

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: November 13, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on November 10, 2025 at 12:30PM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call-** Members Coble, Corbett, Davenport, Matherly, Sparks, and Watkins were present. Member Dunn was absent.
2. **Approval of the October 9, 2025 Regular Board meeting minutes -Approved**
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion-**Dustin Pierce with OKFDA reported that the last call CE classes will be December 7th and 8th at Barnes Friederich in Midwest City for 6 hours and is free for members. OKFDA membership renewals have been mailed and if you have not received them, contact OFKDA.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion-**Lorie Jones with OID reported that if any funeral home is doing any type of pre-need business, they need a permit and contact OID to get the permit.
5. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion-** Ameyka Pittman with OKDH informed the Board that the Health Dept emails weekly communications, if you do not receive those or if you are having issues with doctors, please contact them.

6. Matters for consideration: Consent Order, Scheduling Order, or Hearing

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 24-16, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC. Member Matherly needs to recuse.-Dismissed

6B. Complaint 25-34, Brown-Winters Funeral Home & Cremation Services, Miami, Family Service Group, Okmulgee, Owner, Jeffery Brown, Miami, FDIC, Tyler Johnson, Funeral Director, Commerce. Member Matherly needs to recuse.- The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failure to obtain a cremation permit prior to cremation, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$2,500, Mr. Johnson shall complete an additional 12 hours of CE, Mr. Brown shall complete an additional 12 hours of CE, Mr. Johnson's FD license is on probation for 2 years, and Costs of \$500

6C. Complaint 23-16, Heritage Funeral Home and Cremation Services, LLC, Christopher Harrison, Funeral Director and Embalmer, OKC. Member Matherly needs to recuse. -Tabled

6D. Complaint 25-05, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse. -Tabled

6E. Complaint 25-14, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse. -Tabled

6F. Complaint 25-17, Central Oklahoma Heritage Funeral Directors LLC, OKC, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Harrison, OKC, FDIC. Member Matherly needs to recuse. -Tabled

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-1 was tabled, 2-6 were approved

1. Parker Brewer, Piedmont
2. Shelby Morgan, Piedmont, Sanders FS, Kingfisher
3. Jade Chase, Edmond, Smith & Kernke FD, OKC
4. Kylar Graham, OKC, Crawford Family F&CS, OKC
5. Tessa Hooper, Edmond, John M. Ireland & Son FH&C, Moore
6. Bryn Early, Yukon, Ingram, Smith & Turner Mortuary, Yukon

B. Apprenticeship (1st Extension)-1 was denied, 2-7 were approved

1. Amy Adams, Edmond, Matthew's FH&CS, Edmond
2. Alaina Stegall, Edmond, Matthew's FH&CS, Edmond
3. Kaci Pembroke, Enid, Brown-Cummings FH, Enid
4. Autumn Green, Mustang, OMS- OKC
5. Sabrina King, Jenks, Smith FH, Sapulpa

6. Nicole Haynie, Tulsa, Floral Haven FH, Broken Arrow
7. Erika DuPree, Lawton, Lawton Ritter Gray FH, Lawton

C. Apprenticeship (2nd Extension)-**Approved**

1. Charles Grisham, Henryetta, Integrity FS, Henryetta

D. Funeral Director Assistant (Original)-**1,4, and 6 were tabled. 2,3, 5, and 7 were approved**

1. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo
2. Andrew Horton, Stigler, Mallory-Martin FH, Stigler
3. Kevin Clouse, Cushing, Matherly-Davis FH, Cushing
4. LaTonya McGee, OKC, OK Cremation & FH, OKC
5. Haley Sitton, Hominy, Chapman-Black FH, Cleveland
6. Christopher Petroff, Elgin, Becker-Rabon FH, Lawton
7. Kye Peterson, Edmond, Baggerley FH, Edmond

E. Funeral Director and/or Embalmer (Reciprocal)-**Tabled**

1. Teresa Givan, Texas

F. Funeral Director and/or Embalmer (Original)-**1, 2, and 7 were tabled. 3-6, and 8 were approved.**

1. Madelynn Holuby, Henryetta (FD Only)
2. Holland Dugdale, Okmulgee (FD Only)
3. RayLynn Blanton, Yukon
4. Trinady Smith, Alva
5. Kari Norberto, Cyril

6. Quade Varner, OKC (FD Only)
7. Laci Duffy, Enid (FD Only)
8. Jeremy Fairres, Okemah

G. Establishments-All approved

1. Resthaven FH, OKC, request to change FDIC from Michael Kelly to Shelby Wallis
2. Moore's Memory Chapel, Tulsa, request to close
3. Simplicity Burial & OK Cremation Centers, Tulsa, request to change FDIC from Jason Mayes to Christopher Powers
4. Simplicity Burial & OK Cremation Centers, Glenpool, request to change FDIC from Jason Mayes to Christopher Powers
5. Kincannon FH, Altus, request to change FDIC from Thomas Durman to Perry-Michelle Simpson
6. Primrose Funeral Service, Norman, new establishment, SCI Oklahoma Funeral Services, Inc., Owner, Roger Allen, FDIC
7. DeArman Funeral Home, Sulphur, new establishment, DeArman Properties, Inc., Owner, Joe DeArman, FDIC
8. Our Lady of Angels, OKC, request to change FDIC from Sarah Blank to Rubith Lujan

- 8. New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**

9. Executive Director's Report

A. 2026 Licensee Renewals-Mr. Stiles reported that establishment renewals have been mailed out and have already received several back! Individual renewals are online again this year and staff is working with THENTIA to put the Funeral Director Assistant renewals online.

B. Agency Financial Update Mr. Stiles reported gross receipts for October 2025 to be \$8,192.50 with \$819.25 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$39,365.03 and net income after expenses totaled -\$31,991.78

10. Adjournment -10:17AM

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **December 11, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**