

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

**NOTICE OF REGULAR MEETING**

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street  
Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

**DATE & TIME:** December 11, 2025 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on December 9, 2025 at 8:30AM. A copy of this agenda is available on the Funeral Board website at [www.oklahoma.gov/funeral](http://www.oklahoma.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

**ORDER OF BUSINESS:** The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Corbett, Davenport, Dunn, Matherly, Sparks, and Watkins were present. Member Coble was absent.
2. **Approval of the November 13, 2025 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion**-Dustin Pierce with OKFDA reported that since November 1, several people have taken the state exam and some have already passed. Many of those are from people that went to school from 2020 to 2023. Lifeshare will have a tour of their facility Dec 17 at 10am for CE. Osiris will provide CE training Dec 18.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-Rowena Ihrman with OID reported that they have a new person to help with permits, Pamela Hall. Permits are due Dec 31. For any questions, contact them at [ris@oid.ok.gov](mailto:ris@oid.ok.gov)
5. **Oklahoma Department of Health Update from a Representative of OKDH, with possible discussion**-Ameyka Pittman with OKDH reported that they provide a weekly communication and if you do not receive that, email [askrover@health.ok.gov](mailto:askrover@health.ok.gov). Death Certificates are still available for pick up at their

OKC, Tulsa, and McAlester offices from 8:30-11:30AM by employees from funeral homes. Those employees need a letter of authorization from the funeral home.

**6. Review complaints with possible vote for probable cause or other action**

26-05 Next of Kin Issues-**Dismissed**  
26-09 Next of Kin Issues-**Dismissed**  
26-10 Overcharging-**Dismissed**  
26-11 Personal Items Issue-**Dismissed**  
26-12 Embalming Issues-**Dismissed**  
26-13 Next of Kin Issues-**Dismissed**  
26-14 Next of Kin Issues-**Dismissed**  
26-18 Next of Kin Issues-**Dismissed**

**7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

**A. Apprenticeship (Original)-1 was denied, 2-10 were approved**

1. Parker Brewer, Piedmont
2. Madisin Brown, Jay, Luginbuel FH, Vinita
3. Kira Smiley, OKC, Ingram, Smith & Turner Mortuary, Yukon
4. Finley Ilschner, Edmond, Crawford FS, Edmond
5. Isabel Tavaréz, OKC, Barnes-Friederich & Pope FH, MWC
6. Jeri Birdtail, OKC, Barnes-Friederich & Pope FH, MWC
7. Kayla Dilworth, Yukon, OMS, OKC
8. Alexis Lund, OKC, Barnes-Friederich & Pope FH, MWC
9. Lynnette Bryant, Guthrie, Smith & Kernke FD, OKC
10. Trey Eschiti, Hobart, Ray & Martha's FH, Hobart

**B. Apprenticeship (1<sup>st</sup> Extension)-All approved**

1. Samuel Rabuck, Lawton, Becker-Rabon FH, Lawton (FD Only)
2. Elizabeth Gorman, Edmond, Memorial Park FH, OKC

3. Chance Fox, OKC, OK Cremation & FH, OKC
4. Shelby Dorsey, Tulsa, Rice FS&CC, Claremore

C. Funeral Director Assistant (Original)-**1 was tabled, 2-4 were approved**

1. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo
2. LaTonya McGee, OKC, OK Cremation & FH, OKC
3. Christopher Petroff, Elgin, Becker-Rabon FH, Lawton
4. Mya Jones, Pocola, Holt F&C, Poteau

D. Funeral Director and/or Embalmer (Reciprocal)-**Tabled**

1. Teresa Givan, Texas

E. Funeral Director and/or Embalmer (Original)-**1,2, and 4 were tabled. 3 and 5 were approved**

1. Madelynn Holuby, Henryetta (FD Only)
2. Holland Dugdale, Okmulgee (FD Only)
3. Laci Duffy, Enid
4. Robert Dingle, Durant (FD Only)
5. Courtney Maine, Pauls Valley (EM Only)

F. Establishments- **All approved**

1. Brown-Dugger FH, Perry, request to change FDIC from Rebecca Raines to Christina Noelle
2. Dugger FH, Garber, request to change FDIC from Rebecca Raines to Christina Noelle
3. Dugger FH, Billings, request to change FDIC from Rebecca Raines to Christina Noelle

4. DeArman's Funeral Home, Sulphur, request to close establishment (2056ES)
5. Smith-Parks FS, Harrah, request to close establishment
6. Asa Smith Funeral Service, Harrah, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Robert Ferris, FDIC
7. Kincannon FH & CS, Altus, request to close establishment
8. Kincannon Funeral Home & Cremation Service, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Perry Simpson, FDIC
9. Parks Brothers FS, Chandler, request to close establishment
10. Parks Brothers Funeral Service Chandler, Chandler, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Patricia Gonzalez-Carter, FDIC
11. Parks Brothers FS, Meeker, request to close establishment
12. Parks Brothers Funeral Service Meeker, Meeker, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Jerel Johnson, FDIC
13. Parks Brothers FS, Prague, request to close establishment
14. Parks Brothers Funeral Service Prague, Prague, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Jerel Johnson, FDIC
15. Parks Brothers FS, Stroud, request to close establishment
16. Parks Brothers Funeral Service Stroud, Stroud, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Erin Bradley, FDIC
17. Southhaven FS, Purcell, request to close establishment
18. Southhaven Funeral Services, Purcell, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, Kevin Montgomery, FDIC
19. Tribute Memorial Care, Norman, request to close establishment
20. Tribute Memorial Care, Norman, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, John Davenport, FDIC

21. Tribute Memorial Care Southwest, Tuttle, request to close establishment
22. Tribute Memorial Care Southwest, Tuttle, New Establishment, PLC-OK Assets, LLC, Delaware, Owner, John Davenport, FDIC
23. Wooster FH & CS, Pauls Valley, request to change FDIC from Charles Wooster to Courtney Maine
24. Wooster FH & CS, Elmore City, request to change FDIC from Charles Wooster to Courtney Maine
25. Buchanan FS, OKC, request to close establishment
26. Crawford Buchanan Funeral & Cremation Service, OKC, New Establishment, Crawford Family Funeral OKC LLC, Owner, Marcus Crawford, FDIC
27. Wilson FH, El Reno, request to change FDIC from Kennedy Winter to Marcus Crawford

**G. Crematories- All approved**

1. Parks Brothers Cremation Center of Oklahoma, Prague, request to close crematory
2. Parks Brothers Cremation Center of Oklahoma, Prague, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Jerel Johnson, FDIC
3. Southhaven Crematory, Purcell, request to close crematory
4. Southhaven Crematory, Purcell, New Crematory, PLC-OK Assets, LLC, Delaware, Owner, Kevin Montgomery, FDIC

**8. New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**

**9. Executive Director's Report**

A. Agency Financial Update **Mr. Stiles reported gross receipts for November 2025 to be \$74,603.50 with \$7,160.35 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$31,513.47 and net income after expenses totaled \$35,929.68**

## 10. Adjournment -10:21AM

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **January 8, 2026. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**