

**OKLAHOMA FUNERAL BOARD**  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

**MEETING PLACE: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.**

**DATE & TIME: February 9, 2023 10:00AM**

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on February 6, 2023 at 10:30AM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

\*\*\* This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

**ORDER OF BUSINESS:** The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

- 1. Roll Call**-Members Coble, Corbett, Highberger, Matherly, Roberts, and Sanders were present. Member Vice was absent.
- 2. Approval of the January 12, 2023 Regular Board meeting minutes -**  
Approved
- 3. Oklahoma Funeral Director Association Update from a Representative of OKFDA**-OKFDA hired a lobbying firm to assist with legislation. The OKFDA convention is April 23-25 at Embassy Suites in Norman. OKFDA is tracking numerous Bills. HB1074 OKFDA opposes, SB161 OKFDA supports, HB2240 OKFDA supports, SB356 OKFDA opposes, SB957 OKFDA opposes.
- 4. Oklahoma Insurance Department Update from a Representative of OID**-OID had no update
- 5. Review complaints with possible vote for probable cause or other action**

23-26 – Missing Property-Dismissed

23-27 – Rude Employee -Dismissed

23-28 – Next of Kin Issue-Dismissed

23-29 – Unlicensed Practice -Dismissed

23-32 – Unsatisfactory Service -Dismissed

23-33 – Next of Kin Issue -Dismissed

23-34 – Next of Kin Issue-Dismissed

## 6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

**6A. Complaint 22-30 Hibbs Funeral Home & Cremation Care Center, Establishment, Choctaw, Hibbs Funeral Home, Inc, Owner, James Hibbs, FDIC, Choctaw. Member Matherly needs to be recused. The Board accepted a consent order on**

this case. The consent order consisted of the following: The agreed violations were: failure to file a death certificate in a timely manner, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$500, restitution in the amount of \$2,722, 6 additional hours of CE, Costs of \$500.

**6B. Complaint 23-23 Green Hill Funeral Home, Establishment, Sapulpa, Green Hill Funeral Service Inc, Owner, Tom Dugan, FDIC, Glenpool. Member Corbett needs to be recused.** The Board accepted a consent order on this case. The consent order consisted of the following: The agreed violations were: failure to have a completed Body Intake Log, violation of the Funeral Service Licensing Act, and Rules of the Board. The terms consisted of the following: Administrative Penalty of \$250, Costs of \$250.

**6C. Complaint 23-24 Michael's Funeral Home Inc, Establishment, Drumright, Michael's Funeral Home Inc, Owner, Michael Davis, FDIC Drumright. Member Roberts needs to be recused. Tabled**

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)- **All Approved**

1. Lezzy Olmedo, Tulsa, Parks Brothers FH, Prague
2. Sonja Lewis, Ponca City, Matthews, Edmond
3. Dennis Baker, (FD Only) Kingfisher, Sanders FH, Kingfisher
4. Mackenzie Parks, OKC, Mercer Adams, Bethany
5. Becky Shupe, (EM Only) Ponca City, Grace Memorial Chapel, Ponca City
6. Taylor Reich, (FD Only) OKC, Sunny Lane FH, Del City

B. Apprenticeship (1st extension)-**All Approved**

1. Colin Kirk, Vinita, Luginbuel FH, Vinita
2. Breece Low, Edmond, Baggerley FH, Edmond
3. Landon Beavers, Duncan, Callaway-Smith-Cobb, Marlow
4. Micah Nathan, Marlow, Callaway-Smith-Cobb, Marlow
5. Skyler Watters, Nowata, Benjamin FS, Nowata

C. Apprenticeship (2nd extension) -**1-3 approved, 4 was tabled**

1. Wacee Kerr, El Reno, Wilson FH, El Reno
2. Perry Simpson, Noble, McMahan's FH, Noble
3. Michael Frazier, Sr, (FD Only) Hugo, Prater-Lampton, Hugo
4. Jared Johnson II, Wagoner, Shipman FH, Wagoner

D. Apprenticeship (3rd extension)-**Approved**

1. Addison Ray, Clinton, Ray and Martha's FH, Carnegie

E. Funeral Director and/or Embalmer (Reciprocal)-**All Tabled**

1. Kyle Dungan, Texas
2. Stuart Thompson, Texas
3. Desirae Davis, Iowa (EM Only)
4. April Bellotte, Texas

F. Funeral Director and/or Embalmer (Original)-1, 6-7 were tabled, 2-5 were approved

1. Paige Goodman, OKC
2. Haley Ireland, Moore (FD Only)
3. Isaac Brown, Wellston (FD Only)
4. Chantal Hernandez, Yukon
5. Mylei Saysana, Edmond
6. Jonathan Bland, Yukon
7. Chad Austin, Boswell

G. Establishments-**Approved**

1. Brown's Family Funeral Home, LLC, New Establishment, Brown's Family Funeral Home, LLC, Owner, Timothy Alonzo, FDIC

H. Crematories-**Approved**

1. Oklahoma Mortuary Service, Tulsa LLC, New Crematory, Oklahoma Mortuary & Cremation Service Tulsa LLC, owner, Floyd Richardson Jr, FDIC

8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9. **No New Business**
9. **Executive Director's Report**

A. Agency Financial Update Mr. Stiles reported gross receipts for January 2023 to be \$82,968.00 with \$7,691.80 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$39,738.28 and net income after expenses totaled \$35,537.92.

**10. Review, discussion, and possible action regarding 2023 Legislation limited to the following Bills:**

HB 1074, by Rep. Smith, allows for unlicensed individuals to sell caskets. Board members signed a letter expressing opposition of this Bill and instructed Mr. Stiles to deliver the letter to Rep. Smith and House Business and Commerce Committee members. All members signed the letter

HB 1234, by Speaker McCall, Shell Bill that Creates the Oklahoma Cemeteries Act.

HB1235, by Speaker McCall, Shell Bill that Creates the Oklahoma Cemeteries Act.

HB2240, by Rep. Dobrinski, lowers the age of licensure from 20 to 18

HB2642, by Rep. Lepak, Shell Bill that creates the Cremations Approval Process Reform Act

HB2671, by Rep. Lepak, Shell Bill that creates the Funerals Act

HB2807, by Rep. Kendrix, extends the sunset of the Funeral Board for 5 years.

SB128, by Sen. Rogers and Sen. Sims, adjusts provisions of Cemetery Merchandise Trust Act

SB161, by Sen. Daniels, extends the sunset of the Funeral Board for 1 year

SB356, by Sen. Daniels, requires funeral establishments to provide notice and identifying information of subcontractors. Board members signed a letter expressing opposition of this Bill and instructed Mr. Stiles to deliver the letter to the author. All members present except Mr. Corbett signed the letter.

SB599, by Sen. Montgomery, extends the time for medical certification to 14 days and gives authority for prosecution for noncompliance by medical professionals.

SB722, by Sen. Stewart, prohibits first responders and funeral home staff from transmitting photo or video of collisions or crime scenes

SB957 by Sen. Jett, removes the requirement of accreditation by the American Board of Funeral Service Education for licensure

**11. Discussion and possible action regarding request for interpretation of Board Rule -Board approved the rule interpretation committee's recommendation and instructed Mr. Stiles to provide the response to David Stumpff.**

**12. Adjournment -11:11AM**

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held: **March 9, 2023. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.**