

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: April 9, 2026 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on April 6, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the March 12, 2026 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action
 - A. Apprenticeship (Original)
 1. Angela Willoughby, Garvin, Clardy FS, Idabel
 2. Jacqueline Brewer, Tulsa, House of Winn, Muskogee (FD Only)
 3. Jentri Croley, Tulsa, Dillon FS, Sand Springs

B. Apprenticeship (1st Extension)

1. Trey Eschiti, Hobart, Ray & Martha's FH, Hobart
2. Audrianna Gamble, Russellville, Ark., Barnes-Friederich & Pope FH, MWC
3. Alivia Tilley, Edmond, Oklahoma Mortuary Service, OKC
4. Kelly Garcia, OKC, Smith & Kernke FD, OKC

C. Apprenticeship (2nd Extension)

1. Caris Vick, Edmond, Baggerley FH, Edmond

D. Funeral Director Assistant (Original)

1. Angela Willoughby, Garvin, Clardy FS, Idabel
2. Trista Huntley, Bixby, Bixby-South Tulsa FS&C, Bixby
3. Darin Haddox, Claremore, MMS-Payne FH&CS, Claremore
4. Brandy Jeffreys, McAlester, Chaney-Harkins FH, McAlester
5. Maranda Brown, Broken Arrow, Brown's F&CS, Coweta
6. Raven Benson, McAlester, Bishop FS&C, McAlester

E. Funeral Director and/or Embalmer (Reciprocal)

1. Bryn Morris, Arkansas (FD Only)
2. Don Shirey, Colorado

F. Funeral Director and/or Embalmer (Original)

1. Megan Erskine, Durant (FD Only)
2. Sabrina King, Jenks
3. Teresa Harrelson, Yukon
4. Carrie Witchey, Broomfield, Colo.
5. Amber Shelley, OKC (EM Only)

6. Charlie Grisham, Henryetta (EM Only)

7. Alec Richardson, Cyril (FD Only)

G. Establishments

1. Primrose Funeral Service, Norman (Porter Ave.), request to close establishment

7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

8. Executive Director's Report

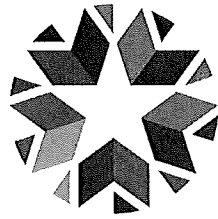
A. Agency Financial Update

B. 2026 Legislative Update

9. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: May 14, 2026.
Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st
Floor Oklahoma City, OK 73105.



OKLAHOMA Funeral Board

MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

March 12, 2026

BOARD MEMBERS

Darin Corbett
John Davenport
Glenn Dunn
Brent Matherly
Jeremy Sparks

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on March 10, 2026 at 10:00AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Corbett, Davenport, Dunn, Matherly, and Sparks were present. Members Coble and Watkins were absent. A quorum was always present.

Motion by Sparks second by Davenport to approve the February 12, 2026 Regular Board meeting minutes. The motion passed unanimously.

OKFDA did not provide an update.

Gloria Light with OID reported that reports are due March 15.

OKDH reported that individuals must use their own login information and are not allowed to share their logins for ROVER. If any contact information has changed, please contact the Health Dept.-

Motion by Sparks second by Dunn to dismiss complaint 26-20 regarding Overcharging. The motion passed unanimously.

Motion by Sparks second by Dunn to find probable cause on complaint 26-21 regarding Material Misrepresentation. The motion passed unanimously.

Motion by Dunn second by Sparks to dismiss complaint 26-22 regarding Next of Kin Issues. The motion passed unanimously.

Motion by Dunn second by Sparks to dismiss complaint 26-23 regarding Non-payment of Vendor. The motion passed unanimously.

Motion by Davenport second by Matherly to table complaint 26-28 regarding Licensing Issues. The motion passed unanimously.

Motion by Sparks second by Dunn to find probable cause on complaint 26-30 regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Dunn second by Sparks to dismiss complaint 26-31 regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Dunn second by Davenport to dismiss complaint 26-32 regarding Non-payment of Vendor. The motion passed unanimously.

Motion by Sparks second by Dunn to dismiss complaint 26-33 regarding Death Certificate Issues. The motion passed unanimously.

Motion by Davenport second by Dunn to dismiss complaint 26-34 regarding Death Certificate Issues. The motion passed unanimously.

Regarding the matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order: Complaint 26-08 and 26-15, Alpha & Omega Mortuary Service & Crematory, OKC, Stillwell Limited, Inc, OKC, Owner, Heather Squires, OKC, FDIC. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Corbett, Davenport, Dunn, and Sparks heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Davenport second by Sparks to enter executive session. The motion passed unanimously.

Motion by Sparks second by Dunn to exit executive session. No other items were discussed and no votes were taken while in executive session. The motion passed unanimously.

Motion by Sparks second by Davenport to reject the Consent Orders for Complaints 26-08 and 26-15. The motion passed unanimously.

Member Matherly reentered the room.

