

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: June 13, 2024 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on June 11, 2024 at 9:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the May 9, 2024 Regular Board meeting minutes
3. Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Review complaints with possible vote for probable cause or other action

23-35 Failure to Notify Board of Change of Owner

24-33 Not Returning Cremated Remains

24-35 FTC Issues/Selection Room Issues

24-38 Material Misrepresentation

24-39 Next of Kin Issues

24-41 Non-Payment of Vendor

24-42 Death Certificate Issues

24-43 Non-Payment of Vendor

24-47 Non-Payment of Vendor

6. Matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 23-75 Fairview Funeral Home, Fairview, Fairview Funeral Home Inc, Owner, Chanin Hoehn, FDIC. Member Corbett needs to recuse.

6B. Complaint 24-09 Michael's Funeral Home, Drumright, Michael's Funeral Home Inc, Owner, Michael Davis, FDIC. Member Corbett needs to recuse.

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Amber Morton, Sperry, Moore FH, Tulsa
2. Makenzie Bales, Sapulpa, Matthew's FH, Edmond
3. Sophia Winkler, Claremore, MMS Payne, Claremore
4. Olivia Bryan, Follett, TX, Laverne FH, Laverne
5. Teresa Harrelson, Yukon, Baggerley FH, Edmond
6. Kylee Carr, MWC, Bill Eisenhower FH, OKC
7. Michale Jerry, OKC, Temple & Sons FH, OKC

B. Apprenticeship (1st Extension)

1. Grayson Axsom, Atoka, Brown's FS, Atoka
2. Ainsley Butterfield, Plano, TX, Smith & Kernke, OKC
3. Hannah Ryden, Owasso, Moore FH, Tulsa
4. Chelsea Evans, Broken Arrow, Floral Haven, Broken Arrow

C. Apprenticeship (2nd Extension)

1. Shaylee Murphree, Durant, Brown's FS, Durant
2. Amy Ary, McLoud, Bill Eisenhower FH, OKC

D. Funeral Director and/or Embalmer (Reciprocal)

1. Brad Pingel, Texas (FD Only)
2. Renee Torres (FD Only)
3. Vanessa Walker (EM Only)

E. Funeral Director and/or Embalmer (Original)

1. Chad Kaminski, Ada
2. Jessica Ramirez, Purcell (EM Only)

3. Carson Garrett, Fort Gibson
4. Jonathan Riley, Enid
5. Robert Bethany, Catoosa
6. Shawn Duke, Tulsa (FD Only)
7. Taylor Harris, Edmond
8. Michael Turner, Blair (FD Only)
9. Jamie Rochelle Covington, Yukon (FD Only)
10. Melissa Bates, Locust Grove (FD Only)

F. Establishments

1. Laurel FH, Healdton, request to close establishment
 2. Lee Hometown Funeral Home, Clinton, New Establishment, Buzz-Lee LLC, Owner, Brandon Lee, FDIC
8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
9. **Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:**
- A. Committee report, committee discussion, and Board discussion for Updating Cremation Statutes and Rules
10. Discussion and possible action on the Board's directive to the Executive Director regarding legal questions.
11. **Executive Director's Report**
- A. Agency Financial Update
 - B. 2024 Legislative Session Bills- HB2959, SB2038
 - C. Board Staff Update

12. Special recognition, presentation, and possible discussion of Joe Highberger's Service to the State of Oklahoma
13. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **July 11, 2024. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**