

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: August 8, 2024 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 5, 2024 at 1:00PM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. **Roll Call**-Members Corbett, Davenport, Dunn, Highberger, Matherly, and Roberts were present. Member Coble was absent. A quorum was always present.
2. **Approval of the July 11, 2024 Regular Board meeting minutes** -Approved
3. **Oklahoma Funeral Director's Association Update from a Representative of OKFDA, with possible discussion**-No Update
4. **Oklahoma Insurance Department Update from a Representative of OID, with possible discussion**-Rowena Ehrman from OID provided the following update: Permits are due soon. You may start filing in October (90 days in advance). OID verifies information with the Funeral Board and if the information differs, it causes delays. Please contact OID on their website to update information.
5. **Review complaints with possible vote for probable cause or other action**

24-06 Unlicensed Practice -Dismissed

24-07 Unlicensed Practice-Dismissed

24-36 Decedent File Issues-Dismissed

24-45 Non-Payment of Vendor-Dismissed

24-48 Death Certificate Issues-Dismissed

24-51 Non-Payment of Vendor-Probable Cause

24-53 Non-Payment of Vendor-Dismissed W/ Letter of Concern

24-54 Non-Payment of Vendor-Dismissed W/ Letter of Concern

25-01 Ethics/Threat Issues-Probable Cause

6. Matters for consideration: Consent Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**6A. Complaint 24-38, The Funeral Home, Watonga,
The Funeral Home, LLC, Owner, Kenneth Anglin,
FDIC. Member Corbett needs to recuse. The Consent
Order was rejected**

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)-Approved

1. Trinady Smith, Alva, Mercer-Adams FS, Bethany
2. Philip Norris, Bartlesville, Davis Family FH&C, Dewey (FD only)
3. Karen Shufeldt, Vinita, Luginbuel FH, Vinita
4. Crystal Shaver, Tulsa, Moore FH&C, Tulsa
5. Amber Horton, Canehill, Hart FH, Stilwell
6. Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo (FD only)
7. Robert Dingler, Durant, Prater-Lampton-Mills & Coffey, Hugo (FD only)

B. Apprenticeship (1st Extension)- Approved

1. Samuel Hild, OKC, OK Cremation & FH, OKC
2. Alexandria Nimsey, Tulsa, Stanley's F&CS, Tulsa
3. Charles Sorrell, Bethany, Oklahoma Mortuary Service, OKC
4. Raylynn Blanton, Yukon, Ingram. Smith & Turner, Yukon

C. Apprenticeship (2nd Extension)-1 was tabled, 2 was approved

1. Trysta Kershner, Marietta, Matthews F&CS, Edmond
2. Abby Jones, Clinton, Kiesau-Lee FH, Clinton

D. Funeral Director and/or Embalmer (Reciprocal)-Tabled

1. Vanessa Walker, California (EM Only)

E. Funeral Director and/or Embalmer (Original)- 1 was approved for FD, 2-4 were approved, 5 was tabled

1. Shawn Duke, Tulsa
2. Raymond Rogers, Miami
3. Chelsea Raymond, Yukon
4. Shaylee Murphree, Durant

5. Glenn Kias Palmer-Roberts, Guthrie (FD only)

F. Establishments- **Approved**

1. Baggerley FH, Edmond, request to change FDIC from Samuel Flores to Katelyn Magruder
2. Kiesau-Lee FH, Clinton, request to change FDIC from Troy Lee to Shane Vice
3. Tribute Memorial Care, Norman, request to change FDIC from Shane Vice to Samuel Flores
4. Cruz Family FH, request to change FDIC from Mylei Saysana to Diann Simon

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No new business**

9. **Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:**

- A. Committee report, committee discussion, and Board discussion for Updating Cremation Statutes and Rules **The cremation committee reported that they have been meeting and have created numerous suggestions for changes in cremation laws and will need more meetings due to the in-depth conversations. It was initially thought to rewrite the entire cremation section, but this was impractical. The suggestions were narrowed down to 12 that the committee is on board.**

10. **Executive Director's Report**

A. Agency Financial Update **Mr. Stiles reported gross receipts for July 2024 to be \$4,600.00 with \$460.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$32,622.26 and net income after expenses totaled -\$28,482.26**

B. Notice of Strategic Planning for 2024-2025 **-The Board will have their strategic planning session starting in September. For any suggestions of rule or statute changes, please let Board staff know.**

11. **Adjournment 10:40AM**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:
**September 12, 2024. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street
Conference Room – 1st Floor Oklahoma City, OK 73105.**