

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: August 13, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 10, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Davenport, Dunn, Matherly, Sparks, and Watkins were present. Members Coble and Corbett were absent.
2. **Special recognition, presentation, and possible discussion of Brent Matherly's Service as Board President**
3. **Approval of the July 9, 2026 Regular Board meeting minutes -Approved**
4. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion-No Update**
5. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-Rowena Ehrman reported that if there are any name changes or other changes, please notify the Insurance Department within 30 days by using their form online.
6. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion**-Kevin Gille reported that if there are any name changes or other changes, please notify the Health Department. The Health Department will have a quarterly webinar September 15-16 from 11:15AM-12:15PM
7. **Office of the Chief Medical Examiner Update from a Representative of OCME, with possible discussion**-Tim Dwyer reported that he is back with the Medical

Examiner's office. The OCME reimburses mileage but it is the state rate of .76 and is tier based. The OCME has a budget shortfall due to lower appropriations from the legislature, therefore OCME reduced salaries of employees by 3% and 5% for doctors, triage cases have lowered to 60 years of age, and there has been a hiring freeze at the agency.

8. **University of Central Oklahoma Update from a Representative of UCO, with possible discussion**-Isabella Walker reported that classes start at UCO on Monday with move in happening on Thursday (Aug. 13), if there are any questions for practicum, please contact Isabella.
9. **Matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

9A. Complaint 26-69 Henninger-Hinson Funeral Home, Inc., Enid, Henninger-Allen Funeral Home, Inc, Owner, Matt Hinson, FDIC. Member Sparks was the probable cause member and needs to recuse. The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failure to discharge financial obligation within 90 days, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$250, Mr. Hinson shall complete an additional 6 hours of CE, restitution of \$1,043, and Costs of \$500

10. **Matters for consideration: Appointment of Hearing Officer and Recusal and Disqualification of Board Members**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

10A. Complaint 26-08, Alpha & Omega Mortuary Service and Crematory, OKC, Stillwell Limited, Inc. OKC, Heather Squires, FDIC. Member Matherly was the probable cause member and needs to recuse. The Board voted to recuse each member and assign a Hearing Officer to conduct the Hearing and render a Findings of Fact and Conclusion of Law and a recommendation for the Board to adopt

10B. Complaint 26-15, Alpha & Omega Mortuary Service and Crematory, OKC, Stillwell Limited, Inc. OKC, Heather Squires, FDIC. Member Matherly was the probable cause member and needs to recuse. The Board voted to recuse each member and assign a Hearing Officer to conduct the Hearing and render a Findings of Fact and Conclusion of Law and a recommendation for the Board to adopt

11. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-All Approved

1. Michael Woods, Ada, Criswell FH, Ada
2. Sheridan Olds, OKC, Chapel Hill FH, OKC (FD Only)

B. Apprenticeship (1st Extension)- All Approved

1. Regan Sager, Tulsa, Hayhurst FH, Broken Arrow
2. Lorelai Rivas Silva, Warr Acres, Bill Eisenhour FH, OKC
3. Clay Neel, OKC, Vondel L. Smith & Son Mortuary, OKC

C. Apprenticeship (2nd Extension)- All Approved

1. Emmaline Kuhn, Edmond, Smith & Kernke FD, OKC
2. Hailey Fahey, MWC, Asa Smith FS, Harrah

D. Funeral Director Assistant (Original)-**All Tabled**

1. Thaddeus Kassheimer, Ringling, Alexander Gray FH, Wilson
2. Serena Torres, Edmond, Chapel of Serenity FH&C, OKC

E. Funeral Director and/or Embalmer (Original)-**Approved**

1. Kaleb Biglow, Muskogee (FD Only)

F. Establishments- **All Approved**

1. Walker Funeral & Cremation Service, Shawnee, request to change name to Riley-Walker Funeral Service & Crematory
2. Southhaven Funeral Services, Purcell, request to close establishment
3. Smith FH, Sapulpa, request to change FDIC from Danilo Gatton to Thomas Durman
4. Rogers Family FS, Nicoma Park, request to change FDIC from Kristi Hamilton to Thelma Stevens
5. Rolfe FH, OKC, request to change FDIC from Jimmie Boldien to Joe Anna Sicard

G. Crematories- **All Approved**

1. Riley-Walker Crematory, Shawnee, new crematory, Transitional Services, LLC, Owner, Mark Riley, FDIC
2. Southhaven Crematory, Purcell, request to close crematory
3. Brown's Crematory, Coweta, new crematory, Coweta Funeral Service, Inc., Owner, Logan Brown, FDIC

12. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**

13. **Executive Director's Report**

A. Agency Financial Update Mr. Stiles reported gross receipts for July 2026 to be \$11,141.00 with \$502.10 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$44,541.91 and net income after expenses totaled -\$33,903.01

14. Board Discussion and Possible Action regarding tours of the Medical Examiner's office and approval of those tours as Continuing Education for 2026-Approved. The dates for the tours are

OKC

Oct. 27 (Tuesday) at 3:00PM

Nov. 5 (Thursday) at 3:00PM

Nov. 12 (Thursday) at 3:00PM

Tulsa

Nov. 17 (Tuesday) at 3:00PM

Nov. 24 (Tuesday) at 3:00PM

Dec. 2 (Wednesday) at 3:00PM

15. Board Discussion and Possible Action regarding staff approval of applications- Approved, Board staff will begin approving applications and the Board will ratify at the next Board meetings.

16. Board Discussion and Possible Action regarding strategic planning-The Board will have a strategic planning session during the September 2026 meeting with a public comment period.

17. Board recognition and possible discussion regarding Funeral Service

Professionals that have recently passed away.- Mr. Sparks reported that Jimmie Boldien of Rolfe Funeral Home in OKC has passed away and thanked him for his service to the industry.

18. Adjournment -10:32AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **September 10, 2026. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**