

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: October 9, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on October 7, 2025 at 9:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the September 11, 2025 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion
6. Review complaints with possible vote for probable cause or other action
 - 26-01 Death Certificate Issues
 - 26-02 Death Certificate Issues
 - 26-03 Overcharging Issues
 - 26-04 Cremation Issues
 - 26-06 Cremation/Overcharging Issues
7. Matters for consideration: Order of Dismissal

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaint 25-06, Brown's Funeral Service, Inc, Coalgate, Brown's Funeral Service, Inc, Atoka, Owner, William Stephens, Atoka, FDIC. Member Matherly needs to recuse.

8. Matters for consideration: Consent Order, Scheduling Order, or Hearing

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

8A. Complaint 24-16, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC. Member Matherly needs to recuse.

8B. Complaint 25-34, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC, Tyler Johnson, Funeral Director, Commerce. Member Matherly needs to recuse.

8C. Complaint 23-16, Heritage Funeral Home and Cremation Services, LLC, Christopher Harrison, Funeral Director and Embalmer, OKC. Member Matherly needs to recuse.

8D. Complaint 25-05, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse.

8E. Complaint 25-14, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse.

8F. Complaint 25-17, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse.

9. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Stephanie Winston, OKC, Temple & Sons FD, OKC (FD Only)
2. Diandra Delso, Broken Arrow, Hayhurst FH, Broken Arrow
3. Parker Brewer, Piedmont
4. Linda Dunbar, Lawton, Lawton Ritter Gray FH, Lawton

B. Apprenticeship (1st Extension)

1. Amy Adams, Edmond, Matthew's FH&CS, Edmond
2. Jessica Martin, Hobart, Peoples Cooperative FH, Lone Wolf

3. Gabriella Hudspeth, Yukon, Ingram, Smith & Turner Mortuary, Yukon
4. Hailey Fahey, MWC, Smith-Parks Bros. FS, Harrah
5. Amber Howard, Claremore, Ray Fransisco Embalming Service, Tulsa
6. Glenn Kias Palmer-Roberts, Guthrie, Bill Eisenhower FH, OKC (EM Only)

C. Apprenticeship (2nd Extension)

1. Charles Grisham, Henryetta, Integrity FS, Henryetta
2. Ariana Stevens-Mujica, OKC, Bill Eisenhower FH, OKC

D. Funeral Director Assistant (Original)

1. Philip McGehee, Poteau, Evans & Miller FH, Poteau
2. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo

E. Funeral Director and/or Embalmer (Reciprocal)

1. Stuart Thompson, Texas

F. Funeral Director and/or Embalmer (Original)

1. Madelynn Holuby, Henryetta (FD Only)
2. Chia Minn Loo, OKC
3. Holland Dugdale, Okmulgee (FD Only)
4. RayLynn Blanton, Yukon
5. Lauren Sloan, Sapulpa (FD Only)
6. Brittany Yeager, Weatherford

G. Establishments

1. Smart Cremation of Oklahoma, Tulsa, New Establishment, Smart Cremation of Oklahoma LLC, Walter Still, FDIC

2. Dowden-Roberts Cremation Center, Poteau, request to change name to Dowden-Roberts Funeral & Cremation Center

10. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

11. Discussion and possible action on adoption of meeting dates for calendar year 2026 and approval of those meetings for CE.

12. Executive Director's Report

A. Agency Financial Update

13. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **November 13, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**