



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

August 14, 2025

BOARD MEMBERS

Tom Coble
Darin Corbett
John Davenport
Brent Matherly
Jeremy Sparks
Bart Watkins

STAFF

Rochelle Covington
Tyler Stiles
Kylie Cooper, AAG
John Dewey, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 11, 2025 at 9:45AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

President Matherly called the meeting to order at 10AM. Members Coble, Corbett, Davenport, Matherly, Sparks, and Watkins were present. Member Dunn was absent. A quorum was always present.

Member Jeremy Sparks of Moore was sworn in as the newly appointed Board member.

Motion by Watkins second by Davenport to approve the July 10, 2025 Regular Board meeting minutes. The motion passed unanimously with member Sparks abstaining.

Dustin with OKFDA informed the Board that they will have regional meetings in September. Lifeshare will provide a tour of their OKC facility August 20th.

Lorie Jones with OID informed the Board to contact them if they have any questions regarding permits or their reports.

Christen with OKDH informed the Board that they provide a weekly newsletter, if you do not receive those, please contact ROVER. There have been statewide network connectivity issues this week and the Health Dept will work through the backlog that the issues have caused.

Motion by Matherly second by Sparks to find probable cause on complaint 25-14 regarding contract issues. The motion passed unanimously.

Motion by Davenport second by Matherly to dismiss complaint 25-27 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Watkins second by Coble to find probable cause on complaint 25-37 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Watkins second by Matherly to dismiss complaint 25-38 with a letter of concern regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Watkins second by Coble to dismiss complaint 25-39 with a letter of concern regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Davenport second by Sparks to dismiss complaint 25-40 regarding Cremated Remains Issues. The motion passed unanimously.

Motion by Davenport second by Matherly to find probable cause on complaint 25-42 regarding Unlicensed Practice/Contract Issues. The motion passed unanimously.

Motion by Watkins second by Sparks to dismiss complaint 25-43 regarding Unprofessional Staff. The motion passed unanimously.

Motion by Corbett second by Davenport to dismiss complaint 25-44 regarding Contract Issues. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaints 24-32 and 24-40: McKay-Davis Funeral Home, Inc, OKC, Beside Stillwaters, LLC, OKC, Owner, Johnnie Swanson, Jr, OKC, FDIC, Lewis Robinson III, Guthrie. The prosecution was represented by Kylie Cooper, AAG. John Dewey, AAG, was the Board's legal advisor. Members Coble, Corbett, Davenport, Sparks, and Watkins heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Watkins second by Coble to accept the consent order. The consent order consisted of the following: The agreed violations were: failure to discharge financial obligation within 90 days, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$2,000, Mr. Swanson shall complete an additional 6 hours of CE, Mr. Swanson is on probation for 5 years, Mr. Robinson is prohibited from serving as FDIC for 1 year following licensure, Mr. Robinson is on probation for 3 years following licensure, restitution of \$1,935, and Costs of \$500. Complaint 24-40 was dismissed with a letter of concern. The motion passed unanimously.

Member Matherly reentered the room.

Motion by Coble second by Sparks to approve the following: Apprenticeship (Original) Lorelai Rivas Silva, Warr Acres, Bill Eisenhower FH, OKC; Reyna Acosta, Shawnee, Walker F&CS, Shawnee; Rosalind Carl, OKC, Smith & Kernke FD, OKC; Layne Ryan, OKC, Ingram, Smith & Turner Mortuary, Yukon; Amanda Sparks, Edmond, Corbett F&CS, OKC; Brionna Gray, Norman, Advantage F&CS, OKC; Clay Neel, Norman, Corbett F&CS, OKC; Ryleigh Deaver, Tulsa, Butler-Stumpff & Dyer CS, Tulsa. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (1st Extension). Morgan White, Norman, Wilson-Little FH, Purcell; Kathleen Salas Roldan, Tulsa, Schaudt's Glenpool-Bixby FS&C, Glenpool; Trinady Smith, Alva, Mercer-Adams FS, Bethany. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Apprenticeship (1st Extension). Dan Samuel, Piedmont, McNeil's FS, Mustang (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (2nd Extension). Tyler Robbins, Bartlesville, Davis Family FH, Bartlesville; Samuel Hild, OKC, Bill Eisenhower FH, OKC; RayLynn Blanton, Yukon, Memorial Park FH, OKC; Alexandria Nimsey, Tulsa, Butler-Stumpff & Dyer CS, Tulsa. The motion passed unanimously.

Motion by Coble second by Sparks to table the following: Apprenticeship (4th Extension). Mathew Burch, Antlers, Serenity FS, Antlers. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Apprenticeship (4th Extension). Michael Frazier, Hugo, Prater-Lampton-Mills & Coffey FH, Hugo (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director Assistant (Original), William Swanson, MWC, Wilson FS, El Reno; Laci Gabbert, Sallisaw, Agent Mallory Martin FS, Sallisaw; Kimberly Clark, Tishomingo, DeArman-Clark FS, Tishomingo. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director Assistant (Original), Cole Hart, Walters, Hart-Wyatt FH, Walters; Philip McGehee, Poteau, Evans & Miller FH, Poteau; Tara Turner, Blair, Kincannon FH&CS, Altus. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Reciprocal), Stuart Thompson, Texas. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Funeral Director and/or Embalmer (Original), Sarah Brown, Bartlesville; Sherry Gray, Wilson (EM Only); Alaina Webster, Noble. The motion passed unanimously.

Motion by Coble second by Davenport to table the following: Funeral Director and/or Embalmer (Original), Madelynn Holuby, Henryetta (FD Only); Chia Minn Loo, OKC; Jensen Hernandez, Sand Springs (FD Only). The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Establishments, Neptune Society, Edmond, request to close establishment; Community FH, Guthrie, request to change FDIC from Lyndel Hamilton to Randilyn Walker; Affordable Cremation, OKC, request to change FDIC from Lyndel Hamilton to Randilyn Walker; Whinery-Huddleston FS, Lawton, request to change FDIC from Randilyn Walker to Kenneth Douglas; Stumpff Barnsdall FH, Barnsdall, request to close establishment; Reynolds-Holz Cremation & Funeral Service, Tulsa request to change name to Reynolds & AdamsCrest Funeral & Cremation Services; Reynolds & AdamsCrest Funeral & Cremation Services request to change FDIC from Scott Holz to Nick Reynolds. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Crematories, Great Plains Cremation Service, Lawton, request to change FDIC from Randilyn Walker to Kenneth Douglas. The motion passed unanimously.

Motion by Coble second by Davenport to approve the following: Embalmer Only Program, Northeast Texas Community College, Mt. Pleasant, Texas. The motion passed unanimously.

There was no new business

Agency Financial update- Mr. Stiles reported gross receipts for July 2025 to be \$5,202.20 with \$520.22 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,284.91 and net income after expenses totaled -\$29,602.93

Motion by Coble second by Davenport to adjourn the meeting at 10:24AM. The motion passed unanimously.

Brent Matherly
Oklahoma Funeral Board President