



MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD
3700 N. Classen, Suite 175
Oklahoma City, Oklahoma 73118

February 9, 2023

BOARD MEMBERS

Tom Coble
Darin Corbett
Joe Highberger
Brent Matherly
Jim Roberts
Mike Sanders
Chad Vice

STAFF

Rochelle Covington
Tyler Stiles
Dustin Watters
Kylie Cooper, AAG
Liz Stevens, AAG

MEETING PLACE: MEETING PLACE:

If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23rd Street Conference Room 1st Floor Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 6, 2023 at 10:30AM. A copy of this agenda is available on the Funeral Board website at www.ok.gov/funeral

Continuing Education credit was not provided for this meeting if attended via videoconference or telephone.

President Roberts called the meeting to order at 10:00AM. Members Coble, Corbett, Highberger, Matherly, Roberts, and Sanders were present. Member Vice was absent. A quorum was always present

Motion by Highberger second by Sanders to approve the January 12, 2023 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA provided the following update: OKFDA hired a lobbying firm to assist with legislation. The OKFDA convention is April 23-25 at Embassy Suites in Norman. OKFDA is tracking numerous Bills. HB1074 OKFDA opposes, SB161 OKFDA supports, HB2240 OKFDA supports, SB356 OKFDA opposes, SB957 OKFDA opposes.

OID did not provide an update.

Motion by Highberger second by Roberts to dismiss complaint 23-26 regarding Missing Property. The motion passed unanimously.

Motion by Highberger second by Sanders to dismiss complaint 23-27 regarding Rude Employee. The motion passed unanimously with member Corbett Abstaining.

Motion by Highberger second by Corbett to dismiss complaint 23-28 regarding Next of Kin Issues. The motion passed unanimously.

Motion by Highberger second by Sanders to dismiss complaint 23-29 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Highberger second by Sanders to dismiss complaint 23-32 regarding Unsatisfactory Service . The motion passed unanimously.

Motion by Highberger second by Sanders to dismiss complaint 23-33 regarding Next of Kin Issue. The motion passed unanimously.

Motion by Highberger second by Sanders to dismiss complaint 23-34 regarding Next of Kin Issue. The motion passed unanimously.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 22-30 Hibbs Funeral Home & Cremation Care Center, Establishment, Choctaw, Hibbs Funeral Home, Inc, Owner, James Hibbs, FDIC, Choctaw. Respondent did not appear. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Corbett, Highberger, Roberts, and Sanders heard the case. Member Matherly was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Sanders to accept the Consent Order. The consent order consisted of the following: The terms consisted of the following: failure

to failure to file a death certificate in a timely manner, violation of the Funeral Service Licensing Act, and Rules of the Board Administrative Penalty of \$500, restitution in the amount of \$2,722, 6 additional hours of CE, Costs of \$500. The motion passed unanimously.

Member Matherly reentered the room.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 23-23 Green Hill Funeral Home, Establishment, Sapulpa, Green Hill Funeral Service Inc, Owner, Tom Dugan, FDIC, Glenpool. The prosecution was represented by Kylie Cooper, AAG. Liz Stevens, AAG, was the Board's legal advisor. Members Coble, Highberger, Matherly, Roberts, and Sanders heard the case. Member Corbett was recused from the case and he left the room.

After the presentation of the agreed upon Consent Order, motion by Highberger second by Coble to accept the consent order. The consent order consisted of the following: The agreed violations were: failure to have a completed Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$250, Costs of \$250. The motion passed unanimously.

Member Corbett reentered the room.

Regarding the matters for consideration: Consent Order or Scheduling Order: Complaint 23-24 Michael's Funeral Home Inc, Establishment, Drumright, Michael's Funeral Home Inc, Owner, Michael Davis, FDIC Drumright. Motion by Highberger second by Sanders to table the Consent Order. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (Original) Lezzy Olmedo, Tulsa, Parks Brothers FH, Prague; Sonja Lewis, Ponca City, Matthews, Edmond; Dennis Baker, (FD Only) Kingfisher, Sanders FH, Kingfisher; Mackenzie Parks, OKC, Mercer Adams, Bethany; Becky Shupe, (EM Only) Ponca City, Grace Memorial Chapel, Ponca City; Taylor Reich, (FD Only) OKC, Sunny Lane FH, Del City. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (1st Extension). Colin Kirk, Vinita, Luginbuel FH, Vinita; Breece Low, Edmond, Baggerley FH, Edmond; Landon Beavers, Duncan, Callaway-Smith-Cobb, Marlow; Micah Nathan, Marlow, Callaway-Smith-Cobb, Marlow; Skyler Watters, Nowata, Benjamin FS, Nowata. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (2nd Extension). Wacee Kerr, El Reno, Wilson FH, El Reno; Perry Simpson, Noble, McMahan's FH, Noble; Michael Frazier, Sr, (FD Only) Hugo, Prater-Lampton, Hugo. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Apprenticeship (2nd Extension). Jared Johnson II, Wagoner, Shipman FH, Wagoner. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (3rd Extension). Addison Ray, Clinton, Ray and Martha's FH, Carnegie. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Reciprocal), Kyle Dungan, Texas; Stuart Thompson, Texas; Desirae Davis, Iowa (EM Only); April Bellotte, Texas . The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Original), Paige Goodman, OKC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Original) Haley Ireland, Moore (FD Only); Isaac Brown, Wellston (FD Only); Chantal Hernandez, Yukon; Mylei Saysana, Edmond. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Original), Jonathan Bland, Yukon; Chad Austin, Boswell. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Establishments, Brown's Family Funeral Home, LLC, Prague, New Establishment, Brown's Family Funeral Home, LLC, Owner, Timothy Alonzo, FDIC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Crematories, Oklahoma Mortuary Service, Tulsa LLC, New Crematory, Oklahoma Mortuary & Cremation Service Tulsa LLC, owner, Floyd Richardson Jr, FDIC. The motion passed unanimously.

There was no new business.

Agency Financial update- Mr. Stiles reported gross receipts for January 2023 to be \$82,968.00 with \$7,691.80 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$39,738.28 and net income after expenses totaled \$35,537.92.

HB 1074, by Rep. Smith, allows for unlicensed individuals to sell caskets. Board members signed a letter expressing opposition of this Bill. All members signed the letter. Motion by Highberger second by Sanders instructing Mr. Stiles to deliver the letter to the author. The motion passed unanimously.

SB356, by Sen. Daniels, requires funeral establishments to provide notice and identifying information of subcontractors. Board members signed a letter expressing opposition of this Bill. All members present except Mr. Corbett signed the letter. Motion by Highberger second by Sanders instructing Mr. Stiles to deliver the letter to the author. The motion passed unanimously.

Motion by Highberger second by Roberts to approve the rule interpretation committee's recommendation and instructed Mr. Stiles to provide the response to David Stumpff's questions regarding OAC 235: 10-3-3.

Motion by Highberger second by Sanders to adjourn the meeting at 11:11AM. The motion passed unanimously.

Jim Roberts
Oklahoma Funeral Board President