

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: November 14, 2024 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on November 12, 2024 at 9:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the October 10, 2024 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Review complaints with possible vote for probable cause or other action
 - 24-41 Non-Payment of Vendor
 - 25-13 Cremation Issues
6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**6A. Complaint 24-38, The Funeral Home,
Watonga, The Funeral Home LLC, Watonga,
Kenneth Anglin Jr, Watonga FDIC. Member
Corbett needs to recuse.**

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Jeremy Fairres, Okemah, Parks Bros. FH, Okemah
2. Autumn Green, Mustang, Oklahoma Mortuary Service, OKC
3. Erika DuPree, Duncan, Lawton Ritter Gray FH, Lawton
4. Haley Sitton, Hominy, Chapman-Black, Cleveland
5. Wayne Latimer, Jr, Tulsa, Keith Biglow Funeral Directors, Tulsa

B. Apprenticeship (1st Extension)

1. Terry Qualls, Sallisaw, Forever Memories FS, Sallisaw
2. Marisol Martinez, OKC, Hahn-Cook/Street & Draper, OKC

3. Mekailyn Boice, Duncan, Whitt FH, Duncan
- C. Apprenticeship (2nd Extension)
1. Tierrika Hutton, OKC, Chapel Hill FH, OKC
- D. Apprenticeship (3rd Extension)
1. Graciela Creed, Woodward, Billings FH, Woodward
- E. Funeral Director and/or Embalmer (Original)
1. Mercedes Castro, Yukon
 2. Hannah Ryden, Owasso
 3. Maddison Smith, OKC
 4. April Kile, Chickasha (FD Only)
 5. Wacee Kerr, El Reno (FD only)
 6. Robert Murray, MWC
 7. Courtney Maine, Pauls Valley (FD only)
- F. Establishments
1. Atoka Funeral Home, Atoka, request to close establishment
 2. Rice Funeral Service & Cremation Care+, Catoosa, request to change FDIC from Daniel Collier to Harlea Walker
 3. Smith Funeral Home, Sapulpa, request to change FDIC from Harlea Walker to Danilo Gaton
 4. Bill Eisenhower Funeral Home, OKC, request to change FDIC from Billy Robison to Rulon Davis
 5. Signature Cremation & Funeral Care, OKC, request to close establishment
- G. Crematories

1. Northwest Oklahoma Cremation Service, Woodward, new crematory, Billings-Clark Inc., owner, Timothy Lance Clark, FDIC
8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
9. **Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:**
 - A. NBE Administered by The Conference/Creation of State Administered Board Exam
 - B. Removal of disposition fee and increase of the flat fee of establishment renewals
10. **Adoption of proposed language regarding the following Statute or Board Rule change:**
 - A. Funeral Director Assistant's License
 - B. OAC 235:10-3-2(11) Transferability Rule Change of FDIC and/or Name Change application
 - C. Requirement of Specific Number of Caskets in Selection Room
 - D. Creation of Penalty Schedule for Complaints
 - E. Updating Cremation Statutes and Rules
 - F. Creation of rules for emergency action on egregious complaints
 - G. NBE Administered by The Conference/Creation of State Administered Board Exam
 - H. Removal of disposition fee and increase the flat fee of establishment renewals
11. **Executive Director's Report**
 - A. Agency Financial Update
12. **Discussion and possible action on adoption of meeting dates for calendar year 2025 and approval of those meetings for CE.**

13. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**December 12, 2024. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**