



# OKLAHOMA Funeral Board

## MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD  
3700 N. Classen, Suite 175  
Oklahoma City, Oklahoma 73118

August 8, 2024

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### BOARD MEMBERS

Tom Coble  
Darin Corbett  
Glenn Dunn  
John Davenport  
Joe Highberger  
Brent Matherly  
Jim Roberts

### STAFF

Rochelle Covington  
Tyler Stiles  
Kylie Cooper, AAG  
Liz Stevens, AAG

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### MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on August 5, 2024 at 1:00PM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

President Matherly called the meeting to order at 10AM. Members Corbett, Davenport, Dunn, Highberger, Matherly, and Roberts were present. Member Coble was absent. A quorum was always present.

Motion by Corbett second by Davenport to approve the July 11, 2024 Regular Board meeting minutes. The motion passed unanimously with member Highberger abstaining.

OKFDA did not provide an update.

Rowena Ehrman from OID provided the following update: Permits are due soon. You may start filing in October (90 days in advance). OID verifies information with the Funeral Board and if the information differs, it causes delays. Please contact OID on their website to update information.

Motion by Roberts second by Corbett to dismiss complaint 24-06 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Matherly second by Highberger to dismiss complaint 24-07 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Davenport second by Highberger to dismiss complaint 24-36 regarding Decedent File Issues. The motion passed unanimously.

Motion by Davenport second by Highberger to dismiss complaint 24-45 regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Matherly second by Highberger to dismiss complaint 24-48 regarding Death Certificate Issues. The motion passed unanimously.

Motion by Corbett second by Highberger to find probable cause on complaint 24-51 regarding Non-Payment of Vendor. The motion passed unanimously.

Motion by Corbett second by Highberger to dismiss complaint 24-53 regarding Non-Payment of Vendor with a letter of concern. The motion passed unanimously.

Motion by Corbett second by Highberger to dismiss complaint 24-54 regarding Non-Payment of Vendor with a letter of concern. The motion passed unanimously.

Motion by Matherly second by Highberger to find probable cause on complaint 25-01 regarding Ethics/Threat Issues. The motion passed unanimously.

Regarding the matters for consideration: Consent Order: Complaint 24-38 The Funeral Home, Watonga, The Funeral Home, LLC, Owner, Kenneth Anglin, FDIC. The prosecution was represented by Kylie Cooper, AAG. Liz

Stevens, AAG, was the Board's legal advisor. Members Davenport, Dunn, Matherly, and Roberts heard the case. Members Corbett and Highberger recused themselves from the case and they left the room.

After the presentation of the agreed upon Consent Order, motion by Davenport second by Matherly to enter executive session. The motion passed unanimously.

Motion by Davenport second by Roberts to exit executive session. No votes were taken and no other matters were discussed while in executive session. The motion passed unanimously.

Motion by Davenport second by Roberts to reject the consent order. The motion passed unanimously.

Motion by Roberts second by Highberger to approve the following: Apprenticeship (Original) Trinady Smith, Alva, Mercer-Adams FS, Bethany; Philip Norris, Bartlesville, Davis Family FH&C, Dewey (FD only); Karen Shufeldt, Vinita, Luginbuel FH, Vinita; Crystal Shaver, Tulsa, Moore FH&C, Tulsa; Amber Horton, Canehill, Hart FH, Stilwell; Jenna Beckwith, Sawyer, Miller & Miller FH, Hugo (FD only); Robert Dingler, Durant, Prater-Lampton-Mills & Coffey, Hugo (FD only). The motion passed unanimously.

Motion by Roberts second by Highberger to approve the following: Apprenticeship (1<sup>st</sup> extension) Samuel Hild, OKC, OK Cremation & FH, OKC; Alexandria Nimsey, Tulsa, Stanley's F&CS, Tulsa; Charles Sorrell, Bethany, Oklahoma Mortuary Service, OKC; Raylynn Blanton, Yukon, Ingram. Smith & Turner, Yukon. The motion passed unanimously.

Motion by Roberts second by Highberger to table the following: Apprenticeship (2nd Extension). Trysta Kershner, Marietta, Matthews F&CS, Edmond. The motion passed unanimously

Motion by Roberts second by Highberger to approve the following: Apprenticeship (2nd Extension). Abby Jones, Clinton, Kiesau-Lee FH, Clinton. The motion passed unanimously

Motion by Roberts second by Highberger to table the following: Funeral Director and/or Embalmer (Reciprocal), Vanessa Walker (EM Only). The motion passed unanimously.

Motion by Roberts second by Highberger to approve the following: Funeral Director and/or Embalmer (Original), Shawn Duke, Tulsa for FD Only. The motion passed unanimously.

Motion by Roberts second by Highberger to approve the following: Funeral Director and/or Embalmer (Original), Raymond Rogers, Miami; Chelsea Raymond, Yukon; Shaylee Murphree, Durant. The motion passed unanimously.

Motion by Roberts second by Highberger to table the following: Funeral Director and/or Embalmer (Original), Glenn Kias Palmer-Roberts, Guthrie (FD only). The motion passed unanimously.

Motion by Roberts second by Highberger to approve the following: Establishments, Baggerley FH, Edmond, request to change FDIC from Samuel Flores to Katelyn Magruder; Kiesau-Lee FH, Clinton, request to change FDIC from Troy Lee to Shane Vice; Tribute Memorial Care, Norman, request to change FDIC from Shane Vice to Samuel Flores; Cruz Family FH, request to change FDIC from Mylei Saysana to Diann Simon. The motion passed unanimously.

There was no new business

Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules: Board discussion for Updating Cremation Statutes and Rules. The cremation committee reported that they have been meeting and have created numerous suggestions for changes in cremation laws and will need more meetings due to the in-depth conversations. It was initially thought to rewrite the entire cremation section, but this was impractical. The suggestions were narrowed down to 12 that the committee is on board.

Agency Financial update- Mr. Stiles reported gross receipts for July 2024 to be \$4,600.00 with \$460.00 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$32,622.26 and net income after expenses totaled -\$28,482.26

Notice of Strategic Planning for 2024-2025 -The Board will have their strategic planning session starting in September. For any suggestions of rule or statute changes, please let Board staff know.

Motion by Dunn second by Davenport to adjourn the meeting at 10:40AM. The motion passed unanimously.

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Brent Matherly  
Oklahoma Funeral Board President