MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

January 9, 2025

BOARD MEMBERS	STAFF
Tom Coble	Rochelle Covington
Darin Corbett	Tyler Stiles
Glenn Dunn	Kylie Cooper, AAG
John Davenport	Liz Stevens, AAG
Brent Matherly	
Jim Roberts	
Bart Watkins	

MEETING PLACE: MEETING PLACE:
If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on January 7, 2025 at 9:00AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Corbett, Davenport, and Matherly were present. Member Coble, Dunn, Roberts, and Watkins were absent. A quorum was always present.

Motion by Davenport second by Corbett to approve the December 12, 2024 Regular Board meeting minutes. The motion passed unanimously.

Dusin Pierce with OKFDA provided the following update: District meetings will begin in February and will be on Tuesdays and Thursdays. The convention will be April 6-9 in Norman. OKFDA will run a bill regarding the State Board Exam. This will not prohibit applicants from taking the NBE, but provide another option. Call Dustin at OKFDA for any questions.

OID was not present at the meeting and no update was provided.

No action was taken for Matters for Consideration: Consent Order or Scheduling Order

Motion by Matherly second by Davenport to approve the following: Apprenticeship (Original) Clara Welch, OKC, Matthews FH, Edmond; Sabrina King, Jenks, Smith FH, Sapulpa; Jonathan Jones, Bixby, Bixby-S. Tulsa FS, Bixby; Anthony Hernandez, Lindsay, Smith FH, Anadarko. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (2nd Extension). Lezzy Olmedo, Tulsa, Reynolds-Holz C&FS, Tulsa; Haley Buller, Yukon, OMS, OKC. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Apprenticeship (3rd Extension). Graciela Creed, Woodward, Billings FH, Woodward. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Reciprocal), Don Wright, Texas. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Funeral Director and/or Embalmer (Reciprocal), Adam Young, Ohio. The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Original), Jackie Burch, Antlers (FD Only). The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Sonya Hamilton, OKC; Brittany Lumley, Indianola (FD Only). The motion passed unanimously.

Motion by Matherly second by Davenport to table the following: Funeral Director and/or Embalmer (Original), Perry Simpson, Noble; Trysta Kershner, Marietta; Rodd Wood, Shawnee. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Establishments, Strode FH request to change FDIC from Michael Chace to Raymond May; Jackson FH, Frederick, request to close establishment; Jackson FH, Frederick, New Establishment, Circle RR Inc, Owner, Vinson Orr, FDIC; Matthews Funeral Home request to close; Matthews Funeral Home and Cremation Service, Edmond, New Establishment, Matthews Funeral Home LLC, owner, Barbara Matthews, FDIC; Affordable Cremation Service-West-request to close establishment; Benjamin Funeral Service, request to change FDIC from Tim Howell to Andrew Haire; Millsap Funeral Service, Ft. Gibson, request to change FDIC from Gordon Mair to Randy Brice; Millsap Funeral Service, Ft. Gibson, request to change name to 3 Rivers Cremation; Crawford Family Funeral & CS, request to change FDIC from Kyle Borowicz to Cassie Johnson; Ford FS, request to close establishment; Ford Funeral Service, MWC, New Establishment, B & J Funeral Home, LLC, owner, Cliff Pope, Choctaw, FDIC; Kincannon, Altus request to change FDIC from Gary Kincannon to Thomas Durman; Kincannon, Eldorado request to change FDIC from Gary Kincannon to Thomas Durman; Simplicity Natural Burial, request to change FDIC from Jennifer Beaty to Jason Mayes; Schaudt's Tulsa Funeral Serv. & Cremation Care, request to change FDIC from Stephen Schaudt to Jennifer Beaty; DeArman FH of Stratford, request to change FDIC from Billy Crawford to Chelsey Vanhorn. The motion passed unanimously.

Motion by Matherly second by Davenport to approve the following: Crematories, Matthews Funeral Home Crematory, request to close crematory; Matthews Funeral Home Crematory, Edmond, New Crematory, Matthews Funeral Home LLC, owner, Barbara Matthews, FDIC; Edmond Cremation Center Request to change FDIC from Kyle Borowicz to Cassie Johnson; MidDel CS, request to close crematory; MidDel Cremation Service, MWC, New Crematory, B & J Funeral Home, LLC, Owner, Cliff Pope, Choctaw, FDIC. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for December 2024 to be $276,562.00 with $27,656.20 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled $32,585.55 and net income after expenses totaled $216,320.25.

Motion by Davenport second by Corbett to adjourn the meeting at 10:12AM. The motion passed unanimously.

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Brent Matherly
Oklahoma Funeral Board President