

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

DATE & TIME: December 12, 2024 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on December 10, 2024 at 8:00AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Coble, Corbett, Davenport, Dunn, Matherly, and Roberts were present. Member Watkins was absent.
2. **Approval of the November 14, 2024 Regular Board meeting minutes** - Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion**-Dustin with OKFDA reported that last call CE was this past Sunday and Monday and 155 licensees attended the CE.
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-Rowena Ehrman with OID reported that Preneed's need to be submitted soon. 203 permits were already issued. If you have not received the email from OID, check your spam folder. It is \$50 for a late permit fee. The most common issues are that the Secretary of State must be current, make sure to sign the application, need to use the current license information.

5. **Oklahoma Department of Health Update from a Representative of OSDH, with possible discussion**-Dawn Plumb with OSDH reported that Next Gen will not be live in 2024 but possibly April 2025. OSDH is currently allowing individuals to test the new system. Danny Lewis is the new Registration Manager.

6. **Review complaints with possible vote for probable cause or other action**

25-03 Cremation Issues-**Dismissed**

25-06 Cremation Issues- **Found Probable Cause**

25-08 Embalming Issues- **Dismissed**

25-15 Unlicensed Practice- **Found Probable Cause**

25-16 Soliciting Establishment- **Dismissed**

25-17 Death Certificate Issues- **Found Probable Cause**

25-19 Non-Payment of Vendor-**Found Probable Cause**

7. **Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

A. **Apprenticeship (Original)-All Approved**

1. James Moss, Edmond, Matthews, Edmond
2. Samuel Rabuck, Lawton, Becker-Rabon, Lawton (FD Only)
3. Abigail Ullery, Choctaw, Barnes & Friederich, MWC
4. Shelby Dorsey, Tulsa, Dighton-Moore, Owasso
5. Giovanna Visalli, Edmond, Bill Eisenhour, OKC
6. Chance Fox, OKC, OK Cremation, OKC

B. **Apprenticeship (1st Extension) All Approved**

1. Jasie Hamlin, Pryor, Stephens-Key F&CC, Pryor
2. Kaleb Biglow, Muskogee, Keith D. Biglow FD, Muskogee

C. **Apprenticeship (2nd Extension)- Approved**

1. Patricia Smith, OKC, Resthaven, OKC

D. **Apprenticeship (3rd Extension)-Tabled**

1. Gabriella Creed, Woodward, Billings FH, Woodward
- E. Funeral Director and/or Embalmer (Reciprocal)-**Tabled**
1. Don Wright, Texas
- F. Funeral Director and/or Embalmer (Original)-**Tabled**
1. Jackie Burch, Antlers (FD Only)
- G. Establishments **All Approved**
1. Lockstone Funeral Home of Thomas, Thomas, request to change FDIC from Martin Lockstone to Adam Lockstone
 2. R.L. Lockstone Funeral Home, Weatherford, request to change FDIC from Martin Lockstone to Adam Lockstone
 3. Dowden-Roberts Cremation Center, Poteau, request to change FDIC from Justin Warren to Dylan Roberts
 4. Cruz Funeral Home, request to close establishment
 5. Bill Eisenhower FH, Del City, request to close establishment
 6. Sunny Lane FH, request to change name to Bill Eisenhower Funeral Home at Sunny Lane Cemetery
 7. Alternatives Cremation, request to close South location
 8. Tribute Memorial Care, Norman, request to change FDIC from Samuel Flores to John Davenport
8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**
9. **Discussion and possible action on approving tours at Lifeshare in 2025 for CE.-Approved**
10. **Executive Director's Report**

A. Agency Financial Update Mr. Stiles reported gross receipts for November 2024 to be \$63,088.00 with \$6,058.80 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$34,122.44 and net income after expenses totaled \$22,906.76

11. Adjournment -10:27AM

Tyler Stiles, MBA

Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**January 9, 2025. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**