

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street
Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: October 12, 2023 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on October 11, 2023 at 8:30AM. A copy of this agenda is available on the Funeral Board website at www.oklahoma.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the September 14, 2023 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA, with possible discussion
4. Oklahoma Insurance Department Update from a Representative of OID, with possible discussion
5. Lifeshare Update from a Representative of Lifeshare, with possible discussion
6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or

rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;

- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 23-70 Turner Funeral Home-Geary, Geary, Turner Funeral Home Ent. Inc., Owner, Hinton, Kori Turner, FDIC, Hinton. Member Davenport needs to be recused.

6B. Complaint 23-71 Henninger-Hinson Funeral Home Inc, Enid, Henninger-Allen Funeral Home Inc, Owner, Matt Hinson, Enid, FDIC. Member Roberts needs to be recused.

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Ariana Stevens-Mujica, Noble, Advantage F&CS, OKC
2. Kloie Clegg, Bartlesville, Rice FS, Claremore
3. Rylan McPeak, Idabel, Miller & Miller FH, Hugo
4. Colton Morgan, Duncan, Whitt FH, Duncan
5. McKalynn Pitchford, Guthrie, Matthews FH, Edmond
6. Mekailyn Boice, Duncan, Whitt FH, Duncan
7. Charles Sorrell, Bethany, OMS, OKC
8. Kristen Wajda, Moore, Moore F&CS, Moore (FD only)
9. Rachael Landreville, Broken Arrow, Ford FS, MWC
10. Hannah Lambert, Ardmore, Smith & Kernke FH, OKC

11. Breanne Strawn, Piedmont, Ingram, Smith & Turner, Yukon (FD only)

B. Apprenticeship (1st extension)

1. Kammi Robinson-Snodgrass, Lone Grove, Craddock, Ardmore
2. Riley Caple, Catoosa, Butler-Stumpff & Dyer FH, Tulsa (FD Only)
3. Karley Page, Muskogee, Bixby- South Tulsa FS, Bixby
4. Kenslie Villoni, Tulsa, Floral Haven, Broken Arrow
5. Tierrika Hutton, OKC, Chapel Hill, OKC
6. Caitlin Snell, Rose, Shipman's F&CS, Pryor (FD Only)

C. Apprenticeship (2nd Extension)

1. Chad Kaminski, Ada, Criswell FH, Ada
2. Graciela Guillen, Woodward, Billings FH, Woodward
3. Samantha Davis, Swink, Miller & Miller FH, Hugo
4. Benjamin Wilbourn, Wilbourn Family FH, Lindsay
5. Mathew Burch, Antlers, Serenity FS, Antlers
6. Taylor Harris, Edmond, Buchanan FS, OKC

D. Funeral Director and/or Embalmer (Reciprocal)

1. Stuart Thompson, Texas
2. Rodney Ford, Texas
3. Georgia Brasier, Texas (EM only)
4. Vonda Gifford, Arkansas
5. James Walker, Texas (FD only)

E. Funeral Director and/or Embalmer (Original)

1. Alannah Hill, Midwest City

2. Mackenzie Parks, Oklahoma City
3. Melissa Delgado, Norman
4. Kylee Vaughan, Stilwell (FD only)
5. Samantha Davis, Swink (FD only)
6. Skyler Watters, Nowata (FD only)
7. Payton Pacholski, Oklahoma City
8. Zoe Nichols, Oklahoma City

F. Establishments

1. Roberts & Son FH, Blackwell, request to change FDIC from Heidi Greve to James Roberts
2. Kincannon FH, Altus, request to change FDIC from Robert Gable to Gary Kincannon
3. Kincannon FH, El Dorado, request to change FDIC from Robert Gable to Gary Kincannon

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.

9. **Executive Director's Report**

- A. Transporting Veteran's/ Medical Examiner's Transport Permit
- B. Agency Financial Update

10. **Strategic Planning: Discussion and possible action regarding change of Board Statutes or Board Rules:**

- A. Natural Organic Reduction
- B. Committee report, committee discussion, and Board discussion for Crematory Operator License

- C. Committee report, committee discussion, and Board discussion for Funeral Director Assistant License
- D. Casket Bill

11. Adjournment

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **November 9, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**