



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

August 13, 2026

BOARD MEMBERS

John Davenport
Glenn Dunn
Brent Matherly
Jeremy Sparks
Bart Watkins

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor
Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 10, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Davenport called the meeting to order at 10AM. Members Davenport, Dunn, Matherly, Sparks, and Watkins were present. Members Coble and Corbett were absent. A quorum was always present.

President Davenport presented Mr. Matherly with a plaque and thanking him for his service as the past president of the Funeral Board.

Motion by Sparks second by Dunn to approve the July 9, 2026 Regular Board meeting minutes. The motion passed unanimously.

OKFDA did not provide an update.

Rowena Ehrman reported that if there are any name changes or other changes, please notify the Insurance Department within 30 days by using their form online.

Kevin Gille reported that if there are any name changes or other changes, please notify the Health Department. The Health Department will have a quarterly webinar September 15-16 from 11:15AM-12:15PM

Tim Dwyer reported that he is back with the Medical Examiner's office. The OCME reimburses mileage but it is the state rate of .76 and is tier based. The OCME has a budget shortfall due to lower appropriations from the legislature, therefore OCME reduced salaries of employees by 3% and 5% for doctors, triage cases have lowered to 60 years of age, and there has been a hiring freeze at the agency.

Isabella Walker reported that classes start at UCO on Monday with move in happening on Thursday (Aug. 13), if there are any questions for practicum, please contact Isabella.

Regarding the matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order: Complaint 26-69 Henninger-Hinson Funeral Home, Inc., Enid, Henninger-Allen Funeral Home, Inc, Owner, Matt Hinson, FDIC. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Dunn, Davenport, Matherly, and Watkins heard the case. Member Sparks was the probable cause member and was recused from the case and he left the room.

Motion by Watkins second by Matherly to approve the Consent Order. The consent order consisted of the following: The agreed violations were: failure to discharge financial obligation within 90 days, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$250, Mr. Hinson shall complete an additional 6 hours of CE, restitution of \$1,043, and Costs of \$500. The motion passed unanimously.

Member Sparks reentered the room.

Regarding Appointment of Hearing Officer and Recusal and Disqualification of Board Members for Complaint 26-08, Alpha & Omega Mortuary Service and Crematory, OKC, Stillwell Limited, Inc. OKC, Heather Squires, FDIC. Member Matherly was the probable cause member and he recused and left the room.

Regarding Appointment of Hearing Officer and Recusal and Disqualification of Board Members for Complaint 26-15, Alpha & Omega Mortuary Service and Crematory, OKC, Stillwell Limited, Inc. OKC, Heather Squires, FDIC. Member Matherly was the probable cause member and he recused and left the room.

After the presentation by the respondents' attorney, motion by Sparks second by Watkins to enter executive session. The motion passed unanimously.

Motion by Dunn second by Sparks to exit executive session. No other items were discussed and no votes were taken while in executive session. The motion passed unanimously.

Motion by Sparks second by Davenport voted to recuse each member and assign a Hearing Officer to conduct the Hearing and render a Findings of Fact and Conclusion of Law and a recommendation for the Board to adopt. The motion passed unanimously.

Motion by Davenport second by Dunn to approve the following: Apprenticeship (Original) Michael Woods, Ada, Criswell FH, Ada; Sheridan Olds, OKC, Chapel Hill FH, OKC (FD Only). Apprenticeship (1st Extension); Regan Sager, Tulsa, Hayhurst FH, Broken Arrow; Lorelai Rivas Silva, Warr Acres, Bill Eisenhour FH, OKC; Clay Neel, OKC, Vondel L. Smith & Son Mortuary, OKC. Apprenticeship (2nd Extension); Emmaline Kuhn, Edmond, Smith & Kernke FD, OKC; Hailey Fahey, MWC, Asa Smith FS, Harrah. The motion passed unanimously.

Motion by Davenport second by Dunn to table the following due to lack of completed law exam: Funeral Director Assistant (Original), Thaddeus Kassheimer, Ringling, Alexander Gray FH, Wilson; Serena Torres, Edmond, Chapel of Serenity FH&C, OKC. The motion passed unanimously.

Motion by Davenport second by Dunn to approve the following: Funeral Director and/or Embalmer (Original), Kaleb Biglow, Muskogee (FD Only). Establishments; Walker Funeral & Cremation Service, Shawnee, request to change name to Riley-Walker Funeral Service & Crematory; Southhaven Funeral Services, Purcell, request to close establishment; Smith FH, Sapulpa, request to change FDIC from Danilo Gaton to Thomas Durman; Rogers Family FS, Nicoma Park, request to change FDIC from Kristi Hamilton to Thelma Stevens; Rolfe FH, OKC, request to change FDIC from Jimmie Boldien to Joe Anna Sicard. Crematories; Riley-Walker Crematory, Shawnee, new crematory, Transitional Services, LLC, Owner, Mark Riley, FDIC; Southhaven Crematory, Purcell, request to close crematory; Brown's Crematory, Coweta, new crematory, Coweta Funeral Service, Inc., Owner, Logan Brown, FDIC. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for July 2026 to be \$11,141.00 with \$502.10 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$44,541.91 and net income after expenses totaled -\$33,903.01

Motion by Sparks second by Davenport to approve tours of the Medical Examiner's office for 1 hour of continuing education. Licensees may obtain 1 hour at each location. The motion passed unanimously. The dates for the tours are

OKC

Oct. 27 (Tuesday) at 3:00PM

Nov. 5 (Thursday) at 3:00PM

Nov. 12 (Thursday) at 3:00PM

Tulsa

Nov. 17 (Tuesday) at 3:00PM

Nov. 24 (Tuesday) at 3:00PM

Dec. 2 (Wednesday) at 3:00PM

Motion by Sparks second by Dunn to direct Board staff to approve applications and the Board will ratify at the next Board meetings. The motion passed unanimously.

Motion by Sparks second by Dunn to have a planning session during the next Board meeting. The Board will have a strategic planning session during the September 2026 meeting with a public comment period. The motion passed unanimously.

Mr. Sparks reported that Jimmie Boldien of Rolfe Funeral Home in OKC has passed away and thanked him for his service to the industry.

Motion by Watkins second by Sparks to adjourn the meeting at 10:32AM. The motion passed unanimously.

John Davenport,
Oklahoma Funeral Board President