

OKLAHOMA FUNERAL BOARD
3700 North Classen Blvd, Suite 175
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: **Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.**

DATE & TIME: March 9, 2023 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on March 6, 2023 at 10:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to info@funeral.ok.gov.

*** This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the February 9, 2023 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA
4. Oklahoma Insurance Department Update from a Representative of OID
5. Review complaints with possible vote for probable cause or other action

23-30 Non-Payment Vendor

23-31 Non-Payment Vendor

23-40 Misleading Advertising

6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 22-43 Keith D. Biglow Funeral Directors, Inc., Establishment, Muskogee, Keith D. Biglow Funeral Directors, Inc, Owner, Tristan Wilson, FDIC, Muskogee. Member Roberts needs to be recused.

6B. Complaint 23-07 Whinery-Huddleston Funeral Service, Establishment, Lawton, Beacon Funeral Partners (Oklahoma) LLC, Owner, Christian Corl, Funeral Director, Lawton. Member Roberts needs to be recused.

6C. Complaint 23-24 Michael's Funeral Home, Inc, Establishment, Drumright, Michael's Funeral

Home, Inc, Owner, Michael Davis, FDIC, Drumright. Member Roberts needs to be recused.

6D. Complaint 23-25 Jack's Chapel Inc., Establishment, Tulsa, Jack's Chapel Inc, Owner, George Riley, FDIC Tulsa. Member Corbett needs to be recused.

7. Matters for consideration: Administrative Hearings

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

7A. Complaint 19-35, Oscar Ron Savage, Funeral Director and Embalmer. Member Roberts will need to be recused.

8. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Ty Astle, OKC, Oklahoma Mortuary Service, OKC (EM Only)

2. Samuel Hild, OKC, OK Cremation, OKC
3. William Watkins, Lawton, Whitt FH, Duncan
4. Shealyn Wilds, Stillwell, Roberts-Reed-Culver FH, Stillwell
5. Taylor Reich, OKC, Sunny Lane FH, Del City
6. Zachary Graves, Stillwell, Roberts-Reed-Culver FH, Stillwell
7. Quade Varner, OKC, Alternatives C&FS, OKC
8. Amy Borazjani, Mustang, Tribute Memorial Care SW, Tuttle
9. Lauren Sloan, Sapulpa, Smith FH, Sapulpa
10. Sonya Hamilton, OKC, Vondel Smith Mortuary, OKC
11. Shawn Duke, Tulsa, Keith Biglow FD, Tulsa
12. Shayla King, Okmulgee, Integrity FS, Henryetta

B. Apprenticeship (1st extension)

1. Zoe Nichols, OKC, OK Cremation FH, OKC
2. Darin Haddox, Claremore, MMS Payne FH, Claremore
3. Lorna Schofield, Stillwater, Green Country FH, Tahlequah
4. DaiDrian Brown, Tulsa, Butler-Stumpff & Dyer, Tulsa
5. Madelyn Holuby, Henryetta, Integrity FS, Henryetta
6. Erin Riley, Shawnee, Walker FS&C, Shawnee

C. Apprenticeship (2nd extension)

1. Jared Johnson II, Wagoner, Shipman FH, Wagoner

D. Funeral Director and/or Embalmer (Reciprocal)

1. Kyle Dungan, Texas
2. Stuart Thompson, Texas
3. Desirae Davis, Iowa (EM Only)
4. April Bellotte, Texas

E. Funeral Director and/or Embalmer (Original)

1. Paige Goodman, OKC
2. Jonathan Bland, Yukon
3. Chad Austin, Boswell
4. Conner Brown, Wellston
5. Tyler Harrell, Sallisaw

F. Establishments

1. Stephens-Key Funeral & Cremation Care, Pryor, request to change FDIC from Clarissa Yates to Chris Highsmith
2. Ninde Funeral Directors, Inc-Mosaic Memorial, Tulsa, request to change name to Ninde Funeral Directors, Inc.
3. Clifford D Garrett Family Funeral Home and Crematory, Muskogee, New Establishment, Garrett Funeral Home LLC, Owner, Clifford D Garrett, FDIC
4. Forever Memories Funeral Service, Sallisaw, request to change FDIC from Kari Harrell to Tyler Harrell

G. Crematories

1. Clifford D Garrett Family Funeral Home and Crematory, Muskogee, New Crematory, Garrett Funeral Home LLC, Owner, Clifford D Garrett, FDIC

9. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
10. **Executive Director's Report**
 - A. Agency Financial Update
11. **Review, discussion, and possible action regarding 2023 Legislation limited to the following Bills:** HB 1074, HB 1234, HB1235, HB2240, HB2642, HB2671, HB2807, SB128, SB161, SB356, SB599, SB722, SB957
12. **Review, discussion, and possible action regarding adoption of rule changes 2023:** OAC 235:10-3-1 and OAC 235:10-3-2 (9)(C) and (D).
13. **Adjournment**

Tyler Stiles, MBA
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **April 13, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23rd Street Conference Room – 1st Floor Oklahoma City, OK 73105.**