



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

November 13, 2025

BOARD MEMBERS

Tom Coble
Darin Corbett
John Davenport
Brent Matherly
Jeremy Sparks
Bart Watkins

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner
OKC, 921 N.E. 23rd Street Conference Room 1st Floor
Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on November 10, 2025 at 12:30PM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Coble, Corbett, Davenport, Matherly, Sparks, and Watkins were present. Member Dunn was absent. A quorum was always present.

Motion by Sparks second by Watkins to approve the October 9, 2025 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA reported that the last call CE classes will be December 7th and 8th at Barnes Friederich in Midwest City for 6 hours and is free for members. OKFDA membership renewals have been mailed and if you have not received them, contact OFKDA.

Lorie Jones with OID reported that if any funeral home is doing any type of pre-need business, they need a permit and contact OID to get the permit.

Ameyka Pittman with OKDH informed the Board that the Health Dept emails weekly communications, if you do not receive those or if you are having issues with doctors, please contact them.

Regarding the matters for consideration: Consent Order, Scheduling Order, or Hearing: Complaint 24-16, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC.; Complaint 25-34, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC, Tyler Johnson, Funeral Director, Commerce. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Davenport, Sparks, and Watkins heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Watkins second by Davenport to accept the consent order. The consent order consisted of the following: The agreed violations were: failure to obtain a cremation permit prior to cremation, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: dismissal of Complaint 24-16, Administrative Penalty of \$2,500, Mr. Johnson shall complete an additional 12 hours of CE, Mr. Brown shall complete an additional 12 hours of CE, Mr. Johnson's FD license is on probation for 2 years, and Costs of \$500. The motion passed unanimously with member Sparks abstaining.

Regarding the matters for consideration: Consent Order, Scheduling Order, or Hearing: Complaint 23-16, Heritage Funeral Home and Cremation Services, LLC, Christopher Harrison, Funeral Director and Embalmer, OKC.; Complaint 25-05, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC.; Complaint 25-14, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC.; Complaint 25-17, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Davenport, Dunn, Sparks, and Watkins heard the case. Member Matherly was recused from the case and he was already out of the room.

Motion by Corbett second by Davenport to table all of these and set a special meeting for January 2026. The motion passed unanimously.

Member Matherly reentered the room.

Motion by Coble second by Davenport to table the following: Apprenticeship (Original) Parker Brewer, Piedmont. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (Original) Shelby Morgan, Piedmont, Sanders FS, Kingfisher; Jade Chase, Edmond, Smith & Kernke FD, OKC; Kylar Graham, OKC, Crawford Family F&CS, OKC; Tessa Hooper, Edmond, John M. Ireland & Son FH&C, Moore; Bryn Early, Yukon, Ingram, Smith & Turner Mortuary, Yukon. The motion passed unanimously.

Motion by Coble second by Davenport to deny the following: Apprenticeship (1st Extension). Amy Adams, Edmond, Matthew's FH&CS, Edmond. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Apprenticeship (1st Extension). Alaina Stegall, Edmond, Matthew's FH&CS, Edmond; Kaci Pembroke, Enid, Brown-Cummings FH, Enid; Autumn Green, Mustang, OMS- OKC; Sabrina King, Jenks, Smith FH, Sapulpa; Nicole Haynie, Tulsa, Floral Haven FH, Broken Arrow; Erika DuPree, Lawton, Lawton Ritter Gray FH, Lawton. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (2nd Extension). Charles Grisham, Henryetta, Integrity FS, Henryetta. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director Assistant (Original), Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo; LaTonya McGee, OKC, OK Cremation & FH, OKC; Christopher Petroff, Elgin, Becker-Rabon FH, Lawton. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Funeral Director Assistant (Original), Andrew Horton, Stigler, Mallory-Martin FH, Stigler; Kevin Clouse, Cushing, Matherly-Davis FH, Cushing; Haley Sitton, Hominy, Chapman-Black FH, Cleveland; Kye Peterson, Edmond, Baggerley FH, Edmond. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Reciprocal), Teresa Givan, Texas. The motion passed unanimously.

Motion by Coble second by Sparks to table the following: Funeral Director and/or Embalmer (Original), Madelynn Holuby, Henryetta (FD Only); Holland Dugdale, Okmulgee (FD Only); Laci Duffy, Enid (FD Only). The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Funeral Director and/or Embalmer (Original), RayLynn Blanton, Yukon; Trinady Smith, Alva; Kari Norberto, Cyril; Quade Varner, OKC (FD Only); Jeremy Fairres, Okemah. The motion passed unanimously.

Motion by Coble second by Sparks to approve the following: Establishments, Resthaven FH, OKC, request to change FDIC from Michael Kelly to Shelby Wallis; Moore's Memory Chapel, Tulsa, request to close; Simplicity Burial & OK Cremation Centers, Tulsa, request to change FDIC from Jason Mayes to Christopher Powers; Simplicity Burial & OK Cremation Centers, Glenpool, request to change FDIC from Jason Mayes to Christopher Powers; Kincannon FH, Altus, request to change FDIC from Thomas Durman to Perry-Michelle Simpson; Primrose Funeral Service, Norman, new establishment, SCI Oklahoma Funeral Services, Inc., Owner, Roger Allen, FDIC; DeArman Funeral Home, Sulphur, new establishment, DeArman Properties, Inc., Owner, Joe DeArman, FDIC; Our Lady of Angels, OKC, request to change FDIC from Sarah Blank to Rubith Lujan. The motion passed unanimously.

There was no new business

2026 Licensee Renewals-Mr. Stiles reported that establishment renewals have been mailed out and have already received several back! Individual renewals are online again this year and staff is working with THENTIA to put the Funeral Director Assistant renewals online.

Agency Financial update- Mr. Stiles reported gross receipts for October 2025 to be \$8,192.50 with \$819.25 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$39,365.03 and net income after expenses totaled - \$31,991.78

Motion by Coble second by Sparks to adjourn the meeting at 10:17AM. The motion passed unanimously.

Brent Matherly
Oklahoma Funeral Board President