

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: February 8, 2024 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 6, 2024 at 9:30AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the January 11, 2024 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Review complaints with possible vote for probable cause or other action
 - 24-09 Pre-need Issues
 - 24-22 Next of Kin Issues
 - 24-25 Unprofessional Funeral Home Staff
 - 24-27 Next of Kin Issues

6. **Matters for consideration: Administrative Hearing, Consent Order, or Scheduling Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. **Complaint 23-16 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.**

6B. **Complaint 23-60 Luginbuel Funeral Home, Vinita, Legacy Funeral Holding of Oklahoma LLC, Owner, Joseph Faulkner, FDIC, Colin Kirk, Apprentice. Member Corbett needs to recuse.**

6C. **Complaint 23-72 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.**

6D. **Complaint 24-08 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.**

6E. **Complaint 24-20 Christopher Harrison, Funeral Director and Embalmer. Member Roberts needs to recuse.**

7. **Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

A. Apprenticeship (Original)

1. Ainsley Butterfield, Plano, Smith & Kernke, OKC
2. Lilly Close, Copan, Stumpf FH, Bartlesville
3. Alexander Marshall, Alva, Marshall FH, Alva
4. Laci Duffy, Enid, Anderson Burris, Enid

B. Apprenticeship (1st extension)

1. Zachary Graves, Stilwell, Roberts-Reed-Culver, Stilwell
2. Shealyn Wilds, Stilwell, Roberts-Reed-Culver, Stilwell
3. Colton Morgan, Duncan, Whitt FH, Duncan
4. Rylan McPeak, Idabel, Miller & Miller FH, Hugo
5. Aidan Parker, OKC, Chapel Hill, OKC
6. Dennis Baker, Kingfisher, Sanders FS, Kingfisher, (FD Only)
7. Philip Seeley, Stillwater, Strode FH, Stillwater
8. Lorna Schofield, Park Hill, Reed-Culver FH, Tahlequah

C. Apprenticeship (2nd Extension)

1. Kenslie Villoni, Tulsa, Floral Haven FH, Broken Arrow
2. Breece Low, Edmond, Baggerley FH, Edmond
3. Caitlin Snell, Rose, Shipman's, Pryor, (FD Only)
4. Lewis Robinson III, Guthrie, Community, Guthrie

D. Apprenticeship (3rd Extension)

1. Perry Simpson, Noble, McMahans FH, Noble

E. Funeral Director and/or Embalmer (Reciprocal)

1. Dylan DeStefano, Virginia
2. Garrett Lundberg, Arkansas

F. Funeral Director and/or Embalmer (Original)

1. Lawanda Colbert, Midwest City (FD Only)
2. Amy Kinsey, Pryor
3. Karley Page, Muskogee
4. Harlea Walker, Broken Arrow
5. Kristen Wajda, Moore (FD Only)

G. Establishments

1. Moore Funeral & Cremation, Moore, request to change FDIC from Michael Kelly to Megan Dorman
2. Whinery-Huddleston FS, Lawton, request to change FDIC from Amber Woommavovah to Randilyn Walker
3. Community FH, Guthrie, request to change FDIC from Monica Kroier to Lyndel Hamilton
4. Affordable Cremation, OKC, request to change FDIC from Monica Kroier to Lyndel Hamilton
5. Reynolds & Adamscrest FS, Tulsa, request to change FDIC from Nick Reynolds to Scott Holz
6. Fallon Mortuary, OKC, request to close establishment

H. Crematories

1. Great Plains Cremation Service, Lawton, Lawton, request to change FDIC from Amber Woommavovah to Randilyn Walker

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

9. **Executive Director's Report**

- A. Agency Financial Update
- B. 2024 Legislative Session Bills- HB1074, HB2671, HB2959, HB2961, SB356, SB599, SB957, SB1444, SB1602, SB1637, SB1764

10. Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:

- A. Board discussion for Updating Cremation Statutes and Rules
- B. Committee report, committee discussion, and Board discussion for Funeral Director Assistant License

11. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **March 14, 2024. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**