Regarding the matters for consideration: Consent Order, Hearing, Motion to Enforce, or Scheduling Order: Complaints 24-46, 24-49, 25-10, 25-11, 25-15, 25-19 Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC, Michael Hopkins, Individual. Complaint 26-01 Hopkins Funeral Service LLC, Collinsville, Hopkins-Reynolds Funeral Service, Collinsville, Owner, Harold Winton, Jenks, FDIC. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Corbett, Dunn, Matherly, and Sparks heard the case. Member Davenport was recused from the case and he left the room.

After representation of counsel, testimony of witness Tyler Stiles, introduction of exhibits, motion by Sparks second by Dunn to enter executive session. The motion passed unanimously.

Motion by Sparks second by Corbett to exit executive session. No other items were discussed and no votes were taken while in executive session. The motion passed unanimously.

Motion by Sparks second by Dunn to is immediately suspended pending a final order, respondents are ordered to pay all restitution agreed to in the April 10, 2025 Consent Order, following AG review, Hopkins Funeral Service license 2024ES and Harold Winton 1692FD and 1980EM are revoked. The motion passed unanimously.

Member Davenport reentered the room.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (Original) Coby Stricklen, Rose, Hart FH, Tahlequah; Erin Brunkhorst, Edmond, Bill Eisenhour FH, OKC; Willow Brooks, Yukon, Oklahoma Mortuary Service, OKC; Ashley King, Luther, Walker F&CS, Shawnee; Danielle Irvin, Tulsa, Jack's Memory Chapel, Tulsa; Patrick Hamilton, Tulsa, Oklahoma Mortuary Service, Tulsa (EM Only). The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (1st Extension). Paige Ahpeatone, Cushing, Parks Brothers FS, Chandler; Emma Green, Norman, Tribute Memorial Care, Norman. The motion passed unanimously.

Motion by Matherly second by Dunn to approve the following: Apprenticeship (2nd Extension), Alesia Mann, Tribute Memorial Care, Norman; David Quiroz, Madill, Craddock FH, Ardmore. The motion passed unanimously.

Motion by Matherly second by Davenport to deny the following: Funeral Director Assistant (Original), Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo; Kinlee Basquez, Okmulgee, McClendon-Winters FH, Okmulgee; Trista Huntley, Bixby, Bixby-South Tulsa F&CS, Bixby; Rosa Maria Brassfield, Tulsa, Reynolds & Adamscrest F&CS, Tulsa. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Funeral Director Assistant (Original), Hope Bailey, Talihina, McCarn FS, Talihina; Glenn Poulton, Edmond, Matthews FH&CS, Edmond. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director Assistant (Original), Angela Willoughby, Garvin, Clardy FS, Idabel. The motion passed unanimously.

Motion by Matherly second by Dunn to table the following: Funeral Director and/or Embalmer (Reciprocal), Bryn Morris, Arkansas. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Original), Megan Erskine, Durant (FD Only). The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Wayne Latimer, Tulsa; Trang Ha, OKC (FD Only). The motion passed unanimously.

Motion by Matherly second by Dunn to approve the following: Establishments, Resthaven FH, Shawnee, request to change FDIC from Scotti Nease to Roger Allen; Ray Fransisco Embalming Service, Tulsa, request to change FDIC from Jimmy Beggs to Floyd Richardson; Primrose FS, Norman (Porter Ave.), request to change FDIC from Roger Allen to Andrew Ousley; Primrose FS, Norman (Flood Ave.), request to change FDIC from Roger Allen to Andrew Ousley; Practical Cremations of Oklahoma, McLoud, New Establishment, Practical Cremations of Oklahoma, LLC, Owner, Conner Brown, FDIC; Chapel of Serenity Funeral Home and Cremation, OKC, New Establishment, HJV LLC, Owner, John Ireland, FDIC; Comanche Nation Funeral Home request to change FDIC from Marilyn Hataway to Sharlene Eschiti. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Crematories, Ray Fransisco Embalming Service and Crematory, Tulsa, request to change FDIC from Jimmy Beggs to Floyd Richardson. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for February 2026 to be \$13,271.00 with \$1,327.10 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$38,080.17 and net income after expenses totaled -\$26,096.27

2026 Legislative Update-Mr. Stiles reported that staff is tracking various bills including: HB3224, by Rep. Humphrey, repeals the duties and powers of the Funeral Board, was not heard in committee and the bill is now dead.

HB3260, by Rep. Culver, adds OKFDA as an approver of continuing education classes. Passed the House 94-0 and is now in the Senate.

HB 3660, by Rep. Dempsey, creates licensure for Natural Organic Reduction. Made it through the House Committee and is waiting to be heard on the House floor.

HB4322, by Rep. Kendrix, changes the requirements for FDIC and removing the embalmer requirement. Made it through the House Committee and is waiting to be heard on the House floor.

Legal Update: No update concerning pending litigation in Oklahoma County District Court, Case Number CV-2026-291, Caskets of Honor, LLC; Candice Mentink; and Todd Collard v. State of Okla., ex rel. Oklahoma Funeral Board, CV-2026-291.

Motion by Sparks second by Davenport to adjourn the meeting at 11:16AM. The motion passed unanimously.

Brent Matherly, Oklahoma Funeral Board President