

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street  
Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

DATE & TIME: January 12, 2023 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on January 9, 2023 at 1:30PM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

\*\*\* This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call- Members Corbett, Highberger, Matherly, Roberts, Sanders, and Vice were present. Member Coble was absent.
2. Approval of the December 8, 2022 Regular Board meeting minutes -  
Approved
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA- Dustin Pierce with OKFDA provided the following update: OKFDA District meetings are Jan. 24 in OKC, Jan. 26 in Chouteau, Jan 31 in Enid, Feb 2 in Marlow, Feb 7 in Ardmore, and Feb 9 in Krebs. The convention will be April 23- 25.
4. Oklahoma Insurance Department Update from a Representative of OID-  
no update
5. Review complaints with possible vote for probable cause or other action

22-40 Not Paying Vendor-Dismissed with a letter of concern

23-24 Body Intake Log Issues -Found Probable Cause

**6. Matters for consideration: Consent Order or Scheduling Order**

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**6A. Complaint 19-36 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC, Enid. Member Vice needs to be recused. See Complaint 21-55**

**6B. Complaint 20-39 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC, Enid. Member Vice needs to be recused. See Complaint 21-55**

- 6C. **Complaint 21-55 Amy Stittsworth Funeral Serv. & Cremation Directors, Inc., Establishment, Enid; Amy Stittsworth Funeral Serv. & Cremation Directors, Inc, Owner, Enid; William Stittsworth Jr. , FDIC, Enid. Member Vice needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The terms consisted of the following: Administrative Penalty of \$1,500, Costs of \$1,000, respondent may not advertise a location that is not licensed by the Board.
- 6D. **Complaint 23-08 People's Cooperative Funeral Home, Establishment, Lone Wolf; People's Cooperative Funeral Home, Inc., Owner; Essie Smith, FDIC. Member Highberger needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failure to have a completed Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$250, Costs of \$250.
- 6E. **Complaint 23-14 Wharton Funeral Chapel LLC, Establishment, Alva; Wharton Funeral Chapel LLC, Owner; Robert Wharton, FDIC. Member Matherly needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failure to have caskets priced,

violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$2,000, Costs of \$500.

**7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action**

**A. Apprenticeship (Original)- All Approved**

1. Philip Seeley, Stillwater, Strode FH, Stillwater
2. Kimberly Lucas, Choctaw, Barnes Friederich FH, MWC
3. Harlea Walker, Broken Arrow, Rice FS, Claremore
4. Tara Cook, Tulsa, Dillon FS, Sand Springs (FD Only)
5. Aidan Parker, OKC, Chapel Hill, OKC
6. Kyla Searcy, Tahlequah, Reed Culver FH, Tahlequah
7. Edward Eschiti, Walters, Southern Plains Mortuary, Walters (EM Only)

**B. Apprenticeship (1st extension) -All Approved**

1. Raymond Rogers, Miami, Paul Thomas FH, Miami
2. Hellen Yosef, OKC, Crawford, Edmond (FD Only)

**C. Apprenticeship (2nd extension) - Approved**

1. Ashley King, Edmond, Chapel Hill, OKC

**D. Apprenticeship (3rd extension)- Approved**

1. William Swanson, Yukon, Crawford, Edmond

**E. Funeral Director and/or Embalmer (Reciprocal)-All Tabled**

1. Kyle Dungan, Texas

2. Stuart Thompson, Texas
3. Desirae Davis, Iowa (EM Only)
4. April Bellotte, Texas

F. Funeral Director and/or Embalmer (Original)- **1, 4-6 were tabled. 2 and 3 were approved**

1. Paige Goodman, OKC
2. Rulon Davis Sr, Edmond (FD Only)
3. Jennifer Pointer, Durant (FD Only)
4. Haley Ireland, Moore (FD Only)
5. Isaac Brown, Wellston (FD Only)
6. Chantal Hernandez, Yukon

