

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street  
Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

DATE & TIME: September 14, 2023 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on September 11, 2023 at 1:30PM. A copy of this agenda is available on the Funeral Board website at [www.oklahoma.gov/funeral](http://www.oklahoma.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

\*\*\* This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the August 10, 2023 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Review complaints with possible vote for probable cause or other action
  - 24-01 Next of Kin Issues
  - 24-03 Vendor Payment Issues
6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 23-53 Michael's Funeral Home, Drumright, Michael's Funeral Home Inc, Owner, Michael Davis, Drumright, FDIC. Member Corbett needs to be recused.

6B. Complaint 23-57 Yanda and Son Funeral Home & Cremation Services, Yukon, Yanda and Son Funeral Home & Cremation Services Inc, Owner, Donna Yanda, Yukon, FDIC. Member Highberger needs to be recused.

6C. Complaint 23-59 Yanda and Son Funeral Home & Cremation Services, Yukon, Yanda and Son Funeral Home & Cremation Services Inc, Owner, Donna Yanda, Yukon, FDIC. Member Highberger needs to be recused.

6D. Complaint 23-71 Henninger-Hinson Funeral Home Inc, Enid, Henninger-Allen Funeral Home Inc, Owner, Matt Hinson, Enid, FDIC. Member Roberts needs to be recused.

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Ariana Stevens-Mujica, Noble, Cruz Family FH, OKC
2. Ashlee Mikesell-McCarroll, Forest Park, Bill Eisenhour FH, OKC
3. Austin Howell, Lawton, Becker-Rabon, Lawton
4. Glenn Palmer-Roberts, Yukon, Bill Merritt FS, Bethany (FD Only)
5. April Kile, (FD Only), Chickasha, Sevier FH, Chickasha
6. Maddison Smith, Ada, Criswell FH, Ada
7. Carrie Brooner, Tulsa, Serenity FH, Tulsa

B. Apprenticeship (1st extension)

1. Tara Cook, Tulsa, Dillon FS, Tulsa
2. Kammi Robinson-Snodgrass, Lone Grove, Craddock, Ardmore
3. Brennan Goforth, Edmond, Crawford, Edmond
4. Matthew Bowser, Broken Bow, Crawford, Edmond
8. Emily Eastman, Broken Arrow, Floral Haven FH, Broken Arrow
9. Benjamin Young, Wayne, Wilson- Little FH, Purcell
10. Rose Smith, Ada, Phillip-Estes, Ada
11. Randi Reeves, Sapulpa, Moore FH, Tulsa
12. Courtney Maine, Pauls Valley, Wooster FH, Pauls Valley
13. Alpha Alex, OKC, Resthaven, OKC
14. Marlin Giles, (FD Only), Skiatook, Chapman Black, Cleveland
15. Tabitha Brown, Stillwater, Strode FH, Stillwater
16. Deanna Evans, Dewey, Davis Family FH, Bartlesville (FD Only)

C. Apprenticeship (2nd extension)

1. Thomas Applegate, Wagoner, Mallet FH, Wagoner

2. Sarah Blank, Edmond, John Ireland, Moore

3. Mercedes Castro, Tuttle, Yanda and Son FH, Yukon

D. Apprenticeship (3rd extension)

1. Michael Frazier, (FD Only), Hugo, Prater-Lampton-Mills & Coffey, Hugo

2. Brighton Potter, Tulsa, Gary Kelley Add'vantage, Tulsa

E. Apprenticeship (4<sup>th</sup> extension)

1. Stephen Smith, OKC, Ford FS, MWC

F. Funeral Director and/or Embalmer (Reciprocal)

1. Stuart Thompson, Texas

2. Rodney Ford, Texas

3. Georgia Brasier, Texas

4. Vonda Gifford, Arkansas

G. Funeral Director and/or Embalmer (Original)

1. Morghane Gonzalez, OKC

2. Ashley King, Edmond

3. Nicholas Holdeman, Ames

H. Establishments

1. Cruz Family FH, OKC, request to change FDIC from Dana Bradford to Jocelyn Bell

2. Southaven FS, Purcell, request to close establishment.

3. Southaven FS, Purcell, New Establishment, Service Group of Oklahoma LLC, Owner, Kevin Montgomery, FDIC

4. Tribute Memorial Care Southwest, Tuttle, request to close establishment

5. Tribute Memorial Care Southwest, Tuttle, new establishment, Service Group of Oklahoma LLC, Owner, John Davenport, Norman, FDIC
6. Tribute Memorial Care, Norman, request to close establishment
7. Tribute Memorial Care, Norman, new establishment, Service Group of Oklahoma LLC, Owner, Shane Vice, Norman, FDIC
8. Kincannon FH and Cremation Service, Altus, request to close establishment
9. Kincannon FH and Cremation Service, Altus, new establishment, Service Group of Oklahoma LLC, Owner, Robert Gable, Altus, FDIC
10. Kincannon Eldorado Chapel, Eldorado, request to close establishment
11. Kincannon Funeral Home Eldorado, new establishment, Service Group of Oklahoma LLC, Owner, Robert Gable, Altus, FDIC
12. Smith FH, Sapulpa, request to change FDIC from Marie Thompson to Josh Linn
13. Schaudt FS and Cremation Care, Tulsa, request to change FDIC from Alan Hall to Stephen Schaudt
14. Tulsa Caskets and Cremation, Tulsa, new establishment, Tulsa Caskets and Cremation, LLC, Tulsa, Alan Hall, Broken Arrow, FDIC
15. House of Winn FH, Okmulgee, request to close establishment
16. House of Winn FH, Inc., Okmulgee, New Establishment, D2's House of Winn FH LLC, Owner, Edward Winn II, FDIC
17. House of Winn FH and Cremations, Muskogee, request to close establishment
18. House of Winn FH and Cremations, Muskogee, New Establishment, D2's House of Winn FH LLC, Owner, Edward Winn II, FDIC
19. Heritage FH and Cremation Services, OKC, request to close establishment
20. Central Oklahoma Heritage Funeral Directors LLC, OKC, New Establishment, Central Oklahoma Heritage Funeral Directors LLC, Owner, Kristi Pendleton Harrison, FDIC

## I. Crematories

1. Southhaven Crematory, Purcell, request to close establishment.
2. Southhaven Crematory, Purcell, New Crematory, Service Group of Oklahoma LLC, Owner, Kevin Montgomery, FDIC
3. Green Country Cremation Center, Sapulpa, request to change FDIC from Marie Thompson to Daniel Collier

## J. Mortuary Schools

1. UCO Funeral Service Department, Edmond, Oklahoma, Embalmer Only Course of Study

**8. New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

## 9. Executive Director's Report

A. Agency Financial Update

## 10. Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:

A. Statute or rule change suggestions from Board Members and Board Staff

B. Public Comment limited to 2 minutes per person and limited to proposed statute or rule changes

## 11. Adjournment

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **October 12, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**