



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

September 11, 2025

BOARD MEMBERS

Tom Coble
Darin Corbett
John Davenport
Brent Matherly
Jeremy Sparks
Bart Watkins

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
John Dewey, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on September 8, 2025 at 10:45AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Corbett, Davenport, Dunn, Matherly, Sparks, and Watkins were present. Member Coble was absent. A quorum was always present.

Motion by Watkins second by Sparks to approve the August 14, 2025 Regular Board meeting minutes. The motion passed unanimously.

Dustin with OKFDA informed the Board that they will have regional meetings in September. Celebrant training will be held in November. Last call CE will be December 7-8 at Barnes Friederich FH in Midwest City for 6 hours.

Lorie Jones with OID informed the Board to contact them if they have any questions regarding permits or their reports lorie.jones@oid.ok.gov

Christen with OKDH informed the Board that they provide a weekly newsletter, if you do not receive those, please contact ROVER. They do have most doctors signed up on the new ROVER but still have several that they are working with.

Motion by Sparks second by Davenport to approve the following: Apprenticeship (Original) Nikki Yowell, Weatherford, Kiesau-Lee FH, Clinton; Katie Morlock, Guthrie, OK Cremation & FH, OKC; Kelsey Wagner-Thomas, Poteau, Dowden-Roberts FH, Poteau. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (1st Extension). Dan Samuel, Piedmont, McNeil's FS, Mustang (FD Only). The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Apprenticeship (1st Extension). Amy Adams, Edmond, Matthew's FH&CS, Edmond. The motion passed unanimously.

Motion by Matherly second by Corbett to approve the following: Apprenticeship (1st Extension). Lexus Stephenson, OKC, Mercer-Adams FS, Bethany; Robert Dingler, Durant, Prater-Lampton-Mills & Coffey FH, Hugo (FD Only); Kevin Bragg, Ponca City, Trout FH&C (FD Only). The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (3rd Extension). Megan Thackery, Bixby, Bixby FH, Bixby. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (4th Extension). Mathew Burch, Antlers, Serenity FS, Antlers. The motion passed unanimously.

Motion by Sparks second by Davenport to approve the following: Funeral Director Assistant (Original), Cole Hart, Walters, Hart-Wyatt FH, Walters. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director Assistant (Original), Philip McGehee, Poteau, Evans & Miller FH, Poteau. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Funeral Director Assistant (Original), Tara Turner, Blair, Kincannon FH&CS, Altus; Rebecca Custer, Caddo, Prater-Lampton-Mills & Coffey FH, Hugo. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Reciprocal), Stuart Thompson, Texas. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Original), Madelynn Holuby, Henryetta (FD Only); Chia Minn Loo, OKC. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Jensen Hernandez, Sand Springs; Grace Holesapple, Edmond. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Original), Holland Dugdale, Okmulgee (FD Only); RayLynn Blanton, Yukon; Lauren Sloan, Sapulpa (FD Only). The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Establishments, Hart FH, Stilwell, request to close establishment; Roberts Reed Culver FH, Stilwell, request to change name to Roberts & Hart Funeral Home; Forever Memories FS, Sallisaw, request to change FDIC from Tyler Harrell to Scott Wagner; Moore's Memory Chapel, Tulsa, request to change FDIC from Terry Hamm to Jackson Williams; Rose Hill FH, request to change FDIC from Nick Reynolds to Scott Holz. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Establishments, Smart Cremation of Oklahoma, Broken Arrow, New Establishment, Smart Cremation of Oklahoma LLC, Walter Still, FDIC. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for August 2025 to be \$5,997.50 with \$599.75 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$39,702.67 and net income after expenses totaled -\$34,304.92

Motion by Watkins second by Davenport to adjourn the meeting at 10:14AM.
The motion passed unanimously.

Brent Matherly
Oklahoma Funeral Board President