

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: July 11, 2024 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on July 9, 2024 at 12:30PM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Coble, Corbett, Davenport, Dunn, Matherly, and Roberts were present. Member Highberger has not been succeeded as a Board member but he was not present.
2. **Approval of the June 13, 2024 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion**-Ronnie Dighton with OKFDA presented that the Association is currently having the Women's Conference in Edmond and that approximately have 39 attendees. They will make an announcement soon regarding the Fall District meeting locations.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-OID did not provide an update
5. **Review complaints with possible vote for probable cause or other action**

24-04 Disinterment Issues-Dismissed

24-37 Establishment Ownership Issues-Dismissed

24-40 Material Misrepresentation- Probable Cause

24-44 Death Certificate Issues-Dismissed

24-46 Timely Cremation Issue- Probable Cause

24-49 Timely Cremation Issue- Probable Cause

24-50 Death Certificate Issues-Dismissed

24-52 Director at Cemetery Issues-Dismissed

6. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-**All Approved**

1. Brian Crittenden, Tahlequah, Hart FH, Tahlequah
2. Kanisha Pankratz, Woodward, Billings FH, Woodward
3. Alec Richardson, Cyril, Becker-Rabon FH, Lawton
4. Allyson Rees, Corn, Ray & Martha's FH, Hobart
5. Jensen Hernandez, Sand Springs, Serenity FH, Tulsa
6. Emmaline Kuhn, Edmond, Smith & Kernke, OKC

B. Apprenticeship (1st Extension)- **All Approved**

1. Tyler Robbins, Bartlesville, Davis Family FH, Bartlesville
2. Robert Wood, Sallisaw, Forever Memories FS, Sallisaw
3. Rodd Wood, Shawnee, McElyea & Owens, Shawnee
4. Yesenia Martinez, OKC, OK Cremation & FH, OKC
5. Kari Norberto, Cyril, Comanche Nation FH, Lawton

C. Apprenticeship (2nd Extension)- **All Approved**

1. Kaitlin Hawkins, Stilwell, Hart FH, Tahlequah
2. Joshua Smith, Guthrie, Mercer-Adams FS, Bethany

D. Funeral Director and/or Embalmer (Reciprocal) 1 was approved, 2 was tabled

1. Renee Torres, Arizona (FD Only)
2. Vanessa Walker, California (EM Only)

E. Funeral Director and/or Embalmer (Original)- 1, 3-5 were approved. 2 and 6 were tabled

1. Carson Garrett, Fort Gibson
2. Shawn Duke, Tulsa
3. Matthew Bowser, Broken Bow
4. Kimberly Lucas, Choctaw
5. Rulon Davis Sr., Edmond (EM only)
6. Raymond Rogers, Miami

F. Establishments- All Approved

1. Bill Eisenhour NE, OKC, request to change FDIC from Megan Crouch to Billy Robison
2. Sunny Lane, Del City, request to change FDIC from Billy Robison to Megan Crouch
3. Benjamin FS, Nowata, request to change FDIC from Joseph Faulkner to Timothy Howell
4. American FS, Colbert, request to close establishment
5. Brown FH&C, Coweta, request to change FDIC from James Brown to Logan Brown
6. Martin-Dugger FH, Elk City, request to change name to Martin-Dugger Funeral Home and Cremation Services

7. Smith FH, Sapulpa request to change FDIC from Josh Linn to Harlea Walker

G. Crematories- **Approved**

1. Advanced Cremation Care Center, Choctaw, request to close crematory
7. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**
 8. **Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:**
 - A. Committee report, committee discussion, and Board discussion for Updating Cremation Statutes and Rules **The cremation committee reported that they have been meeting and have created numerous suggestions for changes in cremation laws and will need more meetings due to the in-depth conversations and will prepare a full report in August**
 9. **Executive Director's Report**
 - A. Agency Financial Update **Mr. Stiles reported gross receipts for June 2024 to be \$11,255.00 with \$580.50 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,602.18 and net income after expenses totaled -\$23,927.68**
 10. **Election of Board President for FY25-** Brent Matherly was elected President
 11. **Election of Board Vice-President for FY25 -**Tom Coble was elected Vice-President
 12. **Adjournment 10:17AM**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **August 8, 2024. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**