kendrix, changes the requirements for FDIC and removing the embalmer requirement. SB559, by Sen. Bergstrom, is the casket bill carry over from last session.

Legal Update: Motion by Coble second by Davenport enter into executive session pursuant to 25 O.S. Section 307(B)(4) for confidential communication between the Funeral Board and its attorney concerning pending litigation in Oklahoma County District Court, Case Number CV-2026-291, Caskets of Honor, LLC; Candice Mentink;

and Todd Collard v. State of Okla., ex rel. Oklahoma Funeral Board, CV-2026-291, when with the advice of its attorney, the Funeral Board determines that disclosure would seriously impair the ability of the Funeral Board to process or conduct or defend its claim in the pending litigation. The Motion passed unanimously.

Motion by Davenport second by Sparks to exit executive session. No other matters were discussed and no votes were taken while in executive session. The motion passed unanimously.

Motion by Sparks second by Davenport to adjourn the meeting at 11:49AM. The motion passed unanimously.

Brent Matherly, Oklahoma Funeral Board President