**G. Establishments-All Approved**

1. Estes-Phillips Funeral Home, Ada, request to change name to Smith-Phillips Funeral Home
2. Lanman Funeral Home Inc., Okeene, request to change FDIC from Irene Lanman to John Decker
3. Lanman Funeral Home Inc., Cherokee, request to change FDIC from Irene Lanman to John Decker
4. Knight-Swearingen Funeral Home, Inc., Maud, request to change name to Swearingen Funeral Home-Maud
5. Adamscrest Funeral Service, Tulsa, request to change name to Reynolds + Adamscrest Funeral Service
6. Kiesau-Lee FH, Clinton, request to change FDIC from Troy Lee to Brandon Lee
7. Park Brothers FS, Chandler, request to change FDIC from Erin Bradley to Patti Gonzalez-Carter

8. Roberts-Reed-Culver FH, Stilwell, request to change FDIC from Gabrielle Gray to Ashley Armstrong
9. Roberts & Hart FH, Westville, request to change FDIC from Gabrielle Gray to Ashley Armstrong
10. Dighton Moore, Owasso, request to change FDIC from Preston McCurtain to Deena Nickerson
11. Mt. Olive FH, Hugo, request to close establishment
12. Prater-Lampton-Mills & Coffey FH, Hugo, request to close establishment
13. Holmes-Coffey-Murray FH, Durant, request to close establishment
14. Affordable Cremation, OKC, request to close establishment
15. Community FH, Guthrie, request to close establishment
16. Smith FH, Sapulpa, request to close establishment
17. Rice FS & CremationCare+, Catoosa, request to close establishment
18. Rice FS & Cremation Care, Claremore, request to close establishment
19. Mt. Olive FH, Hugo, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner, Alan Cowley, FDIC
20. Prater-Lampton-Mills & Coffey FH, Hugo, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner, Alan Cowley, FDIC
21. Holmes-Coffey-Murray FH, Durant, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner, Merle Soltis, FDIC
22. Affordable Cremation, OKC, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner, Lyndel Hamilton, FDIC

23. Community FH, Guthrie, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner, Lyndel Hamilton, FDIC
24. Smith FH, Sapulpa, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner Danilo Gaton, FDIC
25. Rice FS & CremationCare+, Catoosa, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner, Daniel Collier, FDIC
26. Rice FS & Cremation Care, Claremore, New Establishment, Beacon Funeral Partners (Oklahoma)LLC, Owner, Daniel Collier, FDIC
27. Ray and Martha's FH, Anadarko, request to change FDIC from Nelson Dougherty to Tammy Marshall
28. Ray and Martha's FH, Carnegie, request to change FDIC from Nelson Dougherty to Tammy Marshall
29. Ray and Martha's FH, Mountain View, request to change FDIC from Nelson Dougherty to Tammy Marshall
30. Green Country FH, Tahlequah, request to change name to Green Country Funeral Home LLC

#### H. Crematories-**Approved**

1. S.P.S Crematory, Hugo, request to close crematory
2. Green Country Cremation Center, Sapulpa, request to close crematory
3. S.P.S Crematory, Hugo, New Crematory, Beacon Funeral Partners (Oklahoma)LLC, Owner, Alan Cowley, FDIC
4. Green Country Cremation Center, Sapulpa, New Crematory, Beacon Funeral Partners (Oklahoma)LLC, Owner, Danilo Gaton, FDIC

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or

any revised agenda. 25 O.S. Section 311.9.- Mike Brown passed away unexpectedly after the agenda was posted. Mr. Brown was FDIC of Forever Memories in Sallisaw, OK. Kari Harrell requested to be temporary FDIC with an exemption of FDIC requirements. She is FD only. The board unanimously approved her to be temporary FDIC for 90 days.

9. Executive Director's Report

A. Agency Financial Update- Mr. Stiles reported gross receipts for December 2022 to be \$298,913.50 with \$29,891.35 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$38,715.27 and net income after expenses totaled \$230,306.88. Renewals for 2023 have ended and most individuals are able to renew online without any issues. Some establishments are still being processed and hopefully establishments will be able to renew online for 2024.

10. Discussion and possible action regarding request for interpretation of Board Rule -The rule interpretation committee met and has agreed on answers for recommendation. This will be typed and distributed to the committee members for approval prior to submission to the Board.

11. Adjournment -10:25AM

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:  
February 9, